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TWENTIETH
ANNUAL REPORT

OF THE

SOUTH CAROLINA
STATE HOSPITAL FOR
THE INSANE

FOR THE YEAR 1914
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STATE DOCUMENTS

COLUMBIA, S. C.

GONZALES AND BRYAN, STATE PRINTERS

1915

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Board of Regents.

JAS. A. SUMMERSETT, President.....	Columbia
FRANK R. HUNTER, Vice President.....	Newberry
J. H. TAYLOR, M. D.....	Columbia
J. D. BIVENS.....	Ridgeville
ALVIN H. DEAN.....	Greenville

Resident Officers.

T. J. STRAIT, M. D.,
Physician and Superintendent.

J. L. THOMPSON, M. D.,
First Assistant Physician.

MARGARET WHITESIDES, M. D.,
Second Assistant Physician.

H. H. GRIFFIN, M. D.,
Third Assistant Physician.

W. E. FULMER, M. D.,
Fourth Assistant Physician.

FRANK D. MOWER, M. D.,
Physician, State Park.

J. W. BUNCH,
Treasurer-Secretary of the Board, and Steward.

Non-Resident Officers.

R. G. BLACKBURN, M. D.,
Pathologist.

E. M. WHALEY, M. D.,
Oculist and Aurist.

L. L. TOOLE, D. D. S.,
Dentist.

W. H. WYLIE,
Acting Business Manager.

C. W. BISHOP,
Policeman, State Park.

SUPERVISORS.

Miss Annie M. Insch,
Miss Jessie Kleckley,
J. W. Austin,
A. C. Sigman.

Miss Julia Boozer, Dietitian.

REPORT OF THE REGENTS.

Columbia, S. C., January 7, 1915.

To His Excellency, Cole. L. Blease, Governor, Columbia, S. C.

Sir: The Board of Regents of the State Hospital for the Insane have the honor to present herewith the twentieth annual report of the institution for the year 1914.

IN GENERAL.

The responsibility for the proper conduct of this institution we fully realize is great and of a very complex nature. While we believe we have improved conditions in some respects, we are by no means satisfied as yet, and as time goes on we hope to so organize and systematize the work that better results may be obtained at less cost than is now possible with the present antiquated buildings, equipments and methods. Recommendations looking to this end will be found in this report, which, if adopted by the Legislature, we believe will make for: First, the safety of the inmates and the property. Second, the better care and comfort of the inmates under more humane, healthful, sanitary and pleasant conditions. Third, the more economical and satisfactory administration of the affairs of the institution.

We have made these recommendations under two different heads, or views of policy.

1st. The improvement and modernizing of the property here in the city of Columbia so as to accommodate all the patients (except the tubercular) conveniently and economically; and,

2d. The development of State Park. We submit it is for the Legislature to determine which of these plants to adopt and thus definitely and permanently define the future policy of the institution.

CHANGES.

The following changes have taken place during the past year in the Board of Regents and the medical staff:

Col. John M. Cannon, of Laurens, was appointed Regent, vice T. R. Carothers, M. D., declined reappointment.

Mr. Alvin H. Dean, of Greenville, S. C., appointed Regent, vice Col. John M. Cannon, deceased.

Mr. Frank R. Hunter, of Newberry, S. C., appointed Regent, vice W. L. Settlemeyer, M. D., resigned.

Mr. J. D. Bivens, of Ridgeville, S. C., reappointed for the term of six years.

T. J. Strait, M. D., was appointed Superintendent, vice Dr. J. W. Babcock, resigned.

Margaret Whiteside, M. D., was elected Second Assistant Physician, vice E. B. Sanders, M. D., resigned.

Dr. A. B. Patterson was elected, temporarily, Physician in Charge at State Park. He recently resigned, to take effect January 1, 1915. This vacancy has been filled by election of Dr. Frank D. Mower. We are using one of our staff at that point for the present until Dr. Mower takes charge.

It will be observed from the above that the Superintendent and the majority of the Board of Regents have been appointed during the past year. A change of this proportion in the management of this institution has not occurred before in a great many years. Naturally, it calls for a change of policy, to some extent. The present Board, with the Superintendent, are of the opinion that their policy should be largely influenced by the findings and recommendations of the two last Legislative Investigation Committees—that of 1909 and of 1914. You will, therefore, find these reports to the Legislature the basis of this report to you.

We have examined very closely the exhaustive report of 1909 Investigating Committee and their recommendations, and we are of the opinion that many of their suggestions should be carried into effect without further delay. Reference is respectfully made to and consideration asked for the report of Mr. George E. Lafaye, architect, submitted herewith, made for us recently, marked Exhibit "A." (Mr. Lafaye, of the firm of Shand & Lafaye, architects for the 1909 Investigating Committee.) As suggested by this committee, we would recommend that the present institution be improved:

1. Buildings and inmates rendered safe from fire.
2. Improve the sanitary conditions.
3. Put in thorough repair the buildings.

The most important of these is fire protection. For this an adequate appropriation should be made for:

1. Fire escapes where necessary.
2. Fire walls throughout the main building. (This building has about 900 patients, is 675 feet long, 250 feet wide at its greatest width, and has little or no safe means of exit in event of fire, and is totally without fire walls.)

To have the above improvements would necessitate an appropriation of :

1. Fire escapes.....	\$20,000
2. Fire walls.....	5,000
3. Central heating and ventilating plant.....	50,000
<hr/>	
Total	\$75,000

The institution as now ventilated is unsatisfactory, and in the installation of the proper heating and ventilating plant conditions could be remedied, both as to health and economy.

Furthermore, it is necessary and essential to improve the sanitary conditions now prevailing here, and the following improvements should be made at once:

The plumbing should be put in good condition, and where necessary added accommodations provided.

All toilet room and kitchen floors should be laid in tile or other sanitary material, with provision for proper drainage.

All kitchens, dining rooms and milk houses should be properly screened.

New sanitary dumb waiters should be installed and, if possible, made larger, as recommended by the architect.

Cement runways should be put in basement of main buildings where food is transported from kitchen to dumb waiters.

The above improvements would cost, approximately:

1. Plumbing	\$ 6,000
2. Toilet room and kitchen floors.....	6,000
3. Screens	1,000
4. Dumb waiters.....	5,000
5. Cement runways.....	500
<hr/>	
Total	\$18,500

Furthermore, for the proper repair of the buildings the following improvements are needed:

1. All roofs repaired and painted.....	\$ 2,000
2. All worn-out floors replaced.....	8,000
3. Put plastering in repair.....	2,000
4. Plastering in Parker building.....	5,000
5. Woodwork repainted.....	5,000
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Total	\$22,000

The laundry is inadequate to the needs of the institution and should be enlarged; and, finally, to bring the dairy up to the proper sanitary standards and the farm buildings up to the present requirements, extensive additions in repairs would be required there.

We feel that with these much needed improvements the institution in Columbia would be placed in fairly good condition, enabling us to care for the inmates both more economically and better from every standpoint.

RECOMMENDATIONS 1914 LEGISLATURE.

So far as we have been able we have endeavored to carry into effect the concurrent resolution of the 1914 Legislature, which embodied the following rules:

"1. The medical staff officers of the State Hospital for the Insane shall be appointed by the Superintendent by and with the advice and consent of the Board of Regents, and shall be subject to suspension by the Superintendent with the right of appeal to the Board of Regents, where such staff officers shall have the right to be heard in person or by counsel, or both, after due notice in writing of the charges upon which the hearing is to be had.

2. The Superintendent shall be the chief of the medical staff; reside within the enclosure of the State Hospital for the Insane; give his whole time and attention to the duties of his office and make monthly reports to the Board of Regents.

3. Each staff officer, except the dentist and pathologist, shall reside within the enclosure and give his entire time to the duties of the department to which he shall be assigned, except such time as he may be excused by the Superintendent. The dentist and pathologist shall report for duty at such hours as may be designated by the Superintendent.

4. Every patient, when admitted to the State Hospital for the Insane, shall be thoroughly examined by the physician in charge of the ward to which he or she is assigned, and a full and complete report in writing of each case, made out by such physician, shall be forthwith filed in the general office.

5. The members of the medical staff shall select their subordinates in their respective departments or wards and have the right to discharge the same, both the selection and discharge being subject to the approval of the Superintendent.

6. Each physician in charge of a ward shall make a report once each week in writing to the Superintendent at the general office,

suggesting such treatment as in his judgment shall be necessary or beneficial in cases upon which he reports.

7. A general manager of the business affairs of the State Hospital for the Insane shall be appointed by the Superintendent, by and with the advice and consent of the Board of Regents, and have charge of all the business affairs of the State Hospital for the Insane, and shall give bond to the State of South Carolina in such sum as may be fixed by the Board of Regents, conditioned for the faithful performance of his duties, which duties shall not be of a medical nature. His duties and salary shall be fixed by the Board of Regents. And he shall also reside within the enclosure and give all his time and attention to his duties.

8. A pharmacist, who shall be duly licensed by the State Board, shall be appointed by the Superintendent, by and with the advice and consent of the Board of Regents, and who may be suspended or dismissed by the Superintendent, subject to appeal to the Board of Regents, and who shall give his whole time to the duties of his department, subject to the direction of the Superintendent.

9. A licensed dentist shall be appointed by the Superintendent, by and with the advice and consent of the Board of Regents, and who may be suspended or dismissed by the Superintendent, subject to appeal to the Board of Regents, and whose hours of service shall be designated by the Superintendent.

10. All salaries shall be fixed by the Board of Regents before the election and employment of any officer or employee.

11. These rules shall not operate to prevent the Board of Regents from making any additional rules not inconsistent herewith.

12. The pathologist shall be appointed by the Superintendent, by and with the advice and consent of the Board of Regents, and who may be suspended or dismissed by the Superintendent, subject to appeal to the Board of Regents. His duties and hours for labor shall be designated by the Superintendent."

We respectfully refer to the following opinion of the Attorney General in reference thereto:

"Columbia, March 26, 1914.

Dr. T. R. Carothers, President Board of Regents, Columbia, S. C.

Dear Sir: I am in receipt of yours of the 12th inst. asking if the rules set out in a concurrent resolution entitled "A concurrent resolution prescribing certain rules relating to the State Hospital for the Insane," are binding upon the Regents of the State Hospital for the Insane.

Article XII, Section 2 of the Constitution provides as follows: "The Regents of the State Hospital for the Insane and the Superintendent thereof, who shall be a physician, shall be appointed by the Governor, by and with the advice and consent of the Senate. All other physicians, officers and employees of the Hospital shall be appointed by the Regents, unless otherwise ordered by the General Assembly."

Section 3355 of the Code of Laws of 1912, Vol. I, in setting out the powers of the Board of Regents, provides that they "are hereby authorized and empowered to make and establish all rules, regulations and by-laws for the government of the institution which, when made, shall be reported to the next Legislature for their approval or rejection, but until rejected by the Legislature shall be in force."

It will thus be seen that the appointment of the various subordinate officers of the institution are, by the terms of the Constitution of this State, placed in the hands of the Board of Regents. It will also be seen that by the statute law of this State the matter of the fixing of rules, regulations, etc., for the government of the institution is placed in the hands of the Regents, which rules shall be of full force until rejected by the General Assembly. Any of these provisions may be modified and changed by the General Assembly as indicated in the law quoted, but such changes must be done and must be made in a proper manner.

The concurrent resolution referred to provides "that the following rules be, and the same are hereby, adopted for the government and guidance of the officers of the State Hospital for the Insane;" and the General Assembly in passing such resolution has attempted to change both the organic law and the statutory law of the State by a simple resolution.

All of the authorities hold that neither reports nor resolutions by the General Assembly have the effect of an act, and it cannot be seriously contended that the General Assembly could, by a concurrent resolution lacking the constitutional requirements of an act, change the statute laws of this State. At the most, such a resolution as is now under discussion can have the effect and is only a recommendation on the part of the General Assembly.

The appointive power for these offices is in the Board of Regents, and I understand that they have made certain rules in reference to the appointment of these officers and the manner of such appointments, which rules have been reported to the General Assembly and

have not been rejected by the General Assembly. They are, therefore, in my opinion, in full force and binding upon you until they have been formally rejected by the Legislature, as provided by law.

It has been suggested that by the authority as interpreted by the Supreme Court in the case of *Pinckney v. Henegan*, 2d Strothart Law, 253, and the *State ex rel. Hay v. Farnum*, 73 S. C., 170, the General Assembly may lay down such rules by concurrent resolution for the guidance and government of this institution. A careful examination, however, of these authorities will show that they are not entirely in point and do not sustain the contention for which they are cited. Both of these cases refer to the powers and duties of legislative investigating committees, and the principal point decided in them was that the General Assembly had the right, by concurrent resolution, to provide for investigations in order to obtain information as a basis of future legislative action. The Farnum case, which has been cited, expressly provides that "subject to his constitutional rights every officer of the State administers his office as required by acts passed by the General Assembly."

The duties of the Board of Regents of the State Hospital for the Insane, as above suggested, are prescribed by the Constitution and laws of this State, and until such laws are amended, modified or repealed by a proper act of the General Assembly, you are not legally bound by the terms of any concurrent resolution similar to the one under discussion. No concurrent resolution of the General Assembly can repeal or abrogate a section of the Constitution of this State, or one of the statute laws of this State.

Yours very truly,

THOS. H. PEEPLES,
Attorney General."

Pursuant to the above, a set of rules, or by-laws, were compiled and adopted by this Board, a copy of which is hereto attached and marked Exhibit "B." They have been put in force and, we believe, have proven of benefit.

Attention is called to that part of the Rules suggested by the Legislature providing for a General Manager, and that all physicians in charge of wards shall live on the premises and devote their entire time to the institution. As shown by our Rules and Regulations, we wish to adopt these recommendations, and ask for an appropriation of \$6,000.00 to build a home on the grounds for the manager and one physician at a cost of \$3,000.00 each.

STATE PARK.

We find this quite an expensive, as well as an inconvenient, experiment under present conditions.

This state of affairs will continue as long as the Legislature leaves the institution without a definite policy as regards future development. Either we should continue the development of State Park or else center our energies in the permanent improvement of the present city plant. With the two widely separated plants we can expect only added expense and inefficient management.

The farm in its present condition is not yet self-sustaining, owing to the quality of the land and the time necessary for building it up.

We find some protection for the window glasses necessary, and if possible a more gradual rise to the steps would be a comfort to the feeble insane.

We have had to drill other wells and install additional pumps to provide a sufficient quantity of water—this at considerable cost.

The transportation of patients, supplies and visitors to and from this location is very inconvenient and expensive. If this property is to be developed as outlined in previous reports, we recommend an appropriation of \$100,000.00 for the erection of additional buildings during the year 1915, and also, that some arrangement be made with the Columbia Street Railway for the extension of their line to this property. If, in the wisdom of the Legislature, this recommendation be not adopted, we would suggest it be abandoned for the use of the violent insane and used entirely for our tubercular patients, which would be in line with the recent plans and work of the State Board of Health, who now have a tubercular camp on this property. It appears to us that these two camps would be more consistent and co-operative, and tend to simplify conditions with increased care of those suffering from this dread disease that are now mingled with, and proving a menace to, the other patients not so afflicted.

We find it costs considerable more per capita at State Park to take care of patients than at the main plant in Columbia, and we do not consider the treatment, convenience or comfort of those out there equal to those here in the city.

All of the above is respectfully submitted for the consideration of the General Assembly.

As to the fire escapes, and the erection of fire walls for the protection of the lives of the unfortunate inmates of this institution, we feel that these needs are imperative, and that the dictates of our civilization require that this be done at all hazards without delay.

The other recommendations herein contained are also regarded as important and necessary for the proper conduct of the institution, and to the end that the General Assembly may familiarize itself with the needs and the knowledge of the condition at the institution, we respectfully request that a Joint Committee be appointed by the General Assembly to consider all of the above in connection with the Board of Regents, and any other matters that may, in the judgment of the said committee and the said Board, be appropriate for its consideration.

Two hundred and three colored female patients were sent to the State Park between April 24th and June 30th, 1914; 55 of this number were sent home, 8 returned to the State Hospital and 40 died—36 died of pellagra, 2 of nephritis, 1 of epilepsy and 1 of cerebral hemorrhage.

REPORTS.

We have had the accounts of the institution audited by Messrs. Gooding & Moore, Public Accountants, whose report is appended, marked Exhibit "C."

The plumbing of the institution has been examined by the city of Columbia's Plumbing Inspector, Mr. George Nafey. His report is attached, marked Exhibit "D."

The usual statistics and financial statements, as well as the Superintendent's, Treasurer's and Business Manager's report, is also herewith submitted.

FINANCIAL.

After careful consideration of the needs for the coming year, our Board begs to present the following estimate of expenses:

APPROPRIATION ASKED FOR 1915.

Maintenance	\$300,000 00
Improvements and repairs.....	15,000 00
Regents	2,500 00
Dentist	1,000 00
Oculist	500 00
Dietition	900 00

Pathologist	1,500 00
Fire protection.....	500 00
Amusements	800 00
Ice plant.....	10,000 00
State Park, maintenance.....	15,000 00
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	\$347,700 00

The above does not include the special imperative improvements hereinbefore urged.

With the present economic conditions, and the added expense incident to the running of the two institutions, we feel that the amount asked for maintenance will prove necessary.

Repairs. The institution must be kept in proper repair, and no less than that asked for will achieve this.

Regents. During the past year the Regents have found it necessary in order to inspect both plants adequately to spend more time on their visits, and to make their visits more frequent, hence the increase in this expense.

Specialist. An increase of \$250.00 in the amount for eye, ear, nose and throat specialist represents the added and necessary amount of time that he could devote to the inmates.

Diet Kitchen. The diet kitchen is one of the most important features of the institution, and to be properly conducted an assistant must be provided to accomplish the vast amount of work done here.

Ice Plant. The question of the necessity and ultimate economy of a local ice and refrigerating plant has been discussed in past reports, and we again bring it to your attention.

State Park Farm. Owing partly to a destructive hail storm during the summer season, and heavy rains, the productiveness of State Park Farm has been much less than anticipated.

The \$15,000 for maintenance of this department will be the least that we can hope to accomplish our ends with.

With these needed improvements the plant here in Columbia would be placed in good condition and enable us to care for the inmates more economically and better, as well as more safely.

Thanking your Excellency for the interest you have taken in the institution during the past year, and assuring you of our readi-

ness to give any desired information or explanation to either your Excellency or the Legislature, we remain,

Respectfully,

JAS. A. SUMMERSETT,
President;

FRANK R. HUNTER,
Vice President;

J. H. TAYLOR, M. D.,

J. D. BIVENS,

ALVIN H. DEAN.

REPORT OF SUPERINTENDENT.

Columbia, S. C., December 31, 1914.

To the Board of Regents, Columbia, S. C.

Gentlemen: On the 17th day of March, 1914, I assumed charge of the State Hospital for the Insane. On account of the changes, found considerable confusion and dissatisfaction, but after better acquaintance with all the employees, in a short time everything assumed a better shape, and at this time the machinery is moving smoothly.

My effort has been to economize as much as possible, but at the same time give the best service possible to the unfortunate.

One of the biggest troubles was getting the kitchen force properly organized and having the food properly prepared.

On account of severe storms we have had more repairing on and around the grounds than we anticipated.

Our death rate has been very heavy for the last two months, a very large percentage dying from pellagra, and nearly all of the deaths resulting from pellagra were patients recently brought to the institution in the last stages of the disease. This dread disease seems to be on rapid increase, and, whether contagious or infectious, this class ought to be segregated, which seems impossible at present.

In reference to State Park, can make no suggestions until the General Assembly adopts some general policy in reference to the place.

The following have died within the days named after admission:

	<i>White.</i>		<i>Colored.</i>		Total.
	Male.	Female.	Male.	Female.	
Thirty days.....	20	28	18	48	114
Sixty days.....	15	16	8	18	57
Ninety days.....	3	4	2	9	18
	—	—	—	—	—
Total	38	48	28	75	189

This shows the extreme physical condition of many at the time of their admission.

Respectfully,

T. J. STRAIT, M. D.,
Superintendent.

REPORT OF PATHOLOGIST.

Columbia, S. C., December 31, 1914.

Dr. T. J. Strait, Superintendent, Columbia, S. C.

Dear Sir: I beg to hand you herewith annual report of Pathological Department, ending December 31, 1914:

Until about the first of July I had not been keeping carbon copies of examinations made; since that time they have been kept, and the distribution in this report only covers the latter half of the year. The total number of specimens, however, shown are correct.

You will also note that pellagra saliva reactions show 218 patients examined. This includes every department, and was made in full. Of the total, only two were alkaline, one amphoteric, the remainder acid.

In addition to this, I have done a good deal of relief work, consultations, anæsthetic, etc.

Very truly yours,

R. G. BLACKBURN,
Pathologist.

ANNUAL REPORT.

URINE.

Normal	204
Hematuria	35
Albuminuria	53
Glycosuria	6
Pus	71
Casts:	
Hyaline	21
Epithelial	4
Granular	21
Number specimens examined.....	558

BLOOD.

Counts:	
Erythrocytes	17
Leucocytes	19
Differential leucocytes.....	20
Hemoglobin	17

Malaria :	
Tertian	20
Widal	6
Wasserman	261
Iodin color test.....	67
Number specimens examined.....	288

SPUTUM.

Negative	10
Bacteria :	
Streptococci	11
Staphylococci	12
Tubercle bacilli.....	4
Pneumococci	6
Number specimens examined.....	26

FECES.

Negative	2
Number specimens examined.....	2

MISCELLANEOUS.

Tissue examinations	2
Fluids	2
Pellagrins' saliva reaction.....	218
Total number specimens examined.....	1,096

R. G. BLACKBURN,
Pathologist.

TREASURER'S ANNUAL REPORT, 1914.

To amount forwarded, deficit 1913.....	\$ 14,024 28	
By warrant State Treasurer for above...		\$ 14,024 28
	<hr/>	<hr/>
	\$ 14,024 28	\$ 14,024 28
To State appropriation:		
Maintenance	\$255,000 00	
Improvements and repairs.....	15,000 00	
Regents	1,200 00	
Fire protection	500 00	
Amusements	800 00	
Dentist	1,000 00	
Oculist	250 00	
Dietitian	600 00	
Pathologist (partial)	750 00	
Extra session	30,000 00	
Receipts:		
Pay patients	3,425 12	
Sales Asylum Farm.....	3,209 11	
Insurance, Asylum Farm, barns, etc.	3,335 00	
Sales State Park.....	2,093 91	
Other sources	750 80	
By summary:		
January bills, attached.....		\$ 23,912 38
February bills, attached.....		23,132 19
March bills, attached.....		26,391 04
April bills, attached.....		27,762 75
May bills, attached.....		27,916 87
June bills, attached.....		24,941 17
July bills, attached.....		26,824 36
August bills, attached.....		28,643 44
September bills, attached.....		31,520 92
October bills, attached.....		28,669 85
November bills, attached.....		21,978 58
December bills, attached.....		24,750 04
Balance unexpended		1,470 35
	<hr/>	<hr/>
	\$317,913 94	\$317,913 94
Appropriation State Park not received..	\$ 5,000 00	

FINANCIAL STATEMENT.

Expended for:

Maintenance	\$290,516 51
Repairs and improvements.....	17,595 46
Equipment State Park.....	5,000 00
Fire protection.....	500 00
Amusements	876 14
Patients' personal accounts, rebates.....	99 63
Regents, per diem and mileage.....	1,855 85

 \$316,443 59

Average population for 1914, 1,649.

Annual per capita cost, support, \$176.18.

Daily per capita cost, support, 48 cents.

CLASSIFICATION OF ACCOUNTS.

Amusements	\$ 876 14
Automobiles	2,704 37
Bedding	14,582 46
Butter and cheese.....	5,237 46
Clothing and dry goods.....	20,819 19
Coal, anthracite.....	8,601 22
Coal, bituminous.....	6,580 46
Ice	3,394 23
Insurance	191 70
Fruit	3,711 95
Furniture and fixtures.....	387 94
Groceries—Rice	6,723 90
Sugar	6,189 57
Coffee	3,008 94
Tea	571 59
Sundries	19,063 59
Interest	595 35
Meat and lard.....	27,137 41
Medical supplies	6,646 64
Office expenses, stationery, etc.....	1,246 08
Personal accounts, rebates, pay patients.....	99 63
Postage, telegraph and telephone.....	1,152 87
Poultry and eggs.....	13,148 63
Shoes	3,391 83
Soap	1,837 98

Tobacco	2,618 65
Transportation	169 49
Whiskey and alcohol.....	1,157 20
Wood	176 80
Vegetables	7,692 46
Regents	1,855 85
Officers, physicians and clerks.....	13,096 64
Supervisors and nurses.....	28,696 75
Kitchen	6,991 06
Laundry—Labor, \$8,357.76; supplies, \$718.70.....	9,076 46
Improvements and repairs—Labor, \$8,461.12; sup- plies, \$9,134.34.....	17,595 46
Asylum Farm—Labor	8,479 19
Stock	9,177 39
Supplies	17,417 10
State Park—Labor	10,127 49
Stock	400 00
Supplies	6,445 99
Miscellaneous labor	10,014 03
Sundries	7,354 45
	<hr/>
	\$316,443 59

IMPROVEMENTS AND REPAIRS, 1914.

JANUARY.

Henderson-Suydam Hardware Co., hard- ware	\$ 7 65
Ruff Hardware Co., builders' supplies.....	11 85
Southern States Supply Co., steam fittings.	14 28
Dixie Packing Co., steam fittings.....	17 00
Perry-Mann Electric Co., electric work....	26 55
Clark Manufacturing Co., locks.....	27 25
Palmetto Lumber Co., lumber.....	28 98
Stewart Hardware Co., builders' supplies..	31 27
J. W. Bond, repairs, automobile repairs...	37 55
Babcock-Wilcox Co., repairs boilers.....	54 60
Columbia Supply Co., fire hose.....	55 35
C. O. Brown & Bro., builders' supplies....	29 10
Palmetto Iron Works, castings.....	64 75
Shelby Lamp Works, electric lamps.....	125 20
Lorick Bros., steam fittings.....	232 00

Freight and express.....	12 14	
Labor	866 46	
		<hr/> \$ 1,641 98

FEBRUARY.

Lorick & Lowrance, hardware.....	\$ 2 30	
Perry-Mann Electric Co., electric work....	3 30	
Palmetto Iron Works, castings.....	6 05	
Tuttle-Bailey Co., heating registers.....	17 66	
Lorick Bros., hardware.....	29 04	
C. O. Brown & Bro., supplies.....	41 10	
Wray-Jackson Hardware Co., supplies....	145 25	
Imperial Floor Co., flooring.....	180 00	
W. C. Gladden, lumber.....	251 59	
J. B. Clow & Sons, fire hose.....	284 80	
Freight and express.....	35 34	
Labor	725 44	
		<hr/> \$ 1,721 87

MARCH.

Perry-Mann Electric Co., electric work....	\$ 10 60	
W. C. Gladden, lumber.....	13 48	
Troy Laundry Machinery Co., starch kettle	35 00	
C. O. Brown & Bro., builders' supplies....	45 05	
Palmetto Iron Works, castings.....	46 00	
T. B. Huffman, kitchen ranges.....	55 00	
Wray-Jackson Hardware Co., paints and hardware	102 40	
Imperial Floor Co., flooring.....	160 70	
Lorick Bros., builders' supplies.....	205 88	
Lorick & Lowrance, builders' supplies....	125 07	
Freights	28 90	
Labor	777 67	
		<hr/> \$ 1,605 75

APRIL.

Columbia Lumber Co., lumber.....	\$ 6 75	
Columbia Supply Co., steam fittings.....	7 40	
C. O. Brown & Bro., builders' supplies....	13 35	
Palmetto Lumber Co., lumber.....	13 99	
Southern Railway, repairs track.....	22 74	
Perry-Mann Electric Co., electric work....	24 75	
Babcock-Wilcox Co., valves.....	26 00	

Wray-Jackson Hardware Co., builders' supplies	53 40	
Dow Wire Works, wire cloth.....	79 20	
Henderson-Suydam Hardware Co., hardware	19 75	
Ruff Hardware Co., hardware.....	60 80	
Lorick Bros., builders' supplies.....	204 01	
Lorick & Lowrance, builders' supplies.....	97 30	
Freights	9 66	
Labor	892 41	
		<hr/> \$ 1,531 51

MAY.

Southern States Supply Co., steam fittings..\$	1 65	
C. O. Brown & Bro., builders' supplies.....	2 70	
Palmetto Iron Works, steam fittings.....	6 35	
Troy Laundry Machinery Co., supplies.....	6 75	
Eco Magneto Clock Co., clock.....	9 00	
Landrum Fire Brick Co., brick.....	36 00	
Perry-Mann Electric Co., supplies.....	69 40	
Dow Wire and Iron Works, wire cloth.....	99 65	
J. L. Mott Iron Works, supplies.....	100 21	
Lorick Bros., steam fittings.....	234 79	
Lorick & Lowrance, builders' supplies.....	196 21	
W. B. Summersett, contracting.....	434 00	
Freights and express.....	23 57	
Labor	796 73	
		<hr/> \$ 2,017 01

JUNE.

C. O. Brown & Bro., builders' supplies.....\$	8 55	
Fallow, Allison & Co., lumber.....	15 00	
Palmetto Iron Works	10 90	
J. A. Summersett, Jr., screens medical office	20 50	
Southern States Supply Co., steam fittings..	22 61	
J. A. Faust, lumber.....	25 20	
Perry-Mann Electric Co., electric work....	33 55	
Columbia Lumber Co., lumber.....	33 60	
Ruff Hardware Co., hardware.....	175 35	
Lorick Bros., builders' supplies.....	305 90	
Lorick & Lowrance, builders' supplies.....	214 40	
W. C. Gladden, lumber.....	12 00	

Express	2 60	
Labor	720 05	
	<hr/>	\$ 1,600 21

JULY.

Columbia Supply Co., steam fittings.....\$	1 90	
Sloan's Sporting Goods, keys.....	3 25	
C. O. Brown & Bro., builders' supplies....	3 50	
Wm. Miller Range Co., range parts.....	4 16	
C. W. Cunningham, work on well.....	5 00	
The Deming Co., repairs pump.....	14 40	
W. R. Hartin, tin work.....	15 00	
Bramhall-Deane Co., range parts.....	18 80	
Clark Manufacturing Co., locks.....	20 47	
Perry-Mann Electric Co., electric work....	27 29	
Fallow, Allison & Co., lumber.....	45 88	
Ruff Hardware Co., hardware.....	10 50	
Lorick Bros., builders' supplies.....	99 48	
Lorick & Lowrance, builders' supplies.....	294 39	
T. Q. Boozer, electric work.....	55 18	
Freights	3 16	
Labor	667 35	
	<hr/>	\$ 1,289 71

AUGUST.

Gibbes Machinery Co., fittings.....\$	3 00	
Troy Laundry Co., repairs.....	5 00	
Jas. B. Clow & Sons, repairs.....	5 76	
A. W. Straub & Co., grinders.....	7 00	
Columbia Supply Co., fittings.....	8 93	
Clark Manufacturing Co., keys.....	12 67	
Jas. Spear Stove and Heating Co., repairs..	14 50	
Bramhall-Deane Co., repairs.....	15 00	
Fallow, Allison & Co., lumber.....	16 70	
Duparquet Huot & Moneuse Co., repairs..	45 50	
Palmetto Iron Works, castings.....	66 50	
Lorick & Lowrance, builders' supplies....	182 68	
Lorick Bros., builders' supplies.....	183 03	
Freights	9 11	
Labor	825 45	
	<hr/>	\$ 1,400 83

SEPTEMBER.

Palmetto Iron Works, castings.....\$	9 60
L. B. Sessions, lumber.....	18 50
Perry-Mann Electric Co., electric work....	26 57
Southern Railway, repairs track.....	35 85
Columbia Supply Co., pipes.....	44 80
Gibbes Machinery Co., repairs pump.....	50 00
J. A. Faust, lumber.....	65 52
W. C. Gladden, lumber.....	99 06
T. Q. Boozer, electric work.....	156 19
Ruff Hardware Co., supplies.....	104 01
Lorick & Lowrance, builders' supplies.....	120 19
Lorick & Lowrance, builders' supplies, State Park	135 61
Lorick Bros., builders' supplies.....	363 65
Freights	18 46
Labor	609 75

 \$ 1,857 76

OCTOBER.

Sloan's Sporting Goods, keys.....\$	1 75
Palmetto Iron Works, castings.....	3 50
C. O. Brown & Bro., builders' supplies....	4 60
W. C. Gladden, lumber.....	13 76
Fallow, Allison & Co., lumber.....	15 00
Perry-Mann Electric Co., supplies.....	17 95
Southern Railway, repairs track	41 43
Shelby Lamp Works, lamps.....	121 76
Lorick Bros., builders' supplies.....	116 10
Lorick & Lowrance, builders' supplies.....	138 12
Range repairs	14 50
Labor	642 82

 \$ 1,131 29

NOVEMBER.

Columbia Welding Co., repairs ranges.....\$	1 00
Columbia Supply Co., repairs valves.....	1 15
Perry-Mann Electric Co., electric work....	7 81
Palmetto Iron Works, castings.....	8 15
Shelby Lamp Division, lamps.....	12 27
Williamson Heater Co., furnace.....	18 40
J. L. Mott Iron Works, supplies.....	28 80

Mr. Wylie, repairs pump.....	5 00	
Thornwell McMaster, repairs hydrants...	85 25	
Peck-Hammon Co., range parts.....	105 74	
Lorick Bros., builders' supplies.....	165 08	
Lorick & Lowrance, builders' supplies.....	141 51	
Freights	2 84	
Labor	484 65	
		<hr/> \$ 1,067 65

DECEMBER.

Landrum Fire Brick Co., fire brick.....\$	5 60	
Perry-Mann Electric Co., electric supplies..	8 00	
Western Union Telegraph Co., clocks.....	11 50	
Tuttle-Bailey Co., registers.....	26 16	
Lorick Brothers, builders' supplies.....	35 50	
Lorick & Lowrance, builders' supplies.....	162 35	
Guimarin & Co., plumbing.....	15 33	
Freights	13 21	
Labor	432 34	\$ 729 99
	<hr/>	<hr/>
	\$17,595 56	\$17,595 56

ASYLUM FARM, 1914.

To produce on hand, January 1, 1913.....\$	7,735 00
Cattle on hand, January 1, 1913.....	7,700 00
Hogs on hand, January 1, 1913.....	4,950 00
Stable manure	41 00
Shoeing stock.....	28 80
Manure spreader.....	133 85
Gasoline engine	553 50
Farm implements	205 17
Fertilizers	467 85
Seeds and plants.....	619 54
Cattle	8,056 50
Bran	8,138 83
C. S. Meal	9,377 37
Miscellanies	10 20
Labor	7,701 82
Feeding labor, estimated.....	1,000 00

By	5,311	bunches lettuce furnish Asylum @ 5c.	\$	265	55
	585	bunches radish furnished Asylum @ 5c.		29	25
	123	bus. onions @ \$1.00.....		123	00
	576	bus. salad @ 40c.....		230	40
	26	bus. Eng. peas @ \$2.00.....		52	00
	119	bus. snap beans @ \$1.00.....		119	00
	541	bus. Lima beans @ \$1.00....		541	00
	164½	bus. okra @ \$1.00.....		164	50
	33½	bus. pepper @ \$1.00.....		33	50
	500	bus. tomatoes @ \$1.00.....		500	00
	78	bus. beets @ \$1.00.....		78	00
	582	bus. Irish potatoes @ \$1.00..		582	00
	1,500	bus. turnips @ 40c.....		600	00
	963	doz. cucumbers @ 10c.....		96	30
	2,369	doz. squash @ 20c.....		473	80
	2,750	doz. roasting ears @ 20c.....		550	00
	12,550	heads collards @ 5c.....		627	50
	1,225	bbls. cabbage @ \$1.00.....		1,225	00
	978½	bus. corn @ \$1.00.....		978	50
	684	bus. oats @ 75c.....		513	00
	10	tons oats in sheaf @ \$20.00..		200	00
	60	tons oats straw @ \$12.00.....		720	00
	17	tons hay @ \$20.00.....		340	00
	52,273	lbs. pork @ 10c.....		5,227	30
	77,270	lbs. beef @ 8c.....		6,181	60
	322,982	qts. sweet milk @ 10c.....		32,298	20
		Hides, etc., sold.....		1,218	20
		Corn, etc., sold.....		1,900	96
	21,754	lbs. soft soap @ 2c.....		435	08
		Miscellanies		358	55
		Cash collected.....		125	00
		Charged to accounts.....		75	32
Produce on hand, December 31, 1914:					
	3,500	bus. corn @ \$1.00.....		3,500	00
	500	bus. oats @ 75c.....		375	00
	12	bus. soy beans @ \$2.00.....		24	00
	30	bus. peas @ \$1.50.....		45	00
	50	bus. sorghum @ \$1.50.....		75	00
	100	bus. Irish potatoes.....		100	00

180	lbs. rape @ 7c.....	11 60	
50	tons hay @ \$20.00.....	1,000 00	
10	tons straw @ \$12.00.....	120 00	
600	tons ensilage.....	3,000 00	
	Cotton seed.....	169 60	
	Fertilizer, 6½ tons.....	130 00	
3½	tons acid	52 50	
1½	tons kainit	25 00	
204	hogs @ 20.00	408 00	
175	dairy cows @ \$40.00.....	7,000 00	
77	beef cattle @ \$35.00.....	2,695 00	
	Balance in favor of the farm.....	18,874 58	
		<hr/>	<hr/>
		\$75,593 21	\$75,593 21

REPORT OF BUSINESS MANAGER.

Columbia, S. C., January 5, 1915.

Dr. T. J. Strait, Supt., Columbia, S. C.

Dear Sir: On April 1st, 1914, I was transferred from State Park to Columbia as Acting Business Manager of State Hospital in Columbia, also, to be General Manager of farm at State Park.

I have avoided radical changes and it has been my endeavor to systematize the labor, teach economy, which is hard, because most of the laborers think that because they work for the State they need not economize.

I have reduced the cost in many ways, but not as much as it should be. We should have a larger laundry building and do more of the work with machines, as the laundry is the place where the work costs too much, on account of doing too much hand work.

Our coal bill is too high, on account of so much handling by hand and the crude and varied modes of heating. Besides the boiler house, we have eighty places to deliver coal and keep up fire. Many of them are kept going night and day in the winter. With this number of fires to keep going, and the class of labor we have, the constant waste is excessive.

Our ice bill is high. With an ice and refrigerator plant we could save money.

I have reduced waste from kitchen and vegetable houses, at the same time varied the food and fed the patients well.

The repairs to building, fence, sewers, etc., are very heavy. I have had over fifteen hundred calls for repairs on wards,, besides the outside repair.

State Park Farm did not do well last year (1914). We had a good start for a crop, but the hail storms last June and the first of July killed most of the vegetables and watermelons and injured the cotton and corn.

Enclosed is a statement of produce on hand and delivered to State Hospital for the Insane in Columbia and to the Hospital at State Park (1914).

Very truly yours,

W. H. WYLIE,
Acting Business Manager.

STATE PARK FARMS, 1914.

To produce on hand, January 1, 1913, crop.	\$ 4,467 16	
Paid for guanos during year.....	1,294 25	
Paid for mules, cows and hogs.....	614 00	
Paid for plants and seeds.....	546 71	
Paid for cotton seed meal and hulls...	1,344 80	
Paid for machinery and implements...	557 08	
Paid for shop work.....	36 90	
Miscellanies	92 96	
Cost of labor, estimated.....	6,630 23	
By 46 loads stumps.....		\$ 230 00
34 cars wood, 476 cords @ \$2.10.		999 60
160 crossties @ 30c.		48 00
500 bus. Irish potatoes furnished tables @ \$1.00		500 00
500 bus. tomatoes @ \$1.00.....		500 00
800 heads lettuce @ 3c.....		24 00
15 bus. okra @ \$1.00.....		15 00
100 doz. cucumbers @ 10c.....		10 00
2,104 doz. roasting ears @ 20c.....		420 80
30,780 lbs. cabbage @ \$1.00 per cwt...		307 80
47½ bus. onions @ \$1.00.....		47 50
180 bus. beets @ \$1.00.....		180 00
2,320 bus. turnips @ 40c.....		928 00
1,984 watermelons @ 10c.		198 40
2,960 lbs. hogs on foot @ 8c.....		236 80
20 bus. squash @ \$1.00.....		20 00
2,267 qts. strawberries @ 10c.....		226 70
15 bus. spinach @ \$1.50.....		22 50
50 bus. snap beans @ \$1.00.....		50 00
11,150 lbs. oat straw sold @ \$12.00 ton		69 50
650 lbs. rice @ 5c.....		32 50
1,400 No. 3 cans tomatoes @ \$1.00..		112 00
295 doz. collards @ 60c.....		178 00
827 lbs. asparagus.....		98 24
39 bus. radishes @ \$1.00.....		39 00
97 bus. peanuts @ \$1.00.....		97 00
60 bus. peas @ \$2.00.....		120 00
380 doz. cantaloupes @ 20c.....		76 00
7,000 lbs. beef cattle @ 4c.....		280 00
Hauling for building.....		350 00

Cleaning yards, etc.....	150 00	
Permanent improvements.....	1,000 00	
Team and driver used by Hos- pital	585 00	
Produce on hand end year:		
46 bales cotton.....	1,179 24	
2,600 bus. corn.....	2,340 00	
35 tons hay @ \$20.00.....	700 00	
15 tons shucks @ \$8.00.....	120 00	
4 tons rice straw.....	60 00	
20 tons fodder @ \$20.00.....	400 00	
200 bus. oats @ 75c.....	150 00	
200 3-lb. cans tomatoes.....	14 00	
600 10-lb cans tomatoes.....	120 00	
300 bus. potatoes.....	300 00	
100 bus. peanuts.....	100 00	
200 bus. peas	400 00	
8 calves	64 00	
10 cows	250 00	
Balance	1,234 48	
	<hr/>	
	\$15,584 06	\$15,584 06

DISBURSEMENTS.

DISBURSEMENTS, JANUARY, 1914.

1	Wingfield's Drug Store, drugs.....	\$ 1 50
2	Electro Surgical Instrument Co., medical supplies.....	1 54
3	Columbia Railway, Gas & Electric Co., gas.....	2 47
4	Charles Lentz & Sons, medical supplies.....	2 96
5	Davis & Co., harness supplies.....	4 00
6	C. J. Poat, compost.....	5 00
7	Seel Bros., buggy tire.....	5 00
8	T. B. Bouknight, shoeing stock.....	5 50
9	Transportation account, railroad fare, patients sent home....	5 55
10	John Ivy, expenses for returning escaped patient.....	5 80
11	B. D. Sease, chickens and collards.....	6 71
12	Henderson-Suydam Hardware Co., hardware.....	7 65
13	Tom Jackson, shoeing stock.....	8 50
14	Southern Bell Telephone & Telegraph Co., rent and messages	8 70
15	Paul Hite, potatoes.....	9 50
16	J. L. Minnaugh & Co., repair supplies.....	10 55
17	Lorick & Lowrance, hardware.....	11 50
18	W. W. Martin, leather goods.....	12 20
19	Eli Taylor, potatoes.....	12 50
20	D. W. Backman, potatoes.....	12 60
21	G. O. Corbett, poultry.....	12 75
22	S. A. L. Railway, freights.....	12 80
23	E. C. Jumper, chickens.....	13 27
24	Southern States Supply Co., plumbers' fixtures.....	14 28
25	C. A. Robins, potatoes.....	15 00
26	Walter Sharp, potatoes.....	15 00
27	J. M. VanMetre, furniture and burials.....	15 45
28	H. K. Bass, potatoes.....	16 00
29	Dixie Packing Co., sheet packing.....	17 00
30	Smoak & Hair, cabbage plants.....	18 00
31	Columbia Paper Co., playing cards.....	18 50
32	Rhea Live Stock Co., potatoes.....	19 00
33	Geo. W. Coe, repairs piano.....	20 00
34	E. M. DuPre Co., vegetables.....	20 75
35	Western Union Telegraph Co., messages.....	21 18
36	J. S. Jumper, produce.....	21 81
37	D. A. Childs, printing.....	22 10
38	R. W. Stuckey, potatoes.....	21 56
39	C. P. McKnight, potatoes, etc.....	26 00
40	Perry-Mann Electric Co., fixtures.....	26 55
41	Clark Mfg. Co., keys.....	27 25
42	Dan Coleman, poultry, etc.....	27 67
43	Palmetto Lumber Co., lumber.....	28 98

44	W. S. Stewart Hardware Co., hardware.....	32 20
45	Rufus Pinckney, cow.....	32 40
46	C. C. Pearce & Co., vegetables.....	33 75
47	B. M. English, cow.....	34 68
48	B. V. English, cow and calf.....	35 00
49	Ruff Hardware Co., hardware.....	36 70
50	J. W. Bond, auto repairs.....	37 55
51	H. T. Stark, oxen.....	42 28
52	West Disinfecting Co., disinfectant.....	43 50
53	The Miller Rubber Co., rubber.....	46 62
54	J. W. McCreight, cow.....	50 00
55	S. W. Bledsoe, chickens and eggs.....	50 37
56	Lorick & Lowrance, hardware.....	50 40
57	Babcock-Wilcox Co.....	54 60
58	Columbia Supply Co., hose.....	55 35
59	A. C. L., freights.....	55 38
60	Spool Cotton Co., thread.....	57 12
61	D. B. & C. E. Boney.....	58 00
62	Jno. T. Seibels, furniture.....	60 00
63	G. H. Huggins, stamps.....	60 00
64	News & Courier, advertising.....	60 84
65	M. L. Kinard, clothing.....	62 50
66	C. O. Brown & Bro., supplies.....	64 10
67	Minor expenses.....	64 72
68	Palmetto Iron Works.....	64 75
69	Peoples Oil Co., oil.....	67 28
70	Fleischmann Co., yeast.....	73 15
71	J. Cartledge, dispenser, liquors.....	78 40
72	T. W. Wood & Sons, seed.....	87 45
73	J. W. McCormick, undertaking.....	88 00
74	W. L. Bennett, auctioneer, chairs.....	92 20
75	Palmetto Ice Co., ice.....	93 45
76	R. W. Abbott, chickens and eggs.....	103 35
77	J. E. Young & Co., eggs and crackers.....	114 20
78	Shelby Lamp Division, lamps.....	125 20
79	Muckenfuss Mfg. Co., brooms.....	132 50
80	D. K. Gantt Co., poultry and eggs.....	156 35
81	C. B. Rouss, merchandise.....	158 79
82	Norman Mercantile Co., clothing.....	187 00
83	Southern Railway, freights.....	196 93
84	State Park, farm labor.....	205 11
85	Southern Cotton Oil Co., hulls and meal.....	228 55
86	Lorick Bros., steam fittings.....	232 75
87	Lisk Mfg. Co., tinware.....	284 84
88	Murray Drug Co., drugs.....	285 80
89	Miscellaneous labor.....	324 17
90	M. S. Heron, cattle.....	364 55
91	J. W. Young & Co., produce, eggs, etc.....	375 16
92	Rhoades & Fillman, bedding.....	389 76

93	South Carolina Cotton Oil Co., cotton seed meal.....	416 50
94	J. D. Quattlebaum, eggs and chickens.....	427 35
95	Asylum Farm, labor.....	439 87
96	C. D. Kenny Co., sugar, etc.....	511 42
97	M. B. DuPre Co., produce, crackers, etc.....	657 35
98	Mechanical labor.....	866 46
99	Thomas & Howard, sugar, vegetables.....	1,046 30
100	Rhoades & Fillman, dry goods.....	1,114 41
101	M. B. DuPre (agent Morris Co.), meats, etc.....	1,724 54
102	J. S. Schirmir Sons, rice.....	1,815 00
103	J. B. Friday & Co., groceries.....	2,392 82
104	Regents' account	64 90
105	Regents' account No. 2.....	228 50
106	Pay roll.....	5,929 93

\$23,912 38

DISBURSEMENTS, FEBRUARY, 1914.

1	Columbia Railway, Gas & Electric Co., use of gas.....\$	1 40
2	W. E. Avery, repairs to clock.....	1 50
3	Lorick & Lowrance, hardware.....	2 30
4	Wingfield's Drug Store, drugs.....	2 50
5	S. B. McMaster, baseball.....	2 50
6	Pedigreed Seed Farm, seed.....	3 00
7	W. W. Martin, shoe findings.....	3 30
8	Perry-Mann Electric Co., electrical work.....	3 30
9	Caughman Auto Co., auto hire.....	5 00
10	Alienist & Neurologist, subscription.....	5 00
11	The Johns Hopkins Press, subscription.....	5 00
12	National Loan & Exchange Bank, interest.....	5 25
13	Mrs. S. N. Reeves, poultry.....	5 65
14	Henderson-Suydam Hardware Co., hardware.....	6 00
15	Palmetto Iron Works, castings.....	6 05
16	Ruff Hardware Co., hardware.....	7 35
17	Western Union Telegraph Co., messages.....	9 11
18	G. B. Sease, sweet potatoes.....	10 00
19	E. H. Roberts, potatoes.....	11 50
20	Roberts-Johnson-Rand Shoe Co., shoes.....	11 85
21	C. B. Rouss, merchandise.....	14 13
22	S. M. Howell, poultry.....	14 15
23	T. B. Bouknight, blacksmith.....	15 45
24	D. Kelly, peas.....	17 00
25	Tuttle Bailey Mfg. Co., steam registers.....	17 66
26	Southern Bell Telephone Co., rent and messages.....	19 00
26½	J. W. Bond, auto repairs.....	19 50
27	E. M. Livingston Co., poultry.....	19 78
28	J. H. Wooten, potatoes.....	20 90
29	The State Co., advertising proposals.....	21 50
30	S. A. L., freights.....	23 25
31	R. W. Stuckey, potatoes.....	25 50

32	A. C. L. Ry. Co., freights.....	29 04
33	Lorick Bros., steam fittings.....	29 04
34	Lebby Shoe Co., shoes.....	21 00
35	G. H. Huggins, postage stamps.....	30 00
36	Minor expenses.....	35 62
37	Sanitas Disinfecting Co., disinfectant.....	36 00
38	Birmingham Macaroni Co., macaroni.....	37 21
39	Austin Berry, cow.....	38 50
40	J. W. McCormick, undertaking.....	38 50
41	C. O. Brown & Bro., builders' supplies.....	41 10
42	J. E. Young & Co., produce.....	44 68
43	T. W. Wood & Sons, seed.....	46 63
44	Drayton Taylor, eggs.....	50 00
45	Peoples Oil Co., oil.....	52 10
46	Southern Railway, freights.....	53 78
47	Southern Cotton Oil Co., cotton seed meal.....	56 00
48	The A. W. Sims Co., crackers.....	59 40
49	Harker Pottery Co., crockery.....	63 90
50	Stonega Coke & Coal Co., coal.....	65 34
51	The Fleischmann Co., yeast.....	67 20
52	Palmetto Ice Co., ice.....	71 65
53	Kingan & Co., butterine.....	74 40
54	Richland County Dispensary, liquors.....	78 40
55	D. A. Childs, printing.....	82 70
56	E. Barnett, V. M. D., treating hogs.....	108 75
57	Wm. K. Furtick & Co., clothing.....	1 10
58	Frank S. Ward & Co., rubber sheets.....	110 00
59	R. W. Abbott, poultry and eggs.....	111 05
60	State Park, labor.....	122 77
61	Columbia Fish & Ice Co., fish.....	126 00
62	D. K. Gantt & Co., eggs.....	126 80
63	J. W. Young & Co., beans.....	128 52
64	H. B. Trapp, cattle.....	137 30
65	Wray-Jackson Hardware Co., hardware.....	145 25
66	Russel Crego & Sons, cheese.....	169 80
67	Imperial Floor Co., flooring.....	180 00
68	S. W. Bledsoe, poultry and eggs.....	183 40
69	Armour & Co., soap and meats.....	194 73
70	Miscellaneous labor.....	248 41
71	W. C. Gladden, lumber.....	251 59
72	Murray Drug Co., drugs.....	266 22
73	Jas. B. Clow & Sons, fire hose.....	284 80
74	Consumers Coal Co., coal.....	300 00
75	W. S. Pope, cattle.....	305 82
76	Asylum Farm, labor.....	319 18
77	M. L. Kinard, clothing.....	350 00
78	C. D. Kenny Co., sugar and coffee.....	399 95
79	M. B. DuPre, produce, etc.....	492 52
80	J. D. Quattlebaum, poultry and eggs.....	498 59

81	Thomas & Howard, produce.....	506 01
82	Mechanical labor.....	725 44
83	Kirkland Distributing Co., flour.....	837 79
84	South Carolina Oil Co., cotton seed meal.....	840 50
85	Rhoades & Fillman, cotton goods.....	975 30
86	J. B. Friday & Co., groceries.....	1,542 26
87	M. B. DuPre Co. (agent Morris Co.), meats and lard.....	1,834 11
88	Alex. E. King, rice and flour.....	2,503 00
89	Regents' account.....	120 70
90	Pay roll account.....	6,038 06

\$23,132 19

DISBURSEMENTS, MARCH, 1914.

1	Columbia Railway, Gas & Electric Co., use of gas.....	\$ 1 50
2	The National State Bank, interest.....	2 87
4	Tom Jackson, shoeing mules.....	5 00
5	Henderson-Suydam Hardware Co., merchandise.....	5 40
6	Columbia Paper Co., note paper.....	6 00
7	Transportation account, railroad fares of patients.....	6 35
8	E. H. Roberts, potatoes.....	7 00
9	S. B. McMaster, balls.....	8 50
10	S. A. L. Ry., freights.....	9 49
11	W. H. Wallace, shoeing stock.....	9 60
12	A. H. Thomas & Co., medical supplies.....	9 88
13	G. W. Thomas, chickens.....	10 05
14	Southern Bell Telephone Co., rent and messages.....	10 40
15	Perry-Mann Electric Co., work.....	10 60
16	L. E. Corley, potatoes.....	13 00
17	Henry Poole, chickens.....	13 38
18	W. C. Gladden, lumber.....	13 48
19	Wingfield's Drug Store, drugs.....	13 75
20	Clark Mfg. Co., keys.....	13 89
21	Southern Aseptic Laboratories, cotton.....	14 00
22	T. B. Bouknight, shop work.....	15 80
23	P. J. O. Smith, potatoes.....	16 50
24	Alfred Jouannet, cabbage plants.....	17 00
25	F. H. Chapman, cow.....	18 00
26	Lisk Mfg. Co., tinware.....	23 13
27	Western Union Telegraph Co., messages.....	28 20
28	C. C. Pearce & Co., potatoes.....	30 80
29	D. F. Efrid, potatoes.....	31 25
30	E. Barnett, treating hogs.....	35 00
31	Troy Laundry Machinery Co., starch kettle.....	35 00
32	Sanitas Disinfectant Co., disinfectants.....	37 20
33	W. H. Bright, cow and calf.....	40 00
34	D. A. Childs, printing, etc.....	40 25
35	J. L. Moore, cow.....	40 60
36	J. W. Bond, repairs auto.....	41 72
37	C. O. Brown, builders' supplies.....	45 05

38	Palmetto Iron Works, grate bars.....	46 00
39	Wm. F. Furtick, dry goods.....	46 00
40	The R. L. Bryan Co., printing, etc.....	47 15
41	Parkhill Mfg. Co., dry Goods.....	49 16
42	Spool Cotton Co., thread.....	51 12
43	T. B. Huffman, ranges.....	55 00
44	J. T. King, molasses.....	55 65
45	Minor expenses.....	58 48
46	B. P. Hoffman, potatoes.....	60 00
47	G. H. Huggins, stamps.....	63 00
48	J. W. Young & Co., poultry, etc.....	68 35
49	A. W. Sims & Co., crackers.....	71 28
50	Columbia Grain & Provision Co., groceries.....	72 50
51	Fleischmann Co., yeast.....	76 65
52	State Park, farm labor.....	81 03
53	Peoples Oil Co., oil.....	81 37
54	J. W. McCormick, undertaking.....	82 50
55	Swift & Co., meats.....	90 70
56	Palmetto Ice Co., ice.....	91 10
57	Kirkland Distributing Co., bran.....	97 50
58	C. B. Rouss, merchandise.....	97 89
59	Witherspoon Bros. Shoe Mfg. Co., shoes.....	100 75
60	Ruff Hardware Co., hardware.....	102 25
61	Wray Jackson Hardware Co., hardware.....	102 40
62	D. K. Gantt, eggs, etc.....	110 80
63	J. Cartledge, whiskeys.....	112 80
64	J. H. Bollin & Sons, premium on bonds.....	115 00
65	C. H. Girardeau, clothing.....	125 00
66	S. W. Bledsoe, eggs, etc.....	131 74
67	R. W. Abbott, eggs, etc.....	136 34
68	W. F. Livingston, shoes.....	144 00
69	S. C. Dismukes Hat Co., hats.....	145 25
70	Imperial Floor Co., flooring.....	160 70
71	Southern Dry Goods & Notions Co., dry goods.....	160 71
73	A. C. L. Ry. Co., freights.....	181 07
73½	Lorick Bros., builders' supplies.....	212 68
74	Kingan Co., butterine.....	223 20
75	Young & Germany, produce.....	242 75
76	W. S. Pope, cattle.....	244 10
77	M. B. DuPre Co., produce.....	247 74
78	Miscellaneous labor.....	263 58
79	R. J. Reynolds Tobacco Co., tobacco.....	271 45
80	Lorick & Lowrance, builders' supplies.....	295 92
81	Asylum Farm, labor.....	297 10
82	State Hospital Commission, mules, etc.....	300 00
83	C. D. Kenny Co., sugar, coffee, etc.....	310 35
84	Consumers Coal Co., coal.....	315 00
85	Stonega Coke & Coal Co., coal.....	336 56
86	Jno. Fitzmaurice, dry goods.....	354 68

87	Murray Drug Co., drugs.....	387 58
88	Palmetto Ice Co., coal.....	398 23
89	McMurphy Co., fertilizers.....	439 35
90	Southern Railway, freights.....	451 92
91	J. N. Ould & Co., dry goods.....	460 01
92	South Carolina Cotton Oil Co., meal.....	472 35
93	Selz, Schwab & Co., shoes.....	481 20
94	National Loan & Exchange Bank, interest.....	487 80
95	J. D. Quattlebaum, eggs, etc.....	503 90
96	Armour & Co., meats.....	506 82
97	F. B. Thomas & Co., dry goods.....	571 13
98	Mechanical account.....	777 67
99	Thomas & Howard, groceries.....	1,063 67
100	Globe Dry Goods Co., dry goods, bedding.....	1,146 54
101	M. B. DuPre Co. (agent Morris Co.), meats, lard.....	1,194 74
102	Rhoades & Fillman, bedding.....	1,338 32
103	J. B. Friday & Co., groceries.....	1,649 18
104	Regents' account, per diem, etc.....	160 40
105	Pay roll	6,034 24
		<hr/>
		\$26,394 29
Less Bill No. 3 (included in No. 19).....		3 25
		<hr/>
		\$26,391 04

DISBURSEMENTS, APRIL, 1914.

1	Wingfield's Drug Store, drugs.....	\$ 2 00
2	S. B. McMaster, balls.....	2 50
3	Habenicht-McDougall Co., auto supplies.....	2 50
4	Record Publishing Co., subscription to Record.....	3 00
5	Southern Medical Journal, subscription.....	4 00
6	A. D. Hood, return of patient.....	4 10
7	T. W. Wood & Sons, seed.....	4 50
8	R. C. Reeves, eggs.....	4 75
9	Swift & Co., soda.....	5 25
10	Tom Jackson, shoeing stock.....	5 50
11	Lebanon Chemical Co., disinfectants.....	6 50
12	Columbia Lumber & Mfg. Co., ceilings.....	6 75
13	Columbia Supply Co., steam fittings.....	7 40
14	W. B. Saunders Co., medical books.....	7 50
15	Gregory-Conder Mule Co., buggy parts.....	8 00
16	Jno. Fitzmaurice, dry goods.....	8 73
17	West Disinfecting Co., sprays.....	12 00
18	C. O. Brown & Bro., builders' supplies.....	13 35
19	L. E. Corley, turnips.....	13 60
20	DuPre Printing Co., printing.....	13 75
21	Palmetto Lumber Co., lumber.....	13 99
22	Craddock Terry Co., shoes.....	15 10
23	S. A. L. Ry., freights.....	16 12
24	Western Union Telegraph Co., telegrams.....	16 80

25	Webb's Art Store, picture molding.....	17 50
26	W. B. Roberts, turnips.....	20 00
27	E. F. A. Weiters, soap.....	22 00
28	Selz, Schwab & Co., shoes.....	22 13
29	H. W. Williams, eggs.....	22 55
30	The R. L. Bryan Co., printing, etc.....	22 70
31	Southern Railway Co., repairing spur track.....	22 74
32	A. W. Harmon, turnips.....	24 00
33	C. I. Cromer, cabbage.....	24 00
34	News & Courier, advertising.....	24 70
35	Perry-Mann Electric Co., work.....	24 72
36	The Babcock-Wilcox Co., valves.....	26 00
37	A. C. L. Ry., freights.....	26 11
38	Smithdeal Music Co., exchange on phonograph.....	26 50
39	G. S. Cook, chickens.....	26 66
40	Southern Bell Telephone & Telegraph Co., rent, etc.....	27 58
41	R. Atmar Smith Dental Supply Co., supplies.....	28 50
42	Wilse W. Martin, leather.....	29 24
43	G. H. Huggins, stamps.....	30 00
44	T. B. Bouknight, shoeing stock.....	31 40
45	J. E. Moore, cow.....	33 70
46	J. E. Harmon, potatoes, etc.....	37 20
47	Underwood Typewriter Co., typewriter.....	38 03
48	W. W. Taylor, eggs, etc.....	38 78
49	J. W. Young, fruit.....	41 25
50	C. A. Bachman, eggs.....	41 73
51	Witherspoon Bros. Shoe Mfg. Co., shoes.....	44 40
52	The Born Steel Range Co., potato peeler.....	45 00
53	F. E. Hull, potato plants.....	49 50
54	Wray-Jackson Hardware Co., supplies.....	53 40
55	Minor expenses	55 34
56	Calumet Tea & Coffee Co., flooring.....	55 50
57	J. W. Bond, repair auto.....	57 10
58	Peoples Oil Co., oil.....	59 58
59	State Park, farm labor.....	62 82
60	C. A. Ellerbe, seed peas.....	66 00
61	The Fleischmann Co., yeast.....	67 20
62	Richland Dispensary, liquors.....	78 40
63	The Eco Magneto Clock Co., clock.....	78 89
64	Dow Wire & Iron Works, wire.....	79 20
65	Roberts, Johnson & Rand Shoe Co., shoes.....	81 62
66	D. K. Gantt Co., eggs.....	82 12
67	Henderson-Suydam Hardware Co., hardware.....	82 75
68	Meincke & Co., medical supplies.....	84 04
69	Magnus Hessburg, leather.....	84 20
70	M. Citron, clothing.....	88 00
71	Ruff Hardware Co., hardware.....	87 09
72	Swift & Co. Oil Mill, linters.....	92 64
73	E. M. Livingston, eggs.....	92 70

74	The Miller Rubber Co., rubber.....	94 02
75	S. W. Bledsoe, eggs.....	101 59
76	Shelby Lamp Division, lamp.....	109 50
77	C. B. Rouss, merchandise.....	114 94
78	Stonega Coke & Coal Co., coal.....	119 55
79	Winthrop Normal & Industrial College.....	133 00
80	Palmetto Ice Co., ice.....	135 05
81	C. D. Kenny Co., sugar and tea.....	149 99
82	Wm. F. Furtick, clothing.....	151 00
83	B. M. English, cattle.....	152 90
84	R. W. Abbott, chickens and eggs.....	158 66
85	C. C. Pearce & Co., vegetables.....	162 10
86	The Crum Co., peas.....	170 43
87	Lorick Bros., builders' supplies.....	204 01
88	Marion Clothing Co., clothing.....	222 50
89	Kingan & Co., butterine.....	223 20
90	Young & Germany, vegetables.....	250 84
91	Lisk Mfg. Co., tinware.....	252 08
92	Palmetto Ice Co., coal.....	259 60
93	The Murray Drug Co., drugs.....	260 18
94	D. B. & B. B. Boney, cattle.....	270 08
95	Jas. D. Quattlebaum, poultry and eggs.....	291 20
96	Miscellaneous labor.....	299 34
97	Asylum Farm, labor.....	326 47
98	Columbia Fish & Ice Co., fish.....	340 00
99	Lever, the Shoe Man, shoes.....	352 90
100	Union Seed & Fertilizer Co., cotton seed meal.....	361 00
101	Moffatt B. DuPre Co., vegetables.....	372 01
102	Lorick & Lowrance, supplies.....	372 91
103	Armour & Co., meats.....	416 81
104	W. S. Pope, cattle.....	508 21
105	Southern Ry. Co., freights.....	593 78
106	Wm. Johnson & Co., coal.....	630 05
107	The Kirkland Distributing Co., flour.....	663 30
108	Powel Fuel Co., coal.....	667 14
109	Mechanical labor account.....	739 91
110	Rhoads & Fillman, dry goods.....	794 18
111	Palmetto Fertilizer Co., meal.....	817 50
112	Globe Dry Goods Co., dry goods.....	869 70
113	Thomas & Howard, groceries.....	874 28
114	The Macmurphy Co., fertilizers.....	933 25
115	M. B. DuPre Co., meats, etc.....	1,841 79
116	J. B. Friday & Co., groceries.....	2,061 25
117	Regents' account.....	274 30
118	Pay roll.....	6,111 35

\$27,762 75

DISBURSEMENTS, MAY, 1914.

1	The Atlantic Coast Line Ry., freights.....	\$	1 08
2	Sloan's Sporting Goods Co., keys.....		1 50
3	Southern States Supply Co., steam fittings.....		1 65
4	Webb's Art Store, paper.....		1 70
5	Seaboard Air Line Ry., freights.....		2 32
6	C. O. Brown & Bro., lime, etc.....		2 70
7	Davis & Co., harness.....		2 85
8	W. W. Martin, shoe findings.....		2 90
9	S. B. McMaster, baseball goods.....		3 50
10	Columbia Paper Co., cards, etc.....		4 45
11	Killian Fire Brick Co., fire brick.....		4 50
12	Consolidated Auto Co., auto supplies.....		5 00
13	C. E. Gable, potatoes.....		5 00
14	Columbia Railway, Gas & Electric Co., gas.....		5 24
15	Ferguson & Morris, undertaking.....		5 50
16	R. C. Reeves, eggs.....		5 70
17	The News & Courier, advertisements.....		6 00
18	W. G. Strait, chauffeur, expenses Rock Hill.....		6 60
19	Palmetto Iron Works, steam fittings.....		6 70
20	Eco Magnetic Clock Co., lock boxes.....		9 00
21	J. J. Runnier, chickens and eggs.....		9 17
22	R. C. Arnold, running binding machine.....		10 00
23	Sam L. Curry, butter.....		10 20
24	Tyler Bros., eggs.....		11 65
25	J. M. VanMetre, undertaking.....		13 75
26	G. E. Harmon, potatoes.....		14 00
27	Transportation account, railroad fares patients.....		14 30
28	Parke-Davis & Co., drugs.....		14 96
29	E. N. Hall, lye.....		15 00
30	B. Davis, furniture.....		15 60
31	Southern Aseptic Laboratories, cotton.....		15 68
32	Columbia Feature Film Co., films and carbon.....		16 00
33	F. E. Hull, potatoes.....		16 50
34	Southern Bell Telephone & Telegraph Co., messages.....		17 50
35	T. B. Bouknight, shop work.....		19 20
36	M. H. Meetze, peas.....		20 30
37	Witherspoon Bros. Shoe Co., shoes.....		20 55
38	F. H. Roberts, honey.....		20 85
39	The State Co., advertisements.....		21 61
40	S. W. Bledsoe, chickens and eggs.....		23 20
41	Clark & Co., tobacco.....		24 12
42	Western Union Telegraph Co., messages.....		24 63
43	The Shandon Market Co., refrigerator.....		25 00
44	T. W. Ruff, tire for auto.....		26 00
45	W. C. Jumper, potatoes.....		35 04
46	The Landrum Fire Brick Co., brick and clay.....		36 00
47	National Loan & Exchange Bank, interest.....		36 20
48	G. L. Hollis, cow.....		37 92

49	Jas. Howell, cow.....	43 45
50	V. Myers, repairing carriage.....	45 75
51	Standard Oil Co., gasoline and oil.....	48 12
52	A. W. Sims & Co., crackers.....	50 00
53	F. B. & D. B. Boney, cow and potatoes.....	51 00
54	J. W. Bond, auto repairs.....	51 60
55	Edgar A. Murray Co., insecticide.....	54 00
56	The Rhea Live Stock Co., grain reaper.....	55 00
57	G. H. Huggins, stamps.....	60 00
58	Peoples Oil Co., oil.....	62 33
59	C. C. Pearce & Co., vegetables.....	63 05
60	E. M. Livingston, eggs.....	65 45
61	The Lisk Mfg. Co., tinware.....	67 78
62	The Perry-Mann Electric Co., work.....	69 40
63	The Fleischmann Co., yeast.....	70 36
64	D. K. Gantt Co., poultry and eggs.....	74 50
65	S. B. Forsythé, cow.....	75 00
66	Gaillard & Withers, insurance.....	76 70
67	R. C. Williams & Sons, range parts.....	78 75
68	American Sterilizer Co., repairs sterilizer.....	83 80
69	Jno. A. Hamilton, auto repairs.....	88 03
70	Marion Clothing Factory, overalls.....	89 10
71	Minor expenses.....	89 35
72	The R. L. Bryan Co., printing, etc.....	89 90
73	Sanitas Disinfecting Co., disinfectant.....	92 12
74	Harker Pottery Co., crockery.....	93 64
75	Dow Wire & Iron Works, wire cloth.....	99 65
76	J. L. Mott Iron Works, plumbers' supplies.....	100 21
77	Ruff Hardware Co., hardware.....	111 35
78	Richland County Dispensary, liquors.....	112 80
79	C. B. Rouss, merchandise.....	115 25
80	R. J. Reynolds Tobacco Co., tobacco.....	116 16
81	C. P. Sanders, potatoes.....	120 00
82	Marza Perry, cow.....	123 68
83	Spool Cotton Co., thread.....	124 36
84	Stonega Coke & Coal Co., coal.....	143 56
85	J. E. Moore, cattle.....	155 00
86	M. Citron, clothing.....	163 55
87	Columbia Fish & Ice Co., fish.....	168 00
88	Southern Ry., freights.....	175 52
89	C. D. Kenny Co., sugar and tea.....	178 55
90	R. W. Abbott, cattle.....	182 80
91	Henderson-Suydam Hardware Co., hardware.....	184 35
92	J. W. McCormick, undertaking.....	198 00
93	Young & Germany, produce.....	198 65
94	T. W. Cunningham, boring wells.....	211 50
95	The Surgical Selling Co., rubber sheets.....	228 69
96	Lorick Bros., pipes, etc.....	236 04
97	State Park, labor account.....	241 08

98	Palmetto Fertilizer Co., acid phosphate.....	270 00
99	Murray Drug Co., drugs.....	271 39
100	Lorick & Lowrance, builders' supplies.....	271 96
101	A. M. Meetze Warehouse Co., flour.....	283 59
102	W. S. Pope, cows.....	307 90
103	Lever, the Shoe Man, shoes.....	309 00
104	Jas. D. Quattlebaum, poultry.....	312 73
105	Palmetto Ice Co., ice.....	317 35
106	Rhoades & Fillman, ticking.....	345 82
107	F. B. Thomas & Co., dry goods.....	347 26
108	G. J. Black, cattle.....	349 32
109	C. E. Nolan, player piano.....	350 00
110	Kingan & Co., meats, etc.....	352 32
111	Miscellaneous labor.....	284 10
112	The Kirkland Distributing Co., lard.....	388 13
113	Wm. Johnson & Co., hard coal.....	417 00
114	Asylum Farm, day labor.....	425 97
115	W. B. Summersett, contracting at State Park.....	434 00
116	Armour & Co., meats.....	499 65
117	Wm. F. Furtick & Co., dry goods.....	538 00
118	J. B. Friday & Co., groceries.....	554 36
119	M. B. DuPre Co., vegetables, etc.....	582 61
120	L. H. Joseph, automobile.....	750 00
121	Globe Dry Goods Co., dry goods.....	780 30
122	Mechanical labor.....	791 48
123	Thomas & Howard, groceries.....	1,036 74
124	Swift & Co. Oil Mill, cotton seed meal.....	1,605 89
125	M. B. DuPre Co. (agent Morris Co.), meats, etc.....	2,098 66
126	Regents' account.....	270 40
127	Pay roll.....	6,138 44
128	Troy Laundry Machinery Co., laundry supplies.....	6 75

\$27,916 87

DISBURSEMENTS, JUNE, 1914.

1	A. S. Cone, cleaning machine.....	\$ 1 50
2	Columbia Paper Co., paper.....	1 58
3	Columbia Seal & Stamp Co., stamps.....	1 60
4	Sloan's Sporting Goods Co., keys.....	1 75
5	Habenicht-McDougal Co., repairs.....	2 35
6	J. W. Ould Co., error in bill.....	2 36
7	Columbia Railway, Gas & Electric Co., gas.....	3 12
8	Smithdeal Music Co., graphophone repairs.....	4 50
9	Underwood & Underwood, medical supplies.....	5 15
10	E. M. Livingston, eggs.....	6 00
11	Vulcanizing Works, repairs auto.....	6 50
12	Davis & Co., harness parts.....	6 50
13	Underwood Typewriter Co., ribbon book.....	7 00
14	J. G. Taylor, poultry.....	7 60
15	C. O. Brown & Bro., supplies.....	8 55

16	David Taylor, chickens.....	9 00
17	S. R. Branham, eggs	9 20
18	S. A. L. Ry., freights.....	9 87
19	Palmetto Iron Works, repairs laundry.....	10 90
20	W. H. Wylie, chickens.....	11 15
21	A. P. Sullivan, returning patient.....	11 20
22	H. L. Smith, peaches.....	12 00
23	Chas. Archart, cantaloupes.....	15 00
24	Pullen Richardson Chemical Co., drugs.....	15 00
25	Fallow & Allison Co., lumber.....	15 00
26	Wilse W. Martin, leather findings.....	15 09
27	C. E. Springs, rebate.....	15 64
28	J. S. Jumper, fruit.....	16 77
29	Standard Oil Co., oil.....	17 82
30	J. I. Holcomb Mfg. Co., brushes.....	18 00
31	E. T. Summersett, screenings.....	20 50
32	Columbia Feature Film Co., rent of films.....	22 50
33	Southern States Supply Co., steam fittings.....	22 61
34	Swift & Co., soap.....	22 25
35	J. A. Faust, lumber.....	25 20
36	Southern Bell Telephone & Telegraph Co., messages.....	29 18
37	Crandall Packing Co., packing.....	30 40
38	W. Lykes, plants.....	30 50
39	M. Perry, poultry and eggs.....	30 52
40	D. K. Gantt & Co., eggs.....	32 75
41	Perry-Mann Electric Co., work.....	33 55
42	Columbia Mills Co., duck.....	34 20
43	Thörnwell McMaster, maps.....	35 00
44	J. A. Long, fruit and vegetables.....	36 73
45	F. B. Boney, cow.....	40 00
46	Palmetto Guano Co., guano.....	41 00
47	Western Union Telegraph Co., messages.....	41 23
48	F. H. Roberts, honey.....	41 70
49	West Disinfectant Co., disinfectant.....	42 00
50	J. H. Wessinger, cow.....	43 12
51	H. W. Williams, cow and calf.....	45 00
52	E. W. Frick, chickens.....	45 33
53	Dr. L. B. Owens, beef cow.....	46 80
54	Jas. Howell, cow.....	47 50
55	T. D. Hook, clothing.....	48 00
56	J. L. Pearson, cow.....	50 00
57	Chess Knowlton, cow.....	50 00
58	Peoples Oil Co., oil.....	51 77
59	J. L. Mimnaugh & Co., dry goods.....	54 75
60	J. W. Young & Co., produce.....	58 09
61	E. F. A. Weiters, groceries.....	64 23
62	Columbia Lumber Mfg. Co., lumber.....	66 60
63	W. J. Price, fruit.....	69 92
64	Spool Cotton Co., thread.....	71 72

65	Transportation, railroad fares.....	72 44
66	Richland County Dispensary, liquors.....	78 40
67	H. V. Wells Co., groceries.....	81 40
68	F. B. Boatwright, poultry and eggs.....	82 95
69	J. Fitzmaurice, dry goods.....	88 70
70	Palmetto Distributing Co., groceries.....	96 05
71	C. W. Bishop, balance wages.....	97 50
72	Wm. P. Harris, seed potatoes.....	105 00
73	M. B. DuPre Co., produce.....	110 37
74	Ben Martin, cows.....	112 20
75	The R. L. Bryan Co., printing, etc.....	121 40
76	J. W. McCormick, undertaking.....	123 75
77	Dr. E. M. Whaley, salary.....	125 00
78	The Lisk Mfg. Co., tin.....	133 48
79	Kirkland Distributing Co., lard.....	140 90
80	Roberts-Johnson-Rand Shoe Co., shoes.....	144 00
81	R. W. Abbott, poultry.....	144 85
82	Globe Dry Goods Co., dry goods.....	165 32
83	State Park, labor.....	166 92
84	Columbia Fish & Ice Co., fish.....	175 00
85	Minor expenses.....	188 49
86	A. C. L. Ry., freights.....	138 59
87	B. B. Boney, cows.....	196 30
88	Fogle & Keyser, spreads.....	200 00
89	R. J. Reynolds Tobacco Co., tobacco.....	224 51
90	The Ruff Hardware Co., hardware.....	245 15
91	Kingan & Co., meats.....	253 35
92	I. M. Pearlstine & Sons, rice.....	295 00
93	W. B. Summersett, contracting.....	296 61
94	C. D. Kenny Co., tea, sugar and coffee.....	296 61
95	Lorick Bros., builders' supplies.....	305 90
96	Jas. D. Quattlebaum, poultry and eggs.....	320 25
97	Young & Germany, groceries.....	537 26
98	Asylum Farm, labor.....	353 32
99	Miscellaneous labor.....	355 75
100	Stonega Coke & Coal Co., coal.....	387 70
101	Lorick & Lowrance, hardware.....	403 35
102	Wm. F. Furtick & Co., dry goods.....	416 03
103	Union Seed & Fertilizer Co., guano.....	414 00
104	W. S. Pope, cattle.....	434 92
105	Palmetto Ice Co., ice.....	470 58
106	Thomas & Howard, groceries.....	665 22
107	Mechanical labor.....	698 85
108	M. Citron, clothing.....	708 75
109	J. B. Friday & Co., groceries.....	715 64
110	Louisville Milling Co., bran.....	744 88
111	Southern Ry., freights.....	1,014 20
112	Rhoads & Fillman, bedding and dry goods.....	1,364 38
113	M. B. DuPre Co. (agent Morris Co.), meats.....	1,688 50

114	Regents' account.....	98 30
115	Pay roll.....	6,399 43

\$24,941 17

DISBURSEMENTS, JULY, 1914.

1	Columbia Paper Co., paper.....	\$ 1 57
2	Smithdeal, repairing phonograph.....	1 65
3	Columbia Supply Co., steam fittings.....	1 90
4	B. Visanska, repairs.....	2 00
5	A. C. L. Ry., freights.....	2 23
6	Wingfield's Drug Store.....	2 50
7	Sloan's Sporting Goods Co., keys.....	3 25
8	C. O. Brown & Bro., builders' supplies.....	3 50
9	Columbia Railway, Gas & Electric Co., rent gas.....	3 96
10	Wm. Miller Range & Furnace Co., range parts.....	4 16
11	T. W. Cunningham, pump repairs.....	5 00
12	J. M. VanMetre, undertaking.....	5 50
13	T. A. Dent & Sons, meat for diet kitchen.....	5 65
14	E. P. Corley, fruit.....	6 00
15	Dr. F. P. Caughman, treating cows.....	7 00
16	The State Co., subscription.....	7 80
17	D. L. Kyser, fruit.....	8 12
18	A. H. Thomas & Co., medical supplies.....	8 69
19	S. O. Hook, peaches.....	9 00
20	Henderson-Suydam Hardware Co., hardware.....	9 20
21	Transportation account.....	9 20
22	J. C. Shirey, berries.....	9 42
23	R. R. Rawls, fruit.....	9 56
24	D. B. Boney, fruit.....	10 00
25	A. J. Harter, rebate.....	10 42
26	E. K. Archart, cantaloupes.....	11 66
27	G. H. Livingston, peaches.....	13 06
28	Wilse W. Martin, leather goods.....	14 18
29	Deming Co., pump repairs.....	14 40
30	Tyler Bros., chickens and eggs.....	14 56
31	Oscar Whittle, peaches.....	14 75
32	W. R. Hartin, tin works.....	15 00
33	A. L. Hook, melons and cantaloupes.....	15 05
34	Henry Mosely, chickens and eggs.....	15 40
35	Standard Oil Co., kerosene.....	15 75
36	R. L. Craps, fruit.....	16 00
37	M. Perry, eggs.....	16 10
38	Sam L. Curry, butter.....	16 20
39	Wm. F. Furtick, dry goods.....	17 00
40	W. D. Laird, fruit, etc.....	17 20
41	W. B. Taylor, fruit.....	18 25
42	H. K. Lucas Film Co., rent films.....	18 75
43	Bramhall-Deane Co., range parts.....	18 80
44	T. F. Taylor, fruit.....	19 42

45	The Clark Mfg. Co., locks.....	20 47
46	Georgian Pharmacal Co., supplies.....	22 50
47	C. A. Bachman, eggs.....	22 54
48	J. A. Kysler, fruit.....	23 22
49	Southern Bell Telephone Co., rent.....	23 43
50	Western Union Telegraph Co., telegrams.....	23 57
51	Perry-Mann Electric Co., works.....	27 29
52	J. L. Mimnaugh & Co., dishes.....	30 25
53	J. K. Orr Shoe Co., shoes.....	34 08
54	Clark & Co., tobacco.....	36 00
55	Harker Pottery Co., crockery.....	36 25
56	Drayton Taylor, eggs.....	39 79
57	W. H. Marsh, cow.....	40 00
58	W. A. Nix, cow.....	40 00
59	S. W. Bledsoe, chickens and eggs.....	41 24
60	C. E. Stuart, cow.....	41 50
61	Mrs. L. R. Frick, fruit.....	41 84
62	E. W. Frick, chickens and eggs.....	43 18
63	W. S. Jumper, fruit.....	43 26
64	J. G. Taylor, fruit, etc.....	44 58
65	J. W. Bond, repairs auto.....	44 50
66	Fallow & Allison Co., lumber.....	45 88
67	L. C. Howell, cow.....	45 90
68	D. K. Gantt Co., eggs.....	47 60
69	H. A. Taylor, furniture.....	52 00
70	Stephen Putney Shoe Co., shoes.....	54 00
71	T. Q. Boozer, electric work, etc.....	55 18
72	Kingan & Co., butterine.....	58 50
73	W. M. Sharpe, tomatoes.....	60 18
74	Peoples Oil Co., oil.....	61 04
75	J. A. Long, fruit.....	63 91
76	M. J. Chase, model doll for training school.....	65 00
77	J. E. Muse, cow.....	68 95
78	M. H. Hook, fruit.....	72 31
79	Dr. H. H. Griffin, expenses trip Chicago.....	75 00
80	E. M. Livingston, eggs.....	78 00
81	Ruff Hardware Co., hardware.....	81 56
82	Columbia Grain Provision Co., bran.....	87 00
83	J. W. McCormick, undertaking.....	88 00
84	Langford Bros., cattle.....	88 35
85	G. H. Huggins, stamps.....	92 00
86	W. J. Price & Sons, fruit.....	99 18
87	Lorick Bros., hardware.....	99 48
88	Richland County Dispensary, liquors.....	103 20
89	C. B. Rouss, merchandise.....	104 47
90	State Park, day labor.....	105 14
91	R. J. Reynolds Tobacco Co., tobacco.....	117 04
92	Swift & Co. Oil Mill, hulls.....	120 70
93	The R. L. Bryan Co., printing, etc.....	122 80

94	Palmetto Ice Co., coal.....	130 53
95	Fleischmann Co., yeast.....	133 52
96	Stonega Coke & Coal Co., coal.....	140 94
97	Armour & Co., pork and beans.....	142 50
98	G. J. Black, cattle.....	144 50
99	Hornik & Weil, dry goods.....	145 00
100	Doyle & Kyser, dry goods.....	148 14
101	J. Fitzmaurice, dry goods.....	167 68
102	The Dimity Quilt Co., quilts.....	168 96
103	J. W. Young & Co., butter.....	175 94
104	R. W. Abbott, eggs, etc.....	176 18
105	S. A. L. Ry. Co., freights.....	186 17
106	M. B. DuPre Co., produce.....	194 16
107	Columbia Fish & Ice Co., fish.....	210 00
108	Kingan & Co., meats.....	260 85
109	Minor expenses.....	289 66
110	Riverside Overall Co., clothing.....	321 22
111	Lorick & Lowrance, hardware, seed, etc.....	326 53
112	J. D. Quattlebaum, eggs, etc.....	350 95
113	F. B. Boatwright, chickens and eggs.....	353 45
115	Miscellaneous account.....	391 05
116	Young & Germany, groceries.....	391 51
117	Kirkland Distributing Co., lard.....	392 13
118	Asylum Farm, labor.....	396 27
119	C. D. Kenny Co., sugar, etc.....	415 05
120	Southern Ry., freights.....	463 68
121	Palmetto Ice Co., ice.....	527 75
122	W. S. Pope, beef cattle.....	575 75
123	Murray Drug Co., drugs June and July.....	600 88
124	Thomas & Howard Co., groceries.....	615 17
125	Mechanical labor account.....	667 35
126	M. Citron, clothing.....	720 63
127	Louisville Milling Co., bran.....	757 50
128	Union Seed & Fertilizer Co., cotton seed meal.....	788 00
129	Sparks Milling Co., flour.....	796 72
130	Globe Dry Goods Co., dry goods.....	947 25
131	M. B. DuPre Co. (agent Morris Co.), meats.....	1,042 77
132	J. B. Friday Co., groceries.....	2,031 44
133	Regents' account.....	183 50
134	Pay roll.....	6,572 41

\$27,190 19

Less No. 114, deducted..... 365 83

\$26,824 36

DISBURSEMENTS, AUGUST, 1914.

1	Gibbes Typewriter Shop, repairs.....	\$ 1 50
2	E. F. A. Wieters, soda.....	1 96
3	Lever, freight on shoes.....	2 70
4	Gibbes Machinery Co., repairs.....	3 00
5	R. C. Williams & Sons, table.....	4 00
6	W. B. Roberts, fruit.....	4 50
7	Columbia Railway, Gas & Electric Co., gas.....	4 55
8	Seaboard Air Line Ry., freight.....	4 95
9	Journal of Nervous & Mental Diseases, subscription.....	5 00
10	Troy Laundry Machinery Co., stove repairs.....	5 00
11	Jno. A. Hamilton, repairs auto.....	5 76
12	Jas. B. Clow & Sons, repairs.....	5 76
13	Gregory-Conder Mule Co., repairs.....	6 00
14	Walter Traylor, potatoes.....	6 00
15	Craddock-Terry Co., shoes.....	6 45
16	A. W. Straub Co., repairs.....	7 00
17	Talley Summers, fruit.....	7 30
18	R. J. Richard, fruit.....	7 50
19	W. D. Laird, fruit.....	7 80
20	Wm. F. Furtick, clothing.....	8 00
21	Columbia Supply Co., steam fitting.....	8 93
22	Brody Price, fruit.....	9 10
23	Transportation account.....	9 40
24	Pride of Kitchen Co., soap.....	10 00
25	W. W. Martin, leather.....	10 50
26	Henry Moseley, eggs.....	11 50
27	E. W. Frick, eggs.....	11 75
28	T. B. Aughtry, soap powders.....	12 00
29	Globe Dry Goods Co., dry goods.....	12 10
30	A. Cook, vegetables.....	12 25
31	Clark Mfg. Co., keys.....	12 67
32	J. G. Fraser, fruit.....	13 12
33	M. N. Kleckley, vegetables.....	13 50
34	J. A. Kisler, fruit.....	14 02
35	Oakley Chemical Co., soap.....	14 40
36	Jas. Spaer Stove & Heating Co., repairs.....	14 50
37	A. C. L. Ry., freights.....	14 73
38	Harry K. Lucas Film Co., reels.....	15 00
39	Bramhall-Deane Co., range parts.....	15 00
40	F. H. Roberts, honey.....	15 00
41	C. M. Livingston, fruit.....	15 37
42	Marza Perry, poultry and eggs.....	15 62
43	Mack Nichols, fruit.....	16 27
44	C. B. Rouss, merchandise.....	16 42
45	Fallow & Allison Co., supplies.....	16 70
46	Honea Path Mercantile Co., butter.....	17 10
47	Southern Bell Telephone & Telegraph Co.....	18 10
48	Hospital Supply & Drug Co., instruments.....	18 60

49	Consolidated Auto Co., repairs.....	19 25
50	E. P. & E. W. Corley, fruit.....	19 72
51	Davis & Co., harness.....	20 00
52	American Sterilizer Co., medical supplies.....	20 00
53	State Co., printing.....	22 75
54	Miller Bros., poultry.....	23 20
55	J. G. Busbee, vegetables.....	24 00
56	W. B. & J. G. Taylor, fruit.....	24 05
57	Brooks Brown, cow.....	24 08
58	J. A. Long, fruit.....	26 42
59	Palmetto Fertilizer Co., fertilizer.....	28 50
60	Mrs. L. R. Frick, fruit.....	28 96
61	J. H. & J. F. Wessinger, vegetables.....	29 10
62	The News & Courier, printing.....	31 20
63	J. B. Pettigrew, cow.....	31 50
64	Jno. M. Ruff, cantaloupes.....	32 90
65	L. P. Shumaker, cow.....	35 00
66	J. W. Bond, auto repairs.....	39 50
67	J. K. Orr Shoe Co., shoes.....	39 55
68	Muckenfuss Mfg. Co., brooms.....	40 50
69	E. M. Livingston, eggs.....	40 80
70	Swift & Co., meats.....	41 82
71	Dolge & Co., disinfectants.....	44 10
72	S. S. Selig, Jr., agent West Disinfectant Co.....	45 00
73	Pennington Dry Goods Store, dry goods.....	45 17
74	Duparquet, Huot & Moneust Co., repairs.....	45 50
75	The R. L. Bryan Co., printing, etc.....	46 80
76	J. E. Muse, cow.....	50 00
77	Southern Cotton Oil Co., cotton seed meal.....	56 00
78	The Fleischmann Co., yeast.....	58 10
79	D. K. Gantt Co., eggs.....	59 20
80	Peoples Oil Co., oil.....	60 00
81	G. H. Huggins, postmaster, stamps.....	60 00
82	W. D. Caughman, threshing oats.....	66 30
83	Palmetto Iron Works, castings.....	66 50
84	Ruff Hardware Co., hardware.....	67 85
85	Richland County Dispensary, liquors.....	68 80
86	W. J. & C. P. Price, fruit.....	70 14
87	F. B. Thomas & Co., hosiery.....	72 90
88	T. J. Davenport, seeds.....	81 25
89	Sam L. Curry, butter.....	82 00
90	F. B. Boatwright, eggs, etc.....	84 15
91	C. C. Pearce & Co., vegetables.....	89 76
92	R. W. Abbott, poultry and eggs.....	96 16
93	C. W. Antrim & Sons, groceries.....	97 13
94	Harker Pottery Co., crockery.....	116 58
95	Spool Cotton Co., thread.....	117 15
96	Stephen Putney Shoe Co., shoes.....	121 20
97	H. C. Elliott, cattle.....	125 10

98	Minor expenses.....	126 41
99	Lisk Mfg. Co., tinware.....	126 79
100	J. R. Miles, cattle.....	131 98
101	Southern Railway, freights.....	136 53
102	State Park, day labor.....	161 08
103	Luther Hardware Co., horse.....	165 00
104	Riverside Overall Co., clothing.....	165 44
105	Columbia Fish & Ice Co., fish.....	168 00
106	S. W. Bledsoe, eggs, etc.....	172 28
107	Lorick Bros., hardware.....	183 03
108	Kingan & Co., meats.....	183 48
109	Armour & Co., soaps.....	184 98
110	Lorick & Lowrance, supplies.....	186 93
111	Witherspoon Bros. Shoe Mfg. Co., shoes.....	188 70
112	Wilie Jones, straw.....	192 36
113	C. D. Kenny Co., sugar and coffee.....	196 79
114	David S. Bunch, horse.....	200 00
115	Doyle & Kyser, bedding.....	204 65
116	W. S. Pope, cattle.....	233 60
117	Kirkland Distributing Co., lard.....	253 58
118	M. B. DuPre Co., vegetables.....	330 14
119	J. W. Young & Co., butter, poultry and fruit.....	345 34
120	Miscellaneous labor.....	386 50
121	Jas. D. Quattlebaum, poultry and eggs.....	402 42
122	Murray Drug Co., drugs.....	404 72
123	Palmetto Ice Co., ice.....	454 15
124	International Harvester Co., machinery.....	553 50
125	Asylum Farm, labor.....	606 05
126	Young & Germany, produce.....	666 63
127	Rhoades & Fillman, dry goods.....	806 54
128	Mechanical labor.....	825 45
129	M. B. DuPre Co. (agent Morris Co.).....	836 72
130	M. Citron, clothing.....	950 55
131	Swift & Co. Oil Mill, cotton seed meal.....	1,018 06
132	Thomas & Howard, groceries.....	1,144 15
133	J. B. Friday, groceries.....	1,192 16
134	Jno. W. Peale, coal.....	4,352 40
135	Regents' account	58 80
136	Pay roll.....	6,465 29
137	J. W. McCormick, undertaking.....	158 50

 \$28,643 44

DISBURSEMENTS, SEPTEMBER, 1914.

1	Sloan's Sporting Goods Co., keys.....	\$ 1 25
2	Palmetto National Bank, interest.....	1 73
3	W. D. Drumheller, repairs.....	1 75
4	F. P. Caughman, treating mule.....	2 00
5	Columbia Welding Co., auto repairs.....	2 25
6	A. H. Thomas Co., medical supplies.....	2 88

7	S. B. McMaster, baseball supplies.....	3 00
8	Henderson-Suydam Hardware Co., wicks.....	3 00
9	H. K. Lucas Film Co., rent films.....	3 75
10	Eco Magneto Clock Co., repairs clock.....	5 23
11	Smithdeal Music Co., repairs victrola.....	5 25
12	Josephine Thornton, corn.....	5 50
13	Gibbes Machinery Co., repairs.....	6 00
14	V. B. Kleckley, fruit.....	6 60
15	Columbia Gas & Electric Co., gas.....	6 78
16	D. K. Gantt Co., eggs.....	8 90
17	Honea Path Mercantile Co., butter.....	9 20
18	Palmetto Iron Works, castings.....	9 60
19	Pullen-Richardson Chemical Co., drugs.....	10 00
20	E. C. Jumper, eggs.....	10 20
21	Smalley Mfg. Co., repairs.....	10 80
22	S. R. Branham, eggs.....	11 15
23	L. L. Glenn, beans.....	11 50
24	J. S. Jumper, fruit.....	11 66
25	J. C. Courtney, poultry.....	12 00
26	E. W. Frick, eggs.....	12 30
27	E. M. Livingston, poultry and eggs.....	14 49
28	W. W. Martin, shoe findings.....	14 52
29	Russel & Co., tea.....	15 43
30	Southern Aseptic Laboratories, cotton.....	16 00
31	W. J. Price, fruits.....	16 05
32	Hardy, Pinckney & Biggs, undertaking.....	16 50
33	G. W. Boatwright, eggs.....	17 06
34	A. C. L. Ry., freights.....	17 24
35	L. B. Sessions, lumber.....	18 50
36	F. H. Roberts, honey.....	18 75
37	Texas Co., gasoline.....	19 20
38	G. W. Miller, fruit.....	19 60
39	Capital City Garage, repairs.....	19 85
40	B. F. Hoffman, poultry and eggs.....	20 16
41	J. L. Minnaugh & Co., clothing.....	21 25
42	S. A. L. Ry., freights.....	23 08
43	Transportation account.....	23 95
44	C. C. Pearce Co., vegetables.....	24 00
45	Singer Sewing Machine Co., repairs.....	25 00
46	Western Union Telegraph Co., messages August.....	25 68
47	Perry-Mann Electric Co., work.....	26 57
48	Western Union Telegraph Co., messages September.....	29 60
49	Friedman-Shelby International Shoe Co., shoes.....	27 60
50	Southern Bell Telegraph & Telephone Co., service.....	28 77
51	National Supply Co., disinfectants.....	30 00
52	R. O. Jones, pears.....	30 00
53	Birmingham Macaroni Co., macaroni.....	34 33
54	M. Perry, eggs.....	34 35
55	L. E. Davis, cow.....	34 87

56	J. M. VanMetre, furnishings, etc.....	35 50
57	Southern Ry. Co., repairs.....	35 85
58	Mrs. L. R. Frick, eggs, etc.....	36 15
59	R. C. Williams & Sons, furniture.....	37 50
60	A. C. L. R. R. Co., freight on cabbage.....	40 00
61	The R. L. Bryan Co., stationery and printing.....	40 25
62	Muckenfuss Mfg. Co., brooms.....	40 50
63	Columbia Supply Co., steam fittings.....	44 80
64	Peoples Oil Co., oil.....	45 10
65	C. F., D. L. & C. T. Corley, vegetables.....	45 74
66	W. J. Cooper, cow.....	47 25
67	Fred. Germany, cow.....	49 60
68	Gibbes Machinery Co., repairs State Park.....	50 00
69	J. J. Gunter, potatoes.....	52 62
70	Fleischmann Co., yeast cakes.....	54 60
71	C. W. Antrim & Co., coffee.....	55 50
72	J. D. Rikard, poultry and eggs.....	56 90
73	G. H. Huggins, Postmaster, stamps.....	62 00
74	J. A. Faust, lumber.....	65 52
75	Lever, the Shoe Man, shoes.....	79 75
76	R. P. Jamison, seed oats.....	86 25
77	Standard Oil Co., gasoline.....	88 64
78	T. D. Hook, clothing.....	89 25
79	H. C. Elliott, beef cattle.....	91 20
80	B. M. English, cattle.....	91 51
81	Kingap & Co., bacon.....	94 63
82	S. W. Bledsoe, eggs.....	94 65
83	W. C. Gladden, lumber.....	99 06
84	International Harvester Co., repairs.....	100 00
85	Richland County Dispensary, liquors.....	103 20
86	Alex. E. King, rice.....	106 25
87	M. S. Heron, cattle.....	107 77
88	R. W. Abbott, eggs, etc.....	132 76
89	Columbia Grain & Provision Co., syrup.....	135 00
90	W. H. Mixson Seed Co., seed.....	145 00
91	Minor expenses.....	153 29
92	T. Q. Boozer, State Electrician, work.....	156 19
93	The C. D. Kenny Co., groceries.....	156 62
94	J. W. McCormick, undertaking.....	160 50
95	Palmetto Ice Co., coal.....	169 95
96	Sam L. Curry, butter.....	173 17
97	C. B. Rouss, merchandise.....	177 66
98	The Hornick-Weil Co., dry goods.....	180 38
99	Bruns & Little, drugs.....	181 53
100	W. K. Turner, cattle.....	184 50
101	Anderson-Lewis-Gray Co., dry goods.....	185 24
102	Miller Bros. Co., eggs, etc.....	187 15
103	Pennington Dry Goods Store, dry goods.....	200 65
104	E. F. A. Weiters, groceries.....	202 51

105	John Fitzmaurice, dry goods.....	203 65
108	Ruff Hardware Co., hardware.....	208 45
107	Columbia Fish & Ice Co., fish.....	210 00
108	L. W. Loomis, tinware.....	220 00
109	Clark & Co., tobacco.....	240 00
110	Smokeless Fuel Co., range coal.....	252 53
111	State Park, day labor.....	254 48
112	Lorick & Lowrance, hardware.....	255 70
113	Armour & Co., soap.....	286 87
114	J. W. Young, produce.....	317 20
115	John A. Hamilton, auto repairs.....	328 68
116	Jas. D. Quattlebaum, eggs, etc.....	348 75
117	Lorick Bros., builders' supplies.....	363 65
118	Lisk Mfg. Co., tinware.....	367 26
119	M. B. DuPre Co. (agent Morris Co.), meats.....	381 06
120	Palmetto Ice Co., ice.....	400 85
121	Miscellaneous labor.....	447 81
122	Asylum Farm, labor.....	451 89
123	W. S. Pope, cattle.....	504 18
124	Murray Drug Co., drugs.....	505 36
125	Globe Dry Goods Co., dry goods.....	546 70
126	Mechanical labor.....	609 75
127	Moffat B. DuPre Co., produce.....	659 82
128	Swift & Co., meal.....	761 50
129	Young & Germany, groceries.....	772 88
130	Liberty Mills, bran.....	957 00
131	Thomas & Howard, groceries.....	1,032 73
132	M. Citron, clothing.....	1,040 97
133	Southern Ry., freights.....	1,243 40
134	Rhoades & Fillman, bedding and dry goods.....	1,298 74
135	Swift & Co., meats and soap.....	1,607 54
136	J. B. Friday & Co., groceries.....	1,936 10
137	Regents' account	60 80
138	Pay roll.....	6,598 30

\$31,520 92

DISBURSEMENTS, OCTOBER, 1914.

01	Atlantic Coast Line, freights.....	\$ 75
02	Columbia Vulcanizing Works, repairs auto.....	1 50
03	Sloan's Sporting Goods Co., keys.....	1 75
04	S. B. McMaster, baseballs.....	2 00
05		
06	Gibbes Typewriter Co., repairing typewriter.....	2 50
07	W. Lykes, cabbage plants.....	3 00
08	Palmetto Iron Works, castings.....	3 50
09	Wilse W. Martin, shoe findings.....	3 75
10	Jenkins Express, moving pianos.....	4 00
11	C. O. Brown & Bro., lime.....	4 60
12	Columbia Railway, Gas & Electric Co., use of gas.....	5 93

13	Wedel Mfg. Co., medical instrument.....	6 00
14	Carolina Oil Co., oil.....	6 67
15	J. C. Cotney, eggs.....	6 90
16	T. D. Hook, hats.....	6 30
17	R. B. Rawls, vegetables.....	6 50
18	D. A. Hendrix, vegetables.....	6 75
19	A. B. Pope, brooms.....	7 00
20	Chicago Surgical-Electrical Co., implements.....	7 50
21	J. C. Shealey, vegetables.....	7 75
22	J. M. VanMetre, undertaking.....	8 25
23	Kingan & Co., meats.....	9 45
24	R. J. Hook, vegetables.....	9 50
25	Dr. T. J. Strait, automobile supplies.....	10 20
26	Buckner & Towe, apples.....	10 70
27	Columbia Paper Co., paper.....	10 80
28	J. H. Barrs, chickens.....	12 24
29	Southern Bell Telephone & Telegraph Co., rent, etc.....	12 40
30	W. C. Gladden, lumber.....	13 76
31	Duparquet, Huot & Moneuse Co., range repairs.....	14 50
32	Davis & Co., harness repairs.....	14 65
33	Fallow & Allison Co., lumber.....	15 00
34	Henderson-Suydam Hardware Co., stove.....	15 50
35	G. W. Boatwright, eggs, etc.....	16 58
36	J. D. Ricard, eggs, etc.....	16 70
37	Perry-Mann Electric Co., supplies.....	17 95
38	A. K. Mulford Co., medical supplies.....	19 20
39	C. C. Pearce & Co., potatoes.....	20 00
40	Capital City Garage, repairs auto.....	20 10
41	Southern Cotton Oil Co., cotton seed meal.....	23 00
42	Lisk Mfg. Co., tinware.....	22 16
43	D. K. Gantt Co., eggs.....	26 70
44	Willie Farmer, peas.....	29 20
45	L. E. Corley, vegetables.....	30 34
46	Western Union Telegraph Co., messages.....	32 45
47	Crandell Packing Co., steam packing.....	35 71
48	Russell & Co., tea.....	35 73
49	J. S. Jumper, vegetables.....	35 74
50	Peoples Oil Co., oil.....	39 27
51	Muckenfuss Mfg. Co., brooms.....	40 50
52	H. C. Ansley, treasurer Southern Ry., repairs.....	41 43
53	Roberts-Johnson-Rand, shoes.....	44 57
54	Magnus Hessburg, leather.....	53 53
55	J. W. Bond, auto repairs.....	55 86
56	G. H. Huggins, Postmaster, stamps.....	60 00
57	Marza Perry, eggs.....	60 50
58	National Loan & Exchange Bank, interest.....	61 50
59	Standard Oil Co., oil and gasoline.....	61 75
60	Hornik-Weil Co., hosiery.....	65 00
61	Fleischmann Co., yeast.....	65 45

62	Githens, Rexasmer & Co., canned vegetables.....	72 25
63	J. M. Thompson & Co., groceries.....	72 36
64	Calumet Tea & Coffee Co., groceries.....	78 70
65	Waters Laboratories, rubber goods.....	80 00
66	S. W. Bledsoe, eggs, etc.....	82 00
67	Richland County Dispensary, liquors.....	90 80
68	C. B. Rouss, merchandise.....	99 52
69	Shelby Lamp Division, lamps.....	121 76
70	S. A. L. Ry. Co., freights.....	124 26
71	C. W. Antrim & Sons, coffee.....	124 88
72	Columbia Fish & Ice Co., fish.....	126 00
73	The R. L. Bryan Co., printing.....	129 25
74	Congaree Fertilizer Co., fertilizer.....	130 00
75	Lorick Bros., hardware.....	134 20
76	Spool Cotton Co., thread.....	136 63
77	Minor expenses.....	149 53
78	Armour & Co., meats.....	143 85
79	E. F. A. Weiters, groceries.....	166 26
80	J. W. Young & Co., supplies.....	183 99
81	Pennington Dry Goods Store, dry goods.....	203 34
82	J. K. Orr Shoe Co., shoes.....	204 00
83	The Textile Co., sheeting.....	220 00
84	J. W. McCormick, undertaking.....	220 50
85	Doyle & Kyser, blankets.....	221 10
86	R. W. Abbott, eggs, etc.....	226 95
87	A. E. King, rice.....	237 50
88	Miller Bros., poultry and eggs.....	240 20
89	Sam L. Curry, butter and eggs.....	242 93
90	Clark & Co., tobacco.....	245 76
91	Union Seed & Fertilizer Co., cotton seed meal.....	257 50
92	Meinecke & Co., medical supplies.....	259 81
93	Peters Shoe Co., shoes.....	280 05
94	Globe Dry Goods Co., clothing and crockery.....	295 66
95	State Park, day labor.....	309 60
96	Palmetto Ice Co., ice.....	327 40
97	Lorick & Lowrance, hardware.....	329 14
98	C. D. Kenny Co., tea, coffee, etc.....	332 30
99	Stónega Coke & Coal Co., coal.....	358 76
100	M. B. DuPre Co., meats.....	363 74
101	M. B. DuPre Co., vegetables.....	670 19
102	Swift Oil Co., cotton seed meal.....	382 75
103	Murray Drug Co., drugs.....	420 83
104	Miscellaneous labor.....	522 17
105	Southern Ry. Co., freights.....	584 76
106	Young & Germany, produce.....	602 49
107	Asylum Farm, day labor.....	625 04
108	Mechanical labor.....	642 82
109	Jas. D. Quattlebaum, chickens and eggs.....	527 65
110	J. B. Friday & Co., groceries.....	801 72

111	Kirkland Distributing Co., flour.....	920 00
112	W. S. Pope, cattle.....	931 25
113	Thomas & Howard, groceries.....	1,016 41
114	M. Citron, clothing.....	1,083 50
115	Swift & Co., meats.....	1,154 37
116	Rhoades & Fillman, dry goods.....	2,322 56
117	Transportation account, railroad fares patients.....	19 55
118	Regents' account.....	89 80
119	Pay roll.....	6,447 99

\$28,669 85

DISBURSEMENTS, NOVEMBER, 1914.

1	Columbia Welding Co., repairs.....\$	1 00
2	Columbia Supply Co., pump valves.....	1 15
3	Wingfield's Drug Store, drugs.....	1 25
4	Peter Henderson & Co., Seed.....	1 50
5	S. B. McMaster, balls.....	2 00
6	Transportation account.....	2 10
7	Wilse W. Martin, shoe findings.....	2 20
8	Sloan's Sporting Goods Co., keys.....	2 25
9	Davis & Co., harness repairs.....	2 80
10	The Record Publishing Co., subscription.....	3 00
11	The R. L. Bryan Co., stationery.....	3 25
12	C. F. Reinhardt, apples.....	3 80
13	W. Lykes, cabbage plants.....	4 00
14	D. K. Gantt, potatoes.....	4 50
15	T. W. Cunningham, repairs on pump.....	5 00
16	Lever, the Shoe Man, shoes.....	5 25
17	S. A. L. Ry., freights.....	5 33
18	DuPre Printing Co., printing.....	5 50
19	C. B. Rouss, merchandise.....	5 61
20	J. M. VanMetre, undertaking, etc.....	5 75
21	Carolina Oil Co., sweeping compound.....	6 00
22	Henderson-Suydam Hardware Co., hardware.....	6 00
23	Sylvan Bros., repairs glasses.....	6 50
24	Columbia Railway, Gas & Electric Co., rent.....	6 73
25	Perry-Mann Electric Co., supplies.....	7 81
26	Palmetto Iron Works, castings.....	8 15
27	D. F. Efird, peas.....	9 00
28	H. B. Trapp, chickens.....	9 24
29	Stanley's China Hall, spittoons.....	10 60
30	C. A. Ferguson, undertaking.....	11 00
31	A. C. L. Ry., freights.....	11 01
32	Shelby Lamp Division, lamps.....	12 27
33	J. Fitzmaurice, dry goods.....	12 45
34	Peoples Oil Co., kerosene.....	14 17
35	Southern Bell Telephone & Telegraph Co., messages, rent.....	15 10
36	J. S. Jumper, peas.....	18 00
37	Texas Co., oil.....	18 05

38	J. L. Mimnaugh & Co., clothing.....	18 25
39	Williamson Heater Co., grate bars.....	18 40
40	The State Co., printing.....	18 50
41	Lorick & Lowrance, seed.....	19 00
42	Witherspoon Bros., shoes.....	22 10
43	News & Courier, printing.....	23 70
44	Cudahy Packing Co., soap powders.....	24 00
45	Githens, Rexsamer & Co., lima beans.....	25 00
46	Columbia Vulcanizing Works, auto repairs.....	25 20
47	J. K. Orr Shoe Co., shoes.....	27 50
48	E. F. A. Wieters, soap, etc.....	28 00
49	J. L. Mott Iron Works, supplies.....	28 80
50	G. H. Huggins, Postmaster, postage.....	30 00
51	Willie Farmer, peas.....	30 25
52	Western Union Telegraph Co., messages.....	30 34
53	Kinnier, Montgomery & Co., crockery.....	31 50
54	Indiana Refining Co., oils.....	32 18
55	Columbia Grain & Provision Co., meal.....	35 00
56	Pennington Dry Goods Co., dry goods.....	37 07
57	Hamilton-Brown Shoe Co., shoes.....	38 03
58	Birmingham Macaroni Co., macaroni.....	41 59
59	Stonega Coke & Coal Co., coal.....	44 38
60	B. T. Davis, cow.....	45 00
61	Buckner & Towe, apples.....	43 50
62	Muckenfuss Mfg. Co., brooms.....	55 00
63	B. Green, cow.....	55 00
64	Standard Oil Co., oil.....	56 20
65	The Fleischmann Co., yeast.....	58 80
66	West Disinfecting Co., disinfectant.....	66 75
67	Minor expenses.....	69 35
68	S. W. Bledsoe, poultry and eggs.....	74 25
69	B. M. English, cattle.....	79 65
70	Ruff Hardware Co., hardware.....	85 08
71	Thornwell McMaster, repairs.....	85 25
72	Kingan & Co., meats.....	87 36
73	C. D. Kenny Co., coffee.....	97 50
74	The Peck-Hammond Co., repairs.....	105 74
75	Miller Bros. Co., poultry and eggs.....	120 60
76	Palmetto Ice Co., ice.....	124 60
77	Lisk Mfg. Co., tinware.....	132 88
78	Richland County Dispensary, liquors.....	138 40
79	Southern Ry., freights.....	158 32
80	Lorick Bros., supplies.....	165 08
81	Columbia Fish & Ice Co., fish.....	171 10
82	W. B. Saunders Co., books.....	163 65
83	Lorick & Lowrance, hardware.....	169 74
84	J. W. McCormick, burials.....	178 50
85	State Park, labor.....	180 12
86	Armour & Co., soap.....	200 69

87	M. Citron, dry goods.....	216 65
88	Globe Dry Goods Co., dry goods.....	232 60
89	Sam L. Curry, butter and eggs.....	247 97
90	R. W. Abbott, eggs and chickens.....	255 00
91	J. W. Young & Co., butter and eggs.....	285 31
92	M. B. DuPre Co., produce.....	302 30
93	M. B. DuPre Co. (agent Morris Co.), meats.....	365 39
95	Jas. D. Quattlebaum, poultry.....	401 48
95	J. M. Thompson & Co., groceries.....	405 75
96	Miscellaneous labor.....	439 32
97	Asylum Farm, labor.....	445 37
98	Mechanical labor.....	484 65
99	Young & Germany, lard, etc.....	602 26
100	Union Seed & Fertilizer Co., cotton seed meal.....	664 00
101	W. S. Pope, cattle.....	732 27
102	Swift & Co., meats.....	948 21
103	Thomas & Howard, groceries.....	1,086 51
104	Rhoades & Fillman, dry goods.....	1,326 70
105	J. B. Friday & Co., groceries.....	1,829 05
106	Regents' account.....	81 40
107	Pay roll.....	6,353 72
108	Murray Drug Co., drugs.....	301 45
109	E. M. Whaley, services one-half year, oculist.....	125 00

\$21,978 58

DISBURSEMENTS, DECEMBER, 1914.

1	Wilse W. Martin, shoe findings.....	\$ 1 80
2	Sloan's Sporting Goods Co., keys.....	1 85
3	Columbia Paper Co., paper.....	2 86
4	Gregory-Conder Mule Co., shafts.....	5 00
5	Columbia Railway, Gas & Electric Co., rent, meter and gas....	5 07
6	T. Nuckles, turkeys.....	5 25
7	J. L. Mimnaugh & Co., felt.....	5 25
8	Landrum Fire Brick Works, brick.....	5 60
9	Kingan & Co., meats.....	6 00
10	W. J. Strait, chauffeuring.....	6 00
11	Perry-Mann Electric Co., supplies.....	8 00
12	Italian Quartette, Christmas music.....	10 00
13	Jno. Fitzmaurice, sheeting.....	10 13
14	Western Union Telegraph Co., rent of clocks.....	11 50
15	F. H. Hurt, poultry.....	11 45
16	S. Fulmer, peas.....	12 10
17	The Texas Co., gasoline.....	12 30
18	J. S. Jumper, peas.....	12 55
19	E. P. & F. A. Davis, shoes.....	13 95
20	Ed Beckham, peas.....	14 86
21	Way of Faith, hymnals.....	15 50
22	Williams Candy Co., candy.....	16 60
23	Southern Railway Co., account Demurrage Bureau.....	17 00

24	T. K. Feagan, candy.....	17 50
25	Indian Refining Co., gasoline.....	17 86
26	Swift & Co., sal soda.....	18 90
27	Standard Oil Co., oil State Park.....	19 48
28	Palmetto Distributing Co., peas.....	21 00
29	Western Union Telegraph Co., messages.....	21 21
30	E. M. Livingston, poultry.....	22 05
31	D. J. Padgett, turkeys.....	22 50
32	J. B. Eller, eggs.....	24 30
33	Tuttle & Bailey Mfg. Co., furnace parts.....	26 16
34	DuPre Printing Co., printing.....	28 75
35	Towe & Buckner, apples.....	30 00
36	The R. L. Bryan Co., printing.....	32 50
37	C. C. Feaster, turkeys.....	33 15
38	Antinzone Chemical Co., medical supplies.....	35 00
39	Pennington Dry Goods Store, dry goods.....	35 11
40	Harker Pottery Co., crockery.....	35 40
41	Lorick Bros., builders' supplies.....	35 50
42	Columbia Vulcanizing Works, auto tire.....	37 30
43	D. K. Gantt Co., eggs.....	49 25
44	West Disinfecting Co., disinfectants.....	39 00
45	Kirkland Distributing Co., starch.....	41 25
46	W. S. Pope, turkeys.....	41 40
47	W. T. Martin & Sons, soap.....	45 00
48	S. W. Bledsoe, turkeys.....	49 37
49	Shand Engineering Co., services.....	50 00
50	Southern Brokerage Co., flour.....	53 96
51	Mrs. E. M. Eagerton, hogs and chickens.....	54 00
52	The Fleischmann Co., yeast.....	64 40
53	State Park, day labor.....	57 10
54	G. H. Huggins, stamps.....	62 00
55	C. B. Rouss, merchandise.....	65 16
56	Frank D. LaLanne & Co., dry goods.....	69 75
57	Palmetto Ice Co., ice.....	70 30
58	J. W. Young & Co., produce.....	72 00
59	Miller Brothers, eggs.....	93 60
60	Globe Dry Goods Co., dry goods.....	83 39
61	Tyler Brothers, turkeys.....	84 68
62	C. D. Kenny Co., coffee and tea.....	85 92
63	J. M. VanMetre, undertaking.....	98 50
64	C. H. Girardeau, clothing.....	105 88
65	Richland County Dispensary, liquors.....	113 60
66	The Ruff Hardware Co., hardware.....	154 68
67	Southern Cotton Oil Co., cotton seed meal.....	169 60
68	Lorick & Lowrance, builders' supplies.....	173 28
69	Columbia Fish & Ice Co., fish.....	189 00
70	Young & Germany, produce.....	197 39
71	Sam L. Curry, eggs, etc.....	202 17
72	Alex. E. King, rice.....	250 75

73	R. J. Reynolds Tobacco Co., tobacco.....	253 49
74	Felt & Tarrant Mfg. Co., comptometers.....	285 00
75	R. W. Abbott, eggs, etc.....	320 42
76	Asylum Farm, labor.....	338 93
77	Murray Drug Co., drugs.....	374 64
78	Consumers Coal Co., coal.....	415 86
79	Doyle & Kyser, bedding.....	422 82
80	Roberts, Johnson & Rand, shoes.....	427 18
81	Mechanical labor.....	452 34
82	M. B. DuPre Co., produce and butterine.....	459 25
83	J. B. Friday, groceries.....	531 34
84	Jas. D. Quattlebaum, poultry.....	625 47
85	Liberty Mills, bran.....	794 50
86	Union Seed & Fertilizer Co., cotton seed meal.....	809 00
87	M. B. DuPre Co. (agent Morris Co.), meats, etc.....	1,429 33
88	M. Citron, clothing.....	1,548 62
89	Thomas & Howard, groceries.....	1,552 46
90	Rhoades & Fillman, dry goods.....	1,833 99
91	Stonega Coke & Coal Co., coal.....	199 57
92	Hardy, Pinckney & Biggs, undertaking.....	13 75
93	A. C. L. Ry., freights.....	15 71
94	Peoples Oil Co., oil.....	16 28
95	Southern Bell Telephone & Telegraph Co.....	29 67
96	Minor expenses.....	67 27
97	S. A. L. Ry., freights.....	171 71
98	Miscellaneous labor.....	418 81
99	Southern Ry. Co, freights.....	771 14
100	Lever, the Shoe Man, shoes.....	3 50
101	W. B. Guimarin, plumbing work.....	15 33
102	Regents' account	164 05
103	Pay roll.....	6,377 94

\$24,750 04

TABLE NO. 2.—MONTHLY ADMISSIONS AND DISCHARGES.

	Admissions.			Discharges.			Result.	
	Males.	Females.	Total.	Males.	Females.	Total.	Increase.	Decrease.
January	42	30	72	48	22	70	2
February	42	25	67	22	12	34	33
March	48	37	85	41	35	76	9
April	32	51	83	55	38	93	10
May	59	58	117	63	65	128	11
June	45	47	92	91	62	153	61
July	54	60	114	47	77	124	10
August	38	44	82	40	62	102	20
September	46	46	92	56	52	108	16
October	46	46	92	55	61	116	24
November	46	37	83	46	48	94	11
December	43	48	91	44	36	80	11
Total	541	529	1070	608	570	1178	55	163

TABLE NO. 3.—RESULT OF RELEASE ON PROBATION.

	Males		Females.		Total.
	White.	Colored.	White.	Colored.	
Released on trial during year.....	170	120	148	117	555
Discharged recovered	34	42	12	3	91
Discharged much improved.....	27	4	3	33	67
Discharged improved	52	42	92	38	224
Discharged unimproved	35	14	23	37	109
Returned	22	18	18	6	64
Total	170	120	148	117	555

TABLE NO. 4.—SUPPORT OF PATIENTS.

	Males		Females.		Total.
	White.	Colored.	White.	Colored.	
By friends in full.....	16	7	23
By friends in part.....	2	2
By counties	1	1	2
By State	676	644	833	558	2711
Total treated during year.....	693	645	842	558	2738
Number now paying in full.....	4	6	10
Number now paying in part.....	2	2
Supported by the State.....	408	381	584	275	1648
Total present December 31, 1914..	412	381	592	275	1660

TABLE NO. 5.—RESIDENCE OF PATIENTS ADMITTED DURING YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Abbeville	3	6	4	9	22
Aiken	12	12	8	8	40
Anderson	16	10	14	6	46
Bamberg	1	7	1	5	14
Barnwell	7	9	2	3	21
Beaufort	2	...	3	5
Berkeley	1	1
Calhoun	1	5	2	4	12
Charleston	3	11	6	14	34
Cherokee	6	3	4	1	14
Chester	10	3	5	7	25
Chesterfield	2	3	8	5	18
Clarendon	2	3	1	8	14
Colleton	3	4	6	9	22
Darlington	3	6	6	5	20
Dillon	6	1	4	2	13
Dorchester	2	1	3	6
Edgefield	7	2	3	12
Fairfield	1	4	...	2	7
Florence	4	7	8	11	30
Georgetown	1	12	2	3	18
Greenville	22	7	17	7	53
Greenwood	8	8	4	5	25
Hampton	1	2	2	4	9
Horry	4	1	7	2	14
Jasper	2	3	2	1	8
Kershaw	4	5	5	5	19
Lancaster	3	5	4	7	19
Laurens	7	1	1	10	19
Lee	7	2	6	15
Lexington	7	4	6	2	19
Marion	4	2	5	3	14
Marlboro	6	...	3	4	13
Newberry	1	3	4	4	12
Oconee	2	2	14	1	19
Orangeburg	6	6	4	12	28
Pickens	5	...	15	2	22
Richland	35	25	18	21	99
Saluda	2	1	3
Spartanburg	23	9	26	5	63
Sumter	5	7	4	11	27
Union	6	1	4	5	16
Williamsburg	1	3	3	5	12
York	6	6	11	10	33
Total	241	226	245	243	955

TABLE NO. 6.—RESIDENCE OF PATIENTS PRESENT.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Abbeville	11	8	14	6	39
Aiken	17	17	15	11	60
Anderson	21	15	37	4	77
Bamberg	2	4	6	4	16
Barnwell	6	16	8	11	41
Beaufort	2	10	4	5	21
Berkeley	2	2	7	5	14
Calhoun	2	6	2	2	12
Charleston	30	24	27	28	109
Cherokee	8	4	6	2	20
Chester	13	6	10	5	34
Chesterfield	3	5	15	5	28
Clarendon	7	4	12	5	28
Colleton	11	4	18	7	40
Darlington	5	12	12	5	34
Dillon	1	2	7	1	11
Dorchester	3	4	1	5	13
Edgefield	3	9	7	6	32
Fairfield	5	6	4	8	23
Florence	8	12	12	3	35
Georgetown	4	14	3	2	23
Greenville	41	10	46	10	107
Greenwood	13	13	10	6	42
Hampton	4	4	7	4	15
Horry	8	2	18	2	30
Jasper	3	1	2	1	7
Kershaw	4	6	9	2	21
Lancaster	8	11	12	5	36
Laurens	14	11	14	5	44
Lee	2	7	2	2	13
Lexington	11	5	16	1	33
Marion	6	4	13	10	33
Marlboro	7	7	15	3	32
Newberry	9	9	11	9	29
Oconee	11	3	29	1	44
Orangeburg	4	11	13	11	39
Pickens	8	1	22	2	33
Richland	25	37	28	24	114
Saluda	2	2	6	10
Spartanburg	35	17	50	14	116
Sumter	7	8	13	10	38
Union	10	4	14	4	32
Williamsburg	7	9	5	5	26
York	17	15	10	14	56
Total	412	381	592	275	1660

TABLE No. 7.—AGE OF PATIENTS ADMITTED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Under 10 years.....	1	3	3	7
Over 10 and under 15 years.....	2	5	3	19	29
Over 15 and under 20 years.....	17	17	11	1	46
Over 20 and under 30 years.....	53	73	70	86	282
Over 30 and under 40 years.....	59	57	49	68	233
Over 40 and under 50 years.....	34	30	45	37	146
Over 50 and under 60 years.....	37	29	27	10	103
Over 60 and under 70 years.....	29	2	22	14	67
Over 70 and under 80 years.....	8	11	10	29
Over 80 and under 90 years.....	2	1	4	5	12
Unknown	1	1
Total	241	226	245	243	955

TABLE No. 8.—CIVIL CONDITION OF PATIENTS ADMITTED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Single	97	70	65	55	287
Married	124	89	139	120	472
Widowed	15	13	33	29	90
Divorced	1	1	1	3
Deserted	2	2
Unknown	4	53	6	38	101
Total	241	226	245	243	955

TABLE NO. 9.—NUMBER OF ATTACKS OF PATIENTS PRIOR TO ENTERING HOSPITAL.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
First attack	130	119	121	131	501
Second attack	40	28	39	32	139
Third attack	6	9	15	7	37
Fourth attack	3	4	11	3	21
Fifth attack	2	1	1	2	6
Sixth attack	2	1	1	4
Unknown	58	64	57	68	247
Total	241	226	245	243	955

TABLE NO. 10.—OCCUPATION OF PATIENTS ADMITTED DURING THE YEAR.

Bridge builder	1	1
Street car inspector	1	1
Fireman	1	1	2
Stone cutter	1	1
Postmaster	1	1
Cigarmaker	1	1
Missionary	1	1
Umbrella repairer	1	1
Fish salesman	1	1
Teamster	1	1
Student	3	3
Teacher	1	1	2
Mill operative	33	12	45
Laundry work	1	1
Seamstress	1	11	12
Nurse	1	1
Gardner
Laborer	6	102	83	191
Dairywoman	1	1
Housekeeper	125	125
Farmer	83	45	33	161
Carpenter	2	5	7
Railroad man	3	3	6
Minister	1	1
Merchant	1	1
Civil engineer	1	1
Mechanic	5	2	7
Shoemaker	1	1
Policeman
Brick mason	1	1
Lumberman	3	3

TABLE NO. 10.—*Continued.*

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Butcher	1	1
Clerk	7	7
Bookkeeper	2	2
Traveling salesman	1	1
Cook	1	...	15	16
Broker	3	3
Waiter	1	2	...	3
Domestic	2	23	32	57
Engineer
Lineman	1	1
Barber	2	2
Contractor	1	1
Painter	2	1	3
Theatrical	1	1
Plumber	1	1
Dentist	1	1
Manager bottling works
Journalist	1	1
Drayman	2	2
Clothes cleaner	1	1
Jeweler	1	1
Druggist	2	2
Inmate of almshouse
No occupation	41	12	48	33	134
Unknown	29	40	31	33	133
Total	241	226	245	243	955

TABLE NO. 11.—DURATION OF INSANITY PRIOR TO ADMISSION.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Under 1 month.....	67	102	66	82	317
Over 1 and under 2 months.....	18	16	24	52	110
Over 2 and under 3 months.....	38	11	20	6	75
Over 3 and under 6 months.....	3	13	38	20	74
Over 6 and under 9 months.....	31	6	13	14	64
Over 9 and under 12 months.....	4	4	4	3	15
Over 12 and under 18 months.....	13	7	7	2	29
Over 18 months and under 2 years.....	2	2	2	11	17
Over 2 and under 4 years.....	23	10	10	16	59
Over 4 and under 8 years.....	12	3	8	7	30
Over 8 and under 12 years.....	2	7	4	13
Over 12 and under 24 years.....	8	1	2	3	14
Over 24 and under 35 years.....	6	1	1	8
Unknown	14	51	43	22	130
Total	241	226	245	243	955

TABLE NO. 12.—ALLEGED CAUSE OF INSANITY OF THOSE ADMITTED DURING YEAR.

	Males.		Females.		
	White.	Colored.	White.	Colored.	Total.
MORAL.					
1. Adverse conditions (loss of friends, business troubles)	5	6	2	3	16
2. Mental strain, worry, overwork.....	10	14	10	17	51
3. Religious excitement	3	3	3	14	23
4. Crime
PHYSICAL.					
1. Uterine	5	5
2. Congenital	3	3
3. Sexual excess	1	1	2
4. Venereal	11	11	1	4	27
5. Accident or injury	1	4	2	1	8
6. Parturition and puerperium.....	5	4	9
7. Sunstroke	2	1	3
8. Epilepsy	13	6	9	1	29
9. Disease of skull and brain.....	3	4	1	1	9
10. Old age	7	9	7	1	24
11. Abuse of drugs and alcohol.....	29	2	1	3	35
12. Ill health	24	6	32	19	81
13. Pellagra	41	23	58	38	160
14. Paresis	1	1
15. Apoplexy	12	2	2	2	18
16. Idiocy	6	1	1	8
17. Typhoid fever	2	2
18. Menopause	4	2	6
19. Bright's Disease	3	1	4
20. Hookworm
21. Heredity	8	3	2	13
22. Unascertained	63	131	96	128	418
Total	241	226	245	243	955

TABLE NO. 13.—FORM OF INSANITY OF THOSE ADMITTED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
1. Infective exhaustive	6	6
(a) Puerperal	7	2	9
(b) Syphilis	9	6	1	16
(c) Exhaustion from ill health.....	2	11	5	18
2. Psychoses associated with organic disease:					
(a) Traumatic	2	2	4
(b) Arterio sclerosis.....	14	2	16
3. Psychoses due to					
(a) Pellagra	45	51	95	111	302
(b) Thyroid disease.....	2	2
(c) Alcohol	25	3	1	29
(d) Opium	1	1	2
(e) Cocaine neuritis.....	1	1
4. Paresis	3	11	14
5. Senile Psychoses	8	29	3	5	45
(a) Delirium
(b) Dementia	2	21	23
6. Dementia Precox	2	1	7	1	11
(a) Hebephrenic	1	1
(b) Catatonic	1	1
(c) Paranoid	1	4	5
(d) Undifferentiated
7. Paranoia
(a) Allied to paranoia
8. Manic depressive	4	88	26	71	189
(a) Manic	12	7	41	60
(b) Depressed	63	1	12	1	77
(c) Mixed	7	1	4	12
9. Involution melancholia	1	1
10. Epileptic psychoses	16	12	11	3	42
(a) Petit mal
11. Psychogenic neuroses	4	4
(a) Hysteria	1	1
(b) Psychasthenia
(c) Neurasthenia	2	3	5
12. Defective states:					
(a) Idiocy	5	4	3	1	13
(b) Imbecility	3	4	9	16
(c) Constitutional inferiority	7	2	9
(d) Moral imbecility	2	5	7
13. Deprivation psychoses	1	1
14. Not insane	7	2	2	2	13
Total	241	226	245	243	955

TABLE NO. 14.—FORM OF INSANITY OF THOSE WHO RECOVERED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Toxic:					
Opium	9	3	12
Alcohol	1	...	6	...	7
Pellagra	2	1	3
Puerperal	1	2	...	3
Infective exhaustive
Hysteria	24	38	2	2	66
Manic depressive
Involutional melancholia
Total	34	42	12	3	91

TABLE NO. 15.—DURATION OF HOSPITAL TREATMENT OF THOSE WHO RECOVERED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Three weeks	5	1	6
Over 1 and under 3 months.....	11	6	7	...	24
Over 3 and under 6 months.....	14	7	...	1	22
Over 6 and under 9 months.....	2	8	3	1	14
Over 9 and under 12 months.....	2	3	5
Over 1 and under 2 years.....	...	7	2	...	9
Over 2 and under 5 years.....	...	6	6
Over 5 years.....	...	4	...	1	5
Total	34	42	12	3	91

TABLE NO. 16.—CAUSE OF DEATH OF THOSE WHO DIED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Pellagra	46	90	90	130	356
Senility	5	5	15	7	32
Epilepsy	12	4	4	6	26
Nephritis	1	17	...	6	24
Pulmonary tuberculosis	4	16	1	5	26
Miliary tuberculosis	1	1
Pneumonia	4	4
Cerebral hemorrhage	14	2	1	...	17
Arterio sclerosis	2	2	1	...	5
Paresis	9	5	1	...	15
Exhaustion—Paralysis
Suicide—Strangulation	2	2
Pernicious anemia	1	1
Gastro-enteritis	1	1	2
Hemorrhage from bowels.....
Influenza	2	2
Exhaustion—Manic depressive	10	4	...	3	17
Endo carditis	2	2	1	5
Typhoid fever	1	1
Edema of lungs.....
Thrombus of the brain.....	1	...	1
Malnutrition	3	3
Septicemia	1	2	3	6
Exhaustion—Chronic melancholia
Uremia	1	1
Hip injury (before admission).....	1	1
Fibroid tumor	1	1	2
Exhaustion—Multiple sclerosis
Syphilis	2	2
Acute enteritis	1	1	...	2
Varioloid
Brain tumor	1	1
Hemorrhage from scalp wound.....	1	1
Cancer of face	1	1
Erysipelas	2	2
Toxaemia	1	1	2
Gastric ulcer
Total	125	151	120	164	560

TABLE NO. 17.—DURATION OF INSANITY OF THOSE WHO DIED DURING YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Under 1 month.....	9	3	12
Over 1 and under 3 months.....	2	27	16	21	66
Over 3 and under 6 months.....	12	21	10	44	87
Over 6 and under 12 months.....	9	18	4	23	54
Over 12 months and under 2 years.....	16	21	18	20	75
Over 2 and under 6 years.....	29	20	12	16	77
Over 6 and under 12 years.....	10	11	9	9	39
Over 12 and under 20 years.....	4	4	8	3	19
Over 20 and under 40 years.....	8	1	5	4	18
Over 40 years.....	1	1
Unknown	26	27	35	24	112
Total	125	151	120	164	560

TABLE NO. 18.—DURATION OF CONFINEMENT OF THOSE WHO DIED DURING THE YEAR.

	Males.		Females.		Total.
	White.	Colored.	White.	Colored.	
Under 2 weeks.....	12	23	2	20	57
Over 2 weeks and under 1 month.....	5	4	27	16	52
Over 1 and under 2 months.....	14	23	18	23	78
Over 2 and under 3 months.....	5	9	9	21	44
Over 3 and under 6 months.....	12	18	6	22	58
Over 6 and under 12 months.....	15	21	8	21	65
Over 1 and under 2 years.....	18	25	12	16	71
Over 2 and under 5 years.....	22	18	12	11	63
Over 5 and under 12 years.....	11	6	12	9	38
Over 12 and under 20 years.....	4	3	6	3	16
Over 20 and under 40 years.....	7	1	8	2	18
Total	125	151	120	164	560

EXHIBIT A.

November 30, 1914.

J. A. Summersett, President Board of Regents, State Hospital for the Insane, City.

Dear Sir: Pursuant to your request, I have thoroughly inspected the condition of all the buildings comprising the State Hospital for the Insane.

This inspection was made with a view:

1st. Of ascertaining the necessary repairs and improvements that are urgent to protect the buildings and to improve their sanitary and safe condition.

2d. Of suggesting improvements that would facilitate the management of the institution, economical maintenance, make the buildings sanitary and to improve the safety, comfort and appearance of the buildings.

3d. Of suggesting such additions and alterations to the present buildings as to increase their capacity so as to care for all the present inmates except those patients suffering from tuberculosis.

Upon a previous occasion, Mr. G. E. Shand and myself made a thorough inspection of this institution and I refer you to our report embodied in the report of the "Legislative Committee to Investigate the Hospital for the Insane" in 1910. At this time I visited several similar hospitals in the South and North to study the arrangement and equipment of similar buildings.

In the care and up keep of an institution of such proportions as this one, there should be some system in maintaining the buildings in proper repairs or otherwise the depreciation of the buildings becomes quite rapid.

I would recommend that a careful survey be made of all the buildings at least once a year by a competent person, to ascertain just what is necessary to maintain and keep the buildings in thorough condition, to estimate the probable cost and see that it is expended properly for this purpose. In addition to this appropriation, there should be an appropriation to meet the emergency repairs during the year. It will cost a considerable sum to put this institution in proper repair, but when this is done, the cost of maintenance will be considerably less than it is at present and the general conditions greatly improved.

NECESSARY REPAIRS AND IMPROVEMENTS.

I find the necessary repairs and improvements that are urgent to protect the buildings and improve the sanitary conditions, and economical management in the individual buildings are as follows:

OLD ASYLUM BUILDING.

1. The exterior of this building needs repairs to the plastering on the front porch and general repairs to porches and outside wood-work.
2. The floors throughout are very old and worn out, and should be taken up and replaced.
3. The floors of toilets should be relaid with vitreous tile.
4. New doors to all openings in sleeping rooms.
5. The plastering is in bad condition and should be renewed where necessary.
6. All walls and woodwork should be painted.
7. The roof and down spouts need repairs and painting.
8. The kitchen should be rebuilt and made adequate and sanitary.
9. The sheds in rear of buildings need repairs, and if retained should be repaired and a new metal roof put on. I would recommend that they be torn down and the basement rooms abandoned.
10. The wooden wards should be torn down.
11. New sanitary dumb waiters should be provided. The present ones are unsanitary and are not large enough.
12. The plumbing needs repairs and some of the fixtures that are unsanitary need to be renewed.
13. The heating system to this building is an old hot air heating system, and if retained should be put in good condition and extended so as to avoid the use of stoves.

MAIN BUILDING.

(Including Administration Building and Wards.)

1. The exterior of this building is in good condition. The gutters and down spouts need repairs and the roof painting.
2. The wooden floors, especially in the corridors, are worn out and need to be renewed.
3. The floors of toilets that are now wood should be relaid with vitreous tiles and those that are of cement should be relaid with tile.
4. Parts of the plastering need repairs and some parts of the plastering on ceilings especially need to be renewed.

5. All of the walls and woodwork should be painted that are not already painted, and in good condition.

6. A great many of the doors need repair, some of them need to be renewed.

7. The dumb waiters are old wooden ones and not large enough and should be replaced by new, sanitary and larger ones.

8. The runway in the basement which is used for distributing food should be paved, as wooden boards now used are constantly rotting out and are unsanitary.

9. The kitchen floor and the floors in storerooms, etc., adjacent to the kitchen, should be renewed. Part of the kitchen floor is of slate tile and part of brick; the brick should be taken up and tiles to match the others put down. The floors of storeroom, etc., should be paved with a cement floor.

10. The screens in kitchen need repairs and other screens provided to thoroughly screen the kitchen. I would recommend new screens entirely, the present screens are no good.

11. The plumbing fixtures in a great many of the toilets are unsanitary and should be renewed. Some of the fixtures need repairs that would put them in condition to be continued in use.

12. The center wing is partly heated with indirect radiators in the basement which are not housed, thereby furnishing the basement air to the rooms above. These should be housed. The present hot air system needs repairs and some that draw their air from the basement should have fresh air intakes; those that do have fresh air intakes are inadequate. The heating system in the building should be extended and put into good condition unless a central plant is put in.

PARKER BUILDING.

1. The roof of this building needs to be repainted. The gutters and down spouts need to be renewed.

2. The wooden porches on the south side should be taken down, the central portion retained and repaired.

3. The first floor of the building is very dark and poorly ventilated. This could be improved by opening two of the rooms into the halls.

4. The floors of this building are in very bad condition and should be renewed.

5. The walls are not plastered and the brickwork not thoroughly painted. The walls should be plastered and painted.

6. The entire building needs painting. All walls and woodwork should be painted.

7. The doors on first floor should be renewed, using some form of open doors to allow more light into the halls and to allow the air to circulate.

8. This building is now heated with stoves. These should be abolished and a new system of steam heat put in, which should be designed as a part of a general heating system recommended.

9. The plumbing is in very bad shape and needs repairs. There are not sufficient accommodations and additional fixtures should be installed.

PARKER ANNEX.

1. This is a new building and is in good condition. The gutters and down spouts need repairs and the roof painted.

2. The plumbing needs repairs.

NEW DINING ROOM.

This building is in good condition except as follows:

1. The dumb waiter is too small and is unsanitary. There should be a new and larger one.

2. The screens are very poor and I would recommend new screens for this building.

3. The floor is of brick and I would recommend that this floor be covered with a cement floor and floor drains provided so that the floor can be easily cleaned.

TAYLOR BUILDING.

1. The floors in this building in all the corridors are worn out and in very bad condition. These should be renewed.

2. The doors on first floor should be renewed with open doors.

3. Some of the walls need painting and all of the woodwork should be painted.

4. The plumbing needs repairs. There should also be an additional water-closet on each floor.

TALLEY BUILDING.

This building is in good condition.

1. The roof should be painted.

2. General repairs necessary.

LAUNDRY AND POWER PLANT.

The laundry is entirely inadequate for the amount of work to be done and on account of the lack of space and equipment, the cost of this part of the work should be excessively high.

1. This plant should be equipped with two driers so as to avoid the necessity of drying on lines in the yard. Also an ironer and at least two additional washers and an extractor. There should also be a large sterilizer so that clothes or bedding that may be contaminated can be sterilized before entering the laundry. This will demand an extension to the building unless the power plant is removed as recommended.

2. The floors in this building should be relaid and floor drains put in.

BAKERY.

1. The floors in this building are unsanitary and should be renewed with a concrete floor and floor drains put in. The dough is mixed in a wooden trough by hand.

2. I would suggest that a mechanical mixer be installed which would greatly facilitate the work and make this part of the work more sanitary.

FARM AND DAIRY BUILDINGS.

These buildings are primitive and in a very dilapidated condition and should be replaced by more substantial buildings.

If these buildings are retained, they should be repaired at once and improvements made to them that would facilitate the work and make the surroundings sanitary.

All these buildings need general repairs, especially the roofs. Any new roofs put on should be of metal.

The milk shed should be remodeled, more windows put in for light and ventilation and the whole thoroughly screened. New iron stanchions should be put in.

In connection with the dairy there should be a milk house where the milk can be bottled or put in cans for cold storage. There should be a boiler and sterilizer for milk buckets, cans and bottles with sinks and a washroom for the milkers.

The butcher pen should be rebuilt as it is in a very bad condition.

OUTHOUSES AND STABLES.

The outhouses in rear of the old Asylum should be removed. These are old sheds and are used to store automobiles. There

should be a new shed built for automobiles at a more convenient point.

PEST HOUSE.

The present old wooded house now used as pest house should be torn down. A new pest house should be built for the proper care of those afflicted. This need not be a very large building, but should be capable of caring for both sexes of each race.

SUPERINTENDENT'S HOUSE.

This is a frame building and in fair condition. It needs some general repairs, painting and a new roof. I would recommend that a new slate roof be put on and that it be generally repaired and repainted.

DIX COTTAGE.

Would recommend a new slate roof be put on and the house painted.

MR. BUNCH'S RESIDENCE.

This residence is in good shape. The roof is in good condition, but would recommend a slate roof to be put on when this needs re-covering.

DR. THOMPSON'S RESIDENCE.

Would recommend general repairs and painting and a new slate roof.

FIRE ESCAPES.

All the buildings are constructed of wood with exterior walls of brick and are inflammable. At present all buildings except a very few are heated by a hot air system, stove, or fireplaces, and together with the numerous hot water heaters increases the probability of fire.

Very little or no precaution has been taken in planning these buildings for the safety of the inmates in the event of a fire. I would recommend that every building be properly equipped with fire escapes or enclosed stairs in a fireproof tower so situated as to be accessible to each ward unless the fireproof porches are built as recommended.

The present fireproof stair towers should be provided with fire-proof doors.

FIRE PROTECTION.

The outside of the buildings is very well protected by hydrants. I would recommend two extra hydrants to be placed in the rear of the main building. All of the buildings are provided with standpipes and hose.

The house and standpipes should be tested and put in shape for service and periodically tested and examined.

APPROXIMATE COST OF REPAIRS AND CHANGES.

OLD BUILDING.

1. General repairs to exterior.....	\$ 500 00
2. New floors	2,000 00
3. Toilet room floors.....	750 00
4. New doors	500 00
5. Plastering	750 00
6. Painting	1,000 00
7. Roof	150 00
8. New kitchen	2,000 00
9. Removing sheds	100 00
10. New dumb waiters.....	1,000 00
11. Plumbing	400 00
12. Repairs and extensions to heating system.....	300 00
	<hr/>
	\$ 9,450 00

MAIN BUILDING.

1. Repairs to roofing and painting.....	\$ 1,000 00
2. Floors	3,500 00
3. Toilet room floors	4,000 00
4. Plastering	1,000 00
5. Painting	4,000 00
6. Doors	1,000 00
7. Dumb waiters	3,000 00
8. Runways in basement.....	500 00
9. Kitchen floors	500 00
10. Kitchen screens	250 00
11. Plumbing	2,500 00
12. Heating	1,500 00
	<hr/>
	\$22,750 00

PARKER BUILDING.

1. Roofing and painting.....	\$ 350 00
2. Porches	500 00
3. Cutting out rooms.....	400 00
4. Floors	2,000 00
5. Plastering	5,000 00
6. Painting	2,000 00
7. Doors	500 00
8. Heating	3,500 00
9. Plumbing	1,500 00
	<hr/>
	\$15,750 00

PARKER ANNEX.

1. Roofing and painting.....	\$ 100 00
2. Plumbing	250 00
	<hr/>
	\$ 350 00

NEW DINING ROOM.

1. Dumb waiter	\$ 750 00
2. Screens	400 00
3. Floors	500 00
	<hr/>
	\$ 1,650 00

TAYLOR BUILDING.

1. Floors	\$ 1,500 00
2. Doors	500 00
3. Painting	1,500 00
4. Plumbing	1,000 00
	<hr/>
	\$ 4,500 00

TALLEY BUILDING.

1. Roofing	\$ 250 00
2. Screens	150 00
	<hr/>
	\$ 400 00

NORTH BUILDING.

1. Roofing and painting.....	\$ 250 00
2. General repairs	250 00
	<hr/>
	\$ 500 00

LAUNDRY AND POWER PLANT.

1. Equipment and extension of building.....	\$ 2,500 00
2. New floors	500 00
	<hr/>
	\$ 3,000 00

BAKERY.

1. Floors, etc.	\$ 500 00
2. Equipment	1,500 00
	<hr/>
	\$ 2,000 00

FARM AND DAIRY BUILDING.

Estimate of general repairs and improvements recommended	\$ 5,000 00
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OUTHOUSES AND STABLES.

New building for stable, buggies and automobiles.....	\$ 1,500 00
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PEST HOUSE.

New pest house.....	\$ 4,000 00
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SUPERINTENDENT'S HOUSE.

Estimate of repairs, new roof and painting.....	\$ 750 00
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DIX COTTAGE.

Estimate of repairs, new roof and painting.....	\$ 750 00
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DR. THOMPSON'S RESIDENCE.

Estimate of repairs, new roof and painting.....	\$ 750 00
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FIRE ESCAPES.

To properly equip all buildings with fire escapes would cost	\$ 2,000 00
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FIRE PROTECTION.

Cost of improvements to fire protection.....	\$ 1,500 00
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Total cost of improvements recorded.....	<hr/> \$94,600 00
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The above repairs and improvements are necessary to put the buildings in good condition and to improve their sanitary condition and safety of the buildings.

The estimates of cost which I have made are approximate only, but if the Board desires to have accurate figures on any item it will be necessary for me to measure up the buildings and go further into details.

IMPROVEMENTS RECOMMENDED.

The following improvements are suggested to facilitate the management of the institution and to make the buildings more sanitary and to improve the safety, comfort and appearance of the buildings.

In these recommendations I confine myself to such changes and additions to the present buildings and equipment as are necessary and proper to put these buildings and equipment in first-class condition.

I assume that these buildings will necessarily be continued as it is used for a good many years until such time as the buildings at State Park have been completed.

If this institution is to be used for whites only, the negroes being eventually removed to State Park, it will be necessary then to rearrange the distribution of the inmates and at such times it would be proper to consider the erection of special buildings necessary to meet all requirements.

BUILDINGS.

The old Asylum building is a very old building and in bad condition. If my suggestions as to repairs and improvements are carried out, this building will be in condition to be utilized until such time as the present inmates will be removed and the building put to other uses.

1. The administrative offices, which are in the central part of the main building, are admirably located but too inadequate. To administer the affairs of an institution of this size requires a great deal more space than is allotted to them.

Additional offices should be provided for the Superintendent and the Medical Staff and there should be a large general office with a smaller office for the Secretary and Treasurer. Another reception room is needed. I recommend that the space utilized for a chapel on the main floor be converted into offices and that the chapel and the amusement hall on the third floor be combined.

2. On the fourth floor I would recommend that an operating room be erected with the necessary etherizing and sterilizing rooms. This would seem essential with so many patients who could not be operated on elsewhere.

FLOORS.

I would recommend that all new wooden floors be made of rift sawed pine or maple. In the buildings where the floors in corridors are worn out, I would suggest that the floors be replaced with concrete floors. This could be done without great cost and would make these floors vermin proof, sanitary and in a great measure increase the safety of the building from fire.

DOORS.

Wherever new doors are necessary in the wards, I would recommend a smooth door with the upper panel of heavy mesh wire. This would facilitate the ventilation, lighting and heating of these rooms. This type of door should be adopted and all wards eventually equipped with such doors, except in special wards, where the violent patients are retained.

WALLS.

All walls should be eventually plastered and painted. In some of the buildings the brick walls are in such bad condition that I have specified the plastering of them as urgent. In the later buildings these walls are in good condition, but should be plastered as soon as funds are in hand.

FIRE WALLS.

The main building is 675 feet long and 250 feet wide at its greatest depth, divided into seven different sections. There is not a single fire wall in this entire building and if fire once got a headway it would consume a great part if not the entire building.

This condition could be greatly improved without interfering with the arrangement of the building, by building brick walls between each ward provided with automatic doors at the hallways.

This improvement would cost about \$5,000.00.

FENCES.

The fences that enclose various exercise yards are high fences built of posts and boards. These are constantly rotting away, and parts are torn down by every high wind. It is a source of great annoyance and cost to the authorities and I would recommend that in future these fences be replaced by brick walls or reinforced concrete fences. This will be a more expensive fence at first, but it

would be permanent and not require the constant expenditure of money to keep them up.

DUMB WAITERS.

In the different buildings where food is handled from the kitchen to the upper floors, I have recommended that new dumb waiters be provided. I recommended further that when these are changed it would be a great deal better to make them large enough for the trucks that bring the food from the kitchen. The trucks as they come from the kitchen could be elevated to the proper floor and avoid the handling of the dishes so many times.

HEATING AND VENTILATION.

The heating of the buildings is now done by a number of separate heating plants. The majority of the buildings are heated by numbers of gravity hot air systems, some by steam from the power plant and some by stoves and grates.

There is practically no ventilation except by flues in some buildings that are inadequate. The amount of heat at present is not sufficient if proper ventilation were given.

The present system requires the upkeep of a good many fires in furnaces, stoves, grates, besides the numerous fires of the hot water heaters. There are fifty to sixty such fires to keep up. The fuel is received on cars near the power plant and shoveled from cars into bins and from there must be taken in wheelbarrows and handled to the different furnaces.

The heating and ventilation of this institution is antiquated and inadequate.

I would recommend that all buildings used for wards be heated by steam furnished from a new boiler house and electric driven fans located in basement, be used to force the requisite amount of fresh air for ventilation over steam coils up through flues and registers into the wards above. The present hot air vent flues will be used as far as practicable and new ones built where necessary, to give a proper distribution to the warm air and to remove the foul air.

The administration building could be heated with direct steam radiators and by indirect radiators for the general offices, amusement hall, etc. Those buildings now heated by steam could be incorporated into the general system.

A central heating plant would be economical of coal, reduce the fire hazard and cost of maintenance and would furnish the proper amount of heat automatically controlled to each ward. The installation of a ventilating system would avoid the necessity of opening the windows to get fresh air, thereby consuming the heat in the wards, and would furnish the proper amount of fresh air which would increase the health of the inmates and make the wards more comfortable to live in.

The central power plant could be located on the railroad siding farther back than the present plant and the track raised so as to form a coal bin under the track. This would avoid the shoveling coal from the cars.

The hot water plant could also be installed here as further recommended under plumbing. The approximate cost of a central heating and ventilating plant for all the buildings would be approximately \$50,000.

PLUMBING.

I have already mentioned in the suggestions for the individual buildings that there are a great many old and unsanitary fixtures in use. I would recommend that these be renewed at once.

In this connection, I would suggest that a thorough study be made of the fixtures used and that a standard be adopted. This would eventually equip all the buildings with the same kind of fixtures, thereby saving in expense and maintenance.

I would recommend that all toilet rooms and kitchens have sloping floors with floor drains. I would also recommend the installation of shower baths, especially in the white men's wards.

Additional toilet rooms are needed in the nurses' quarters.

The present method of furnishing hot water, which is inadequate, should be abolished. There are now numerous small heaters scattered about the basements of the different buildings.

I would recommend a central hot water heating plant located in boiler room to furnish hot water to all buildings except the old building and residences, which should have individual plants.

REFRIGERATING PLANT.

Ice is now purchased, about 850 tons per year being used. It is now stored in a room adjoining the bakery on an upper floor and the space below is used for the cold storage of milk, meat and vegetables.

The space for cold storage is inadequate and inconvenient and not sanitary. A refrigerating plant should be installed at a con-

venient point and ample storage space provided for meats, milk and vegetables. I would recommend also that one of the rooms adjacent to the main kitchen be made into a cold storage room, where immediate supplies for the kitchen could be kept. The approximate cost of a refrigerating plant would be \$7,000.

DAIRY BARN.

I would recommend that a new dairy barn complete in every respect be built as soon as possible. The present silos could be retained and the new dairy built next to them. Cost about \$10,000.

TELEPHONES.

I would recommend a system of intercommunicating telephones and fire alarm system between all departments and wards with the main offices. This would cost approximately \$750.

LIGHTING.

I would recommend changes be made in the present lighting system so that day current can be used in certain sections of the institution. This could be accomplished mainly by the installation of switches where necessary, and would cost about \$300.

FIREPROOF PORCHES.

I have recommend, and consider it very necessary, that proper fire escapes be provided to each ward. An ordinary fire escape in buildings of this kind will not do. We must provide some kind of enclosed fire escape which cannot be put on the outside of the buildings. It would cost approximately the same amount of money to build to each ward a large fireproof porch, with broad, easy stairs from one floor to another, which would be an excellent fire escape and at the same time could be used as a sitting room. These porches would be enclosed in glass and be protected with wire mesh guards. It would cost about \$25,000 to build these to all buildings.

ADDITIONS AND ALTERATIONS.

If the present institution is to be retained for both races and State Park developed for the use only of tuberculosis patients, as suggested by you, it will be necessary then to put all the present buildings in first-class condition and to make such additions as are necessary to comfortably house all the present inmates and make provisions for the future development of this institution. There

is not enough space for the present negro women in the present old building. I would recommend that this be enlarged by building two additional wards on each extremity at the south. These could be built of ample size to accommodate the present, as well as future, patients. The white men need more room and a ward building could be built on the south side of the main building for them to correspond with the north building for women. The white women seem to be amply provided for now.

The negro men are too crowded and they would need a new building. A new ward building for negro men could be built on the south side of the negro yard.

The two new ward buildings and the additions to the old building would cost about \$120,000.

CONCLUSIONS.

My conclusions and recommendations would be that you ask the Legislature to appropriate the sum necessary, first, to put the buildings in proper repair and make the urgent improvements; and, secondly, to appropriate sufficient money to install a heating and ventilating system in these buildings and for other improvements as recommended to make the buildings safe and sanitary and to facilitate the management. This would put this institution in proper condition to care for all patients until such time as State Park has been fully developed.

Respectfully submitted,

GEORGE E. LAFAYE, Architect.

EXHIBIT B.

RULES AND REGULATIONS.

Preliminary Remarks.—The State Hospital for the Insane was established and is maintained by the State for the benefit of the insane alone. The health, comfort, and humane custody of these unfortunate patients must, therefore, receive the first and highest consideration, alike from the officers and employees of the institution.

Insanity is a disease, and the most pitiable, perhaps, that befalls humanity. Its victims are, for the most part, helpless and irresponsible, and are entitled to the kindest consideration and tenderest care of those who have been called upon to minister to their wants. There can be no higher or nobler work than the care of these afflicted men and women, and no work which requires a more special fitness for its successful prosecution. In exactly what this fitness or peculiar adaptation consists, it would be difficult to define; but in addition to a large measure of general intelligence, professional skill, tact, industry, and strictest integrity, there are other traits of character which are absolutely indispensable to success. No one who is high-tempered, irritable, resentful, or fault-finding—no one who has not perfect control of his temper, and who is not endowed by nature with a kind, sympathetic heart and loving disposition can ever hope to attain the highest usefulness in the treatment and care of the insane. Under the most favorable circumstances the work will require the most constant self-denial and self-control; and no one should enter upon it who does not in a large degree possess these requisite qualifications.

Good health is another important requisite to the faithful performance of the arduous duties of an attendant upon the insane. No one who does not possess it should seek employment in an institution of this character.

When persons who shall have obtained employment in the Hospital are found, after fair trial, to be wanting in fitness for the work, however competent they may be in other respects, it is clearly the duty of their superior officers to kindly inform them of the fact, and request their withdrawal from the service of the Hospital.

The following is an attempt to define, as far as practicable in a short space, the respective obligations of those persons to whom is intrusted the care of the patients or the performance of duties connected with the management of the Hospital.

The simplest of all rules is also the best: "Do as you wish to be done by." Do to your associates above and below you in authority as you would wish them to do to you if your places were changed. Above all, do to every patient as you would yourself like to be done by if you were away from home and deprived of your freedom by loss of your reason.

There are certain duties toward the patients incumbent upon every one employed in the institution, and no one should be here for any other purpose than to perform those duties well. Personal interests or affairs must not be allowed to conflict with duty to the institution and its patients. The institution and all of its resources belong to the patients as beneficiaries of the State's charity; but, by reason of their disordered minds, they are without the power to assert their rights, and are to that extent dependent upon the sympathies, the sense of honor, and self-respect of those in whose charge they have been placed.

The same principles of economy, order, and efficiency which regulate a well-managed private enterprise should prevail in a charitable institution supported by the taxes of the people; and a disposition towards extravagance or wastefulness in any form will disqualify any person from employment here.

Employees of the Hospital must familiarize themselves with the following Rules and Regulations by frequently reading them, and must strictly and carefully observe them. Ignorance of their requirements will not be received as an excuse for their violation.

In one word, let it be the determined purpose of all persons in any way connected with this noble charity so to order their lives and establish their characters that the people of the State, by whose liberality the Hospital is maintained, may feel a reasonable assurance that its benevolent functions and purposes are faithfully and efficiently performed.

These rules are made and promulgated by the Board of Regents of the State Hospital for the Insane under the authority of the Constitution and statute laws of South Carolina, of which the following are copies:

STATE CONSTITUTION, 1895.

Art. XII, § 2. "State Hospital for the Insane, Offices of.—The Regents of the State Hospital for the Insane and the Superintendent thereof, who shall be a physician, shall be appointed by the Governor, by and with the advice and consent of the Senate.

All other physicians, officers and employees of the Hospital shall be appointed by the Regents, unless otherwise ordered by the General Assembly."

STATUTE LAW, CODE 1912.

"Section 3355. Regents Incorporated—Their Powers, Etc.—The said Regents, by the name of 'The Regents of the State Hospital for the Insane of South Carolina,' shall form a body corporate in deed and in law, for all the purposes of the said institution, with all the powers incident to corporations; and are hereby authorized and empowered to make and establish all rules, regulations and by-laws for the government of the institution, which, when made, shall be reported to the next Legislature for their approval or rejection, but until rejected by the Legislature shall be in force; and to fix the amount of the salaries or emoluments of the officers or medical attendants, not otherwise provided for by law, and to establish the rates of admission, maintenance and medical attendance for the subjects of the said institution other than beneficiaries."

The Superintendent must, at his discretion, provide every officer and employee of this Hospital with a copy of these by-laws and all must consent to be governed thereby. It will be incumbent upon the officers and heads of departments to see that these rules, and such amendments thereto as may hereafter be adopted, are strictly enforced in the department under their jurisdiction. Where the above requirements are met, ignorance on the part of officers and employees will not be taken as an excuse.

BOARD OF REGENTS.

The Board of Regents shall consist of five members, as provided by statute law. The officers of this Board shall be a President, Vice President, and Secretary. The Board must at their annual meeting in even numbered years, elect from their number a President and a Vice President. The Secretary and Treasurer of the institution will act as the Secretary of the Board.

Executive Regent.—Each member of the Board of Regents must serve alternately as Executive Regent. This Regent shall be the official representative of the Board when it is not in session. His duty will be to inspect any part of, or the entire premises, as he wishes. These official visits of inspection may be made in company with the Superintendent or other officer or employee of the Hospital, or this visit may be made alone, as desired by the Executive Regent. He must make a written report of his findings, with such recommendations as he deems expedient, to the Board at its next regular meeting. He may also, during his term as Executive Regent, make additional visits to the institution, either for inspection or in the performance of other official duties. The Superintendent can command his services whenever needed.

Meetings of the Board.—The regular meetings of the Board will be held at the State Hospital for the Insane at 10 o'clock a. m. the second Thursday each month, unless a temporary change of date is made by the Board at a previous meeting.

The annual meetings, as determined by the Board at its regular meeting in December, will be held at as early date in January of each year as may be found convenient to the Superintendent and the Treasurer.

Special meetings may be called by the President of the Board on his own motion or upon the request of three Regents or the Superintendent.

Executive sessions may be ordered by the Board at their discretion. All complaints, trials, applications and elections for positions must be considered in executive session. The Regents will prescribe rules to govern these meetings. No one, except by permission of the Board, will be allowed to attend these sessions.

Election of Officers.—All medical officers of the State Hospital for the Insane, except the Superintendent, who is appointed by the Governor, must be elected for a term of two years by the Board of Regents in July of all odd years. The Board must, prior to these elections, advertise in two or more newspapers having a general circulation throughout the State, for applications, with such references as they care to give, to fill the offices of physicians, dentist, oculist, pathologist, dietitian and pharmacist. In like manner the Secretary and Treasurer, the Business Manager, the Chaplain and all farm superintendents must be elected in January of even years. The Superintendent must be

present at all elections of medical officers. His objection to any candidate must be considered sufficient cause for barring this applicant from further consideration by the Board. Failure of re-election must not be construed as a reflection upon the character or ability of any one holding a position in the Hospital. The Board shall have the right to dismiss for cause any official or employee of the institution. No one who is guilty of immoral, vicious or intemperate habits must be retained in the service. Insubordination must also be considered sufficient cause for dismissal.

All salaries and emoluments, not specially provided for by the General Assembly, shall be determined by the Board. Where special appropriations are made by the General Assembly for the salaries of officers these amounts must not be interfered with by the Board, the same being the maximum that can be paid for positions covered by State appropriations. Perquisites and special favors, if granted, must be considered as awards for meritorious conduct and faithful performance of duty.

Finance Committee.—A Finance Committee, composed of two Regents, shall be appointed by the President of the Board, just after his election. The duty of this committee shall be to carefully examine, verify and audit all expense accounts, consisting of bills, pay rolls, vouchers, etc., furnished them by the Treasurer. This committee must, after examining these accounts, report their findings to the Board at all regular meetings. This will require the committee to meet and pass upon these papers the day before each regular meeting of the Board. If this committee refuses to audit any bill or bills presented them by the Treasurer, they must report the same to the Board. If their action is sustained by this body, payment must be withheld.

Special Department Work.—The President of the Board, after his election, shall assign to each Regent a special department of the Hospital to supervise. In this work he must, if possible, co-operate with the Superintendent and the head of the department over which he has supervision. It shall be the duty of each Regent having this work in charge to make a report of his findings to the Board monthly, with such recommendations as he wishes to make.

Order of Business.—The order of business of the Board shall be as follows:

1. Calling the roll, recording those present.
2. Reading and correcting minutes of previous meeting.
3. Hearing those in waiting.
4. Report of the Superintendent.
5. Report of the First Assistant Physician.
6. Report of the Secretary and Treasurer.
7. Report of the Business Manager.
8. Report of the Executive Regent.
9. Report of the Finance Committee.
10. Report of other Committees.
11. Reading communications, petitions, etc.
12. New business.
13. Unfinished business.

SUPERINTENDENT.

The Superintendent, an appointee of the Governor, shall have direct control and supervision over all physicians, wards, patients and all other persons and matters directly appertaining thereto. His duty will be to divide out the work of the medical department between the physicians and other employees according to his discretion. The Superintendent shall be the agent of the Board in its absence. He shall attend all its sessions, unless excused, and it shall be his duty to keep himself posted as to their actions. It shall be his duty to be accessible at all times to the assistant physicians and others. Therefore he must have office hours to be designated by himself. There must be consultations between him and the staff of physicians at least once a week; at these meetings policies must be outlined for the treatment of patients and medical lectures given.

It shall be the duty of the Superintendent to approve requisitions drawn upon the Comptroller General for all funds appropriated to this Hospital by the State government. It shall also be his duty to approve, if found correct, all bills and other expense accounts prepared by the Treasurer for the monthly payments. All checks drawn upon funds of the Hospital by the Treasurer must be approved by the Superintendent before they are presented to the banks for payment.

All requisitions for ward supplies drawn on the Treasurer must be examined by the Superintendent and if these are found satisfactory he shall approve the same. He must also enforce a strict observance of the law regulating the admission of patients to the

Hospital. Doubtful cases must always be referred by the Superintendent to the discretion of the Board for final action. He must give the Training School for Nurses especial attention, and do all in his power to perfect and further the interest of the institution and nurses by giving this branch of the Hospital the advantage of the best instruction possible.

It shall be the duty of the Superintendent to see that all rules promulgated by the Board of Regents are enforced. He can suspend any medical officer or employee for cause, but he must report all such cases to the Board at its next sitting. He may also fill any vacancies that may occur between the sessions of the Board, but all such cases must be reported to the Board for action by the Board at its next regular session. In case of suicide or other violent death he will notify the Coroner of Richland county and report the case to the Board of Regents at their next meeting.

In the event of the temporary absence or inability of the Superintendent from any cause to perform his duties, the First Assistant Physician must act as Superintendent, and assume all the duties of this office. However, the Superintendent is required to give all his time to the work of the institution, and he must do no professional work outside of the institution.

THE SECRETARY AND TREASURER.

The Secretary shall have charge of such books and records of the Hospital as pertain to his position. He must keep a true record of all proceedings of the Board in a permanent form. He shall have charge of all business correspondence. He must also co-operate with the Superintendent and the Business Manager in making such purchases as are required for the institution.

The Treasurer must, by authority of the Board of Regents and with consent of the Superintendent and the Business Manager, make all purchases needed by the Hospital, and he must keep a true record of such transactions. He must submit reports to the Board at their regular monthly meetings, showing in detail all receipts and expenditures made by him during the month. He must also make an annual report of the business of his office, embracing in detail the items shown in his monthly reports.

The Treasurer must keep all funds of the institution in banks, of deposit selected by the Board of Regents. He must draw no checks upon this fund that do not contain the written approval of

the Superintendent. He shall have entire control of his assistants and of all those in this department. He must exact of them strict obedience of rules governing his department.

The Treasurer, being a bonded officer, will be allowed and required to designate an assistant to act for him in his absence, during inability to perform his duties, caused from sickness or otherwise, provided this privilege does not relieve him in any way of responsibility under his bond.

The Secretary-Treasurer shall live on the grounds of the Hospital. He must not absent himself from his duties for more than one day without the consent of either the Board of Regents or the Superintendent.

THE STEWARD.

The Steward's duty, as purchasing agent of the Hospital, shall be to carry out the law, by advertising every three months in two or more newspapers having general circulation through the State, for proposals to furnish the estimated amount of regular supplies needed to run the Hospital for the quarter. To open the bids at, or as soon as possible after, the date named in the advertisement, and, upon the approval of the Superintendent and the Business Manager, make awards to those offering to furnish such goods as are most suitable for the Hospital requirements at the lowest prices offered. He shall require all to whom awards are given to execute satisfactory contracts, secured by bonds. (Blanks for these must be furnished and filed by the Steward, ready to be executed by the awardee.) He must see that nothing except first-class goods are furnished to the institution. Other supplies, not covered by the contract, must be bought by the Steward, upon requisition, with the approval of the Superintendent or the Business Manager. The Secretary-Treasurer must act as Steward, at the will of the Board.

THE STOREKEEPER.

It shall be the duty of the Storekeeper to execute the orders of the Steward. To receive all goods furnished by him, to examine all goods received and report to the Steward such as are found short in weight, count or measure, or those not first-class. It shall be his duty to issue no goods from the storerooms except upon requisition, signed by the Superintendent, or Treasurer, who is also the Steward. He must see that the storerooms are kept clean and the goods therein properly packed. He must

render an account to the Treasurer the last of each month, showing in detail the goods received and the goods issued by him during the month, and to assist the Steward in such other work as he may deem necessary or expedient.

BUSINESS MANAGER.

The Board of Regents shall, in even numbered years, elect, for a term of two years, a Business Manager, whose duty it shall be to have jurisdiction over the yards and grounds, and the kitchens, bakery, laundry, carpenters, painters, blacksmiths, firemen, and all other mechanics in the employ of the institution. He shall also act as Overseer and Business Manager at State Park.

He must enforce proper discipline of all under him, and see that they perform their duties faithfully. He, by and with the co-operation of the Superintendent, can, under the rules governing that officer, employ or suspend employees in these departments.

Under the direction of the Superintendent, he must use patients for the work of the institution when it is possible to do so. He must see that such patients as he uses are treated in a proper and humane manner.

He must see that economy is practiced in his department, and make no purchases except for immediate use; and he must keep a correct inventory of all expenses, showing in detail where and for what the money is spent. All requisitions for supplies and materials, except in cases of emergency, must be made monthly on the Treasurer. He must abide by the law and rules of the Board of Regents, and he must, at all times, in making purchases of material or incurring other liabilities, consult with and act in perfect harmony with the Superintendent and the Treasurer.

The Business Manager shall reside on the premises of the Hospital, and he must devote his entire time to the work of the institution. He must not absent himself from the Hospital, except by permission of the Superintendent or Board of Regents.

ASSISTANT PHYSICIAN.

All Assistant Physicians must, as soon as the State Legislature makes adequate appropriations for the purpose of erecting buildings for their occupancy, reside upon the grounds of the Hospital, and they must devote their entire time to the work of the institution. They will be assigned to take charge of certain departments, wards and work of the Hospital, by the Superintendent. They

must report to him for instructions in regard to the treatment of the patients under their care, and must consult him freely at all times, especially on all extraordinary cases and occurrences.

They must give each patient a thorough examination upon admission to the Hospital; and they must keep an accurate, daily record, by chart or otherwise, as designated by the Superintendent, of all cases under their care, and they must advise the Superintendent as to the dismissal of any patients whose history and condition shows them in proper condition to be released without violation of the statute law.

They must attend upon the conferences and lectures of the Superintendent, assist him in the conduct of the Nurses' Training School, and to work for the advancement and of the interest of the institution and the patients in all ways in their power. They must make, through the Superintendent, requisitions on the Secretary-Treasurer for all needed supplies for the department under their charge, monthly, except in emergency.

The Assistant Physicians shall be given the authority, upon the approval of the Superintendent, to employ, remove and suspend employees in their department, but they must not invade other departments over which they have not been given control, except under the written direction of the Superintendent, or in cases of emergency.

PATHOLOGIST, DENTIST, OCULIST AND PHARMACIST.

The Pathologist, Dentist, Oculist and Pharmacist shall perform the duties of their respective positions under the direction of the Superintendent. He must fix their hours of service; and they must not absent themselves from the institution for more than twenty-four hours without consent of the Superintendent. They must make all requisitions for supplies for their respective departments through the Superintendent, on the Secretary-Treasurer. These requisitions must cover the requirements for one month, except in cases of emergency.

THE CHAPLAIN.

The Chaplain shall report to the Superintendent and to the Assistant Physicians for their instruction each morning. He shall conduct at least one religious service each for the white patients and the colored patients every Sunday. He must perform the funeral and burial services of all patients who are interred on the Hospital grounds. He must get the consent of the Superintendent when he

wishes to absent himself from the Hospital for more than twenty-four hours.

THE SUPERVISORS.

1. The Supervisors shall, under the direction of the Superintendent and Physician in Charge, look carefully to the wants of the patients in reference to their individual needs, visit their wards daily, and bestow special attention upon the sick and feeble generally. They shall see that suitable bedding is everywhere provided, and that the dining rooms and clothing rooms of the wards are properly cared for, and that the wearing apparel of the patients is duly marked, registered, and preserved, and judiciously worn; that those having care of the sick perform their duties in a kindly manner. They shall give such instructions to the attendants and nurses in reference to the general care of the wards as may be necessary to secure the proper standard of cleanliness and good order.

2. In every way possible they will endeavor to add to the personal comfort of the patients and promote the efficiency of the employees. They will report to the Superintendent, and physician over them, any evidences of unkindness to patients or unfaithfulness to duty that may come to their knowledge.

3. It shall be their duty, under the direction of the physicians, to make transfers from one ward to another, and to provide for new patients when admitted, to see that they are properly bathed and cared for, and introduced to the nurses and attendants in whose charge they are placed; that their clothing is registered and marked and duly delivered to the care of the attendants, and that any valuables or articles not allowable are brought to the Treasurer's office for safe-keeping.

4. It shall be the especial duty of the Supervisors, when new nurses or attendants report for service, to instruct them in the details of the work in which they have engaged. They shall act as the mediums of communication between the officers and the nurses and attendants, delivering to the latter any orders from the office and transmitting for them any messages or requests.

5. They shall be careful not to permit any one to visit the parts of the buildings not assigned to visitors, except by order of the Superintendent, or physicians of the Hospital, or, in cases of necessity, when authorized by a medical officer.

THE SICK NURSES.

1. The sick nurses shall, under the direction of the Superintendent, attend personally to the administration of the medicine prescribed by the medical officers for the patients; taking the medicine from the dispensary at such times as they may be directed, and returning the tray with the cups properly cleansed after each administration. They shall also superintend the serving of sick diet. These duties must never be delegated to an assistant, except by consent or direction of a medical officer.

2. The sick nurses shall bestow especial attention upon the sick and those who are excited and under restraint in any way, and see that the directions of the medical officers regarding these patients are faithfully carried out, and that everything is done for their comfort which the circumstances of the case will admit of; and in event of death they shall, with the assistance of attendants, make the necessary preparations for burial.

NURSES AND ATTENDANTS.

1. To the nurses and attendants will be assigned, under the direction of the Physician in Charge, the immediate care of the patients and the care of the wards in which they are placed. They will likewise be held responsible for the clothing and other property of the patients while in their charge.

2. In their intercourse with the patients they must treat them with uniform respect and civility, and endeavor to gain and retain their confidence. The proper reception of new patients is of first importance; pains must be taken to make newcomers feel that they are welcome and among friends. The ordinary requirements of the place must be explained to them and they be made acquainted with their fellow patients and the general regulations governing all, so far as they may be in condition to comprehend such instruction. If timid and fearful, they must be assured; if irritable or excited, they must be soothed; if despondent or melancholy, they must be cheered; if feeble, pains must be taken to afford them comfort; all civil questions must be answered, and all reasonable requests promptly attended to. Nothing is of greater importance than evenness of temper and coolness under every provocation. It must be remembered always that in insanity the feelings and temper of patients may become quite perverted, and such patients may do many things in a morbid state which they would recognize as wrong in a natural state, and that insane persons, as well as sane ones,

are much easier led than driven. Commands incite resistance; requests, if properly made, will, as a rule, be readily complied with.

3. Scrupulous fidelity is required in the performance of the nurse's or attendant's duty and in carrying out the directions of the medical officers, whether given directly or transmitted by the Supervisor, or sick nurse. Kindness and forbearance toward patients are especially enjoined, together with the most scrupulous care to cleanliness of their apartments and surroundings. No place should be considered clean enough if it can be made cleaner, and no patient should be considered comfortable enough if he or she can be made more so.

4. In the management of excited or dangerous patients a single-handed struggle is always to be avoided; when restraint is to be applied or removed, two attendants must always be present, and also whenever it is necessary to enter the room of a patient who for safety is secluded. If a patient becomes suddenly excited or violent and cannot be reasoned with, and it becomes necessary that he should be restrained or placed in his room, the attendant must obtain sufficient assistance, and if force is requisite, it must be applied in the least objectionable manner possible, and never exceed what may be necessary for the enforcement of a reasonable requirement. But no patient may be thus restrained without instruction from a medical officer, unless the emergency is such as to admit of no delay of action, in which case the fact must at once be made known to the proper authorities, who will then direct the course to be pursued.

5. Patients in the act of injuring themselves or others, of destroying clothing or bedding, denuding themselves, breaking windows or furniture, may be thus restrained; but provoking or insulting language must be overlooked, and not responded to. No punishment, or anything that can be construed as such, will, under any circumstances, be allowed. In no case will an attendant or nurse be excused for returning a blow, or laying violent hands on a patient, unless in the clearest self-defense, or to prevent his doing serious injury to himself or others.

6. Attendants and nurses must never leave their halls without permission, unless their duties require their temporary absence, and then never without notifying some other nurse or attendant, so that the necessary supervision of the ward may be exercised, and errands of a private or personal nature are not included in this license for temporary absence. *The attendants and nurses must be with their*

patients during the day, and not shut themselves in their rooms apart from the patients. Their presence is always essential to cheer the despondent, to curb the excited, and to maintain quiet and good order in the wards.

7. When the medical officers make their visits the nurses and attendants are expected to suspend, for the time being, the work in which they may be engaged, and be ready to report the condition of every patient, to attend upon the physicians during the time of the visits, to respond to their inquiries, and to receive from them any suggestions or special directions. Their personal attendance is also equally required if the visit of the medical officer be unprofessional, or with company. Neglect in observance of this requirement can only be construed as evidence of wilful disrespect, or want of wholesome training.

8. The removal of one patient from one ward to another must never be made except by the order of a medical officer, and no permanent transfer will be made without the authority of the Superintendent, who is responsible for the proper classification of the patients. Unless specially ordered by the physicians, every patient must take a warm bath once a week. For those of unclean habits there can be no rule but that of necessity; and vigilance in this respect is especially enjoined. Unless ill or feeble, patients must not lie upon their beds during the day, as it tends to interfere with the rest at the proper hours for sleep.

9. *a.* System in the performance of the daily routine is particularly enjoined. The first duty of attendants is to rise promptly at the morning signal and make their own toilets before leaving their rooms, never returning to complete the same after unlocking the doors of the patients' rooms, as there are always those who need immediate and personal attention and assistance from them in dressing and preparing for the morning meal. Beds should be thrown open, and not made up before breakfast, but left to air with raised windows, if the season of the year will permit; but all slops and filthy bedding should be at once removed, and all work of immediate necessity in connection with the sleeping rooms be performed; but, aside from the things just mentioned, the general work of putting the wards in order for the day should be left until after breakfast. It is most important that the first hour of the day should be devoted to the personal care and oversight of the patients in respect to securing decent attention to matters of toilet and dress, and no one should ever be allowed to come to the breakfast table with face and

hands unwashed or hair uncared for. The sick and those for any reason restrained in bed at night should receive early and careful attention.

b. After breakfast the rooms of the patients should first be put in order, then the halls and bathrooms. All this should ordinarily be accomplished before the usual hour for the visit of the physicians, after which the outdoor exercise of the patients should follow, according to the regulations prescribed by the medical officers.

c. At the dinner hour every attendant must be on duty, and those in charge of the dining rooms must be active in assisting patients requiring help, and see that every one has a sufficiency, and that decent proprieties are observed. Ample time must always be allowed for eating, and as each one leaves the table the nurse or attendant must see that neither a knife, fork, nor spoon is taken away. Attendants responsible for the serving of patients unfit or unable to eat at table, must see that their dishes, spoons, knives, and forks (if the latter are allowed) are all returned to the dining room, where all must be counted after every meal. These are duties belonging especially to the attendant, and must not be delegated to patients who assist. Under the direction of the sick nurses particular care must be taken that the special diet prescribed by the physicians in individual cases is faithfully served to those for whom it is designed, and that the meals of those confined to their rooms be promptly served. If patients refuse food, the fact must be reported to the Assistant Physician. No patients shall be allowed to assist in the work of the dining rooms, except by permission first obtained of a medical officer. The carving and distribution of food at the table is a personal duty of the attendants.

d. The afternoon exercise, as a part of the daily routine, must be carried out to the fullest practical extent under the direction of the physicians; and the duty next in importance to those mentioned, and which will exact more or less time of each day, is the care of the storerooms and clothing of the patients. About this attendants cannot be too particular. Clothing belonging to one individual must never be used by another, and, when needed, repairs must be attended to promptly.

e. When the work specified is performed, the attendants are desired and expected to engage in amusements and diversions of the patients, and when thus occupied will be regarded as in the line of their duty. This is particularly enjoined in the evening. The hour of retiring is like that of rising, an important one. It is neces-

sary that pains be taken to secure individual comfort, and a short time spent with each one may make all the difference between a good night and a sleepless one. In many cases specific directions will be given; but in all cases it is enjoined that the last word be not a hasty or irritating one on the part of the nurses or attendant, but one of kindness and assurance or hopefulness.

10. For everything pertaining to the care of the halls the attendants are directly responsible. Superfluous articles must not be allowed in the rooms of the patients or in the halls. Trunks and the belongings of patients must be kept in the storerooms, unless allowed in their rooms by the Superintendent. Regard must always be had by the nurses and attendants to the proper care and preservation of the furniture and fixtures of their halls, and any defect or damage occurring to the same must be reported at the office.

11. In all things the nurses and attendants will be expected to be the exemplars of the patients, and to enforce all necessary requirements by example as well as precept. They are especially enjoined to bestow constant attention upon their patients to insure personal cleanliness and neatness and tidiness in dress. The hair must be properly cut and combed, and the beard shaved or trimmed. Great caution must at all times be exercised in regard to the use of razors and other dangerous instruments, and no patient shall be allowed the use of such without permission from a medical officer, and then only in the presence of an attendant. The keys of the wards must not be intrusted to any patient, and no proper duty of an attendant should ever be delegated to a patient. Nurses and attendants must never send letters for or deliver letters to patients without permission, or purchase of or sell to a patient anything, or receive gratuities from friends of the patients or visitors without the knowledge or consent of the officers.

12. Employment being regarded as an important aid to treatment, patients should be encouraged to occupy themselves in some useful way. They may assist in the care of their rooms or in the work of the halls, but must not be held to stricter responsibility or closer application than they are equal to; and the nurse or attendant must ever bear in mind their infirmities, and remember that many require constant personal care, and all, judicious direction and oversight. Nurses and attendants should endeavor to study carefully the habits, dispositions, and peculiarities of their patients and accommodate themselves to them as far as they can consistently with the necessity

requirements of the house; and, above all, endeavor to maintain a cheerful, orderly, and homelike air in their respective wards.

13. The privileges of patients, as well as the precautions relative to them, will be determined by the medical officers on admission as well as subsequently. While, as a general rule, irritating remarks and actions on the part of a patient are not to be heeded, a demoralizing habit of indulging in ranting, violent, or threatening language, profanity or obscenity, is to be checked; and if continued to the disturbance of the ward, after proper effort on the part of the attendant to divert the patient from it, it is a matter to be reported at the office for direction from the physicians. In the endeavor to check the patients, however, the attendant must not be peremptory, but judicious, and all arbitrary commands or retorts in kind must be refrained from.

14. Nurses and attendants must expect a constant observation in the performance of their duties, and receive the suggestions of the officers with regard to any shortcomings or for improvement kindly and without offense. It must be remembered that the success of the institution depends upon the faithfulness of each in his particular sphere of action, and it should be the endeavor of each to act well his own part. Nurses and attendants must be mindful of the consideration they owe each other, and of the respect and deference due to those in authority, remembering that complete success can result only from unity of purpose and harmony of actions, and that the interests of the institution must be paramount to individual interests.

15. Nurses and attendants must always address patients respectfully. They must not be forgetful or inattentive to the old and feeble; such may be patient and long-suffering and make but few demands, but will be always grateful for kindly attention, which is their due. Nurses and attendants must remember that it is little attentions that give most comfort to the sick, and so small a matter as turning a pillow, changing a little the position of a patient, or asking if there is anything the patient would like, does more than words could tell for the invalid, who may be burdened with a sense of dependence.

16. It is expected that the wards will at all times be in suitable condition for inspection, and the condition of places usually out of sight, such as water-closets, bath rooms, clothing rooms, cupboards, etc., will be considered a test of the nurse's or attendant's neatness.

Habitual neglect of such places will be regarded as evidence of unfitness for the service.

17. The nurses and attendants shall always be, as far as practicable, in a situation to exercise an immediate control over the patients. They shall sleep on their respective wards. There shall be at least one attendant in each ward while there is a patient in it. On no occasion whatever shall the yards in the department for men or women be without the presence of an attendant while a patient is there.

18. Nurses or attendants must never leave for their afternoon or evening outdoor privileges before the work consequent upon the dinner or supper is performed, which should exact at least an hour's time after their own dinner, or the general supper hour.

19. When any nurse or attendant shall, by sickness, be disabled from performing his or her duties, his or her pay shall cease while such disability continues, provided they are sick outside of the Hospital, and will receive only half pay if sick in the Hospital, unless the Board of Regents orders otherwise on account of special merit.

THE NIGHT WATCHES.

1. The Night Watches will visit the medical office a quarter of an hour before going on duty to receive orders for the night. Upon going on duty, they shall see that the patients are in their rooms and the doors secured. At ten o'clock they shall see that the nurses and attendants are within and the outer door and gates locked.

2. During their hours of duty, they shall be constantly awake, faithful, and vigilant, and pass regularly through the wards of their respective departments each and every hour, or oftener, if necessary, for the purpose of observing all occurrences and giving heed to everything unusual.

3. In their walks, they must avoid any unnecessary noise, never converse with any one in a loud tone, and open and shut all doors as quietly as possible. They shall give especial attention to new patients, and faithfully execute every order respecting the sick or suicidal. They must be kind, gentle, and soothing in manner, and take every means in their power to tranquilize those who are excited, and allay the fears and apprehensions of the timid.

4. They must always attend to any reasonable want expressed by a patient. They must notice any unusual noises in a patient's room, and ascertain its cause. They must be especially watchful with regard to fire, and, if one occurs, immediately arouse the

nearest employees and the medical officers, but not give a general alarm unless directed to do so by the Superintendent, or, in his absence, by the officer in charge.

5. They shall remain on duty till the general rising hour in the morning, and shall leave their patients in a cleanly condition. Before going off duty, they shall see that the nurses and attendants are up, and they shall report in writing the condition of those patients they have been required especially to care for, and also report any unusual occurrences that may have transpired during the night, or any irregularities or neglect of duty on the part of others that they may have observed; and this record shall be left at the office when they go off duty each morning.

6. In addition to the duties thus specified in connection with the wards, a general watchfulness of the whole establishment is enjoined, and any routine of duty assigned outside the wards must be performed with the same scrupulous regularity and fidelity as within; and, if required, night attendants shall take the place of a nurse or ward attendant during religious service on Sundays or during evening entertainments.

THE ENGINEER.

1. The Engineer shall, under the direction of the Business Manager, have charge of the boilers, engines, and all the machinery and apparatus for heating and ventilating the Hospital buildings, and for supplying steam for any of the departments.

2. He shall also have oversight of the aqueducts, reservoirs, and distributing pipes, the gas pipes and fixtures, the electric plant and its connections, and the apparatus of the water-closets and bath rooms, and shall keep them in good order and repair.

3. He shall attend carefully to the heating and ventilation of the wards, maintaining an even temperature at the standard required by the medical officers, during the hours deemed necessary, which will vary at different seasons.

4. He shall also furnish steam for the laundry and kitchen, according to the requirements of those departments, and attend to the distribution of water, cold and hot, in the buildings, according to the wants of the different parts.

5. He shall keep the boiler and engine room, the air chambers in the basement of the buildings, his workshop, and all parts of his department, neat and in good order, and all tools belonging to his department safely. He shall give particular attention to the con-

dition and use of the boilers, and be responsible for the proper and economical use of fuel and all materials provided, and shall report to the Superintendent any defects or wants existing at any time.

THE KITCHENS.

1. The Housekeepers, under the direction of the Business Manager, shall have immediate oversight of the kitchens, cooks, and scullions, and shall see that they perform their respective duties in a faithful and satisfactory manner. They shall have charge of the groceries, provisions, and other stores placed in their hands by the Steward, and shall see that they are judiciously and economically used for the benefit of the patients.

2. They shall, themselves, issue daily, on a scale previously determined by the Superintendent, all the supplies and provisions needed for the dining rooms and diet tables under their care. Every article issued shall be weighed or measured and an accurate account of the same kept on their books. They shall be guided in their issues of food by the number of rations shown daily by the diet tables kept in their departments.

3. They shall make monthly a written report to the Steward of all articles received in their departments, of all the issues, and the quantities remaining on hand at the close of the month.

4. They shall personally superintend the preparation and cooking of the food for the dining rooms under their supervision, and see that it is sufficient in quantity, of good quality, well cooked, and warmly served.

5. They shall see that everything is kept scrupulously clean and orderly in and about the kitchen and storerooms, and shall allow no visitors or loiterers in either of these departments.

THE BAKERY.

1. Under the general direction of the Business Manager, the Baker shall make whatever bread may be required, and shall also attend to whatever requires the use of the oven—as meats, pies, cakes, etc.

2. He shall take charge of all flour and other supplies furnished him, and be responsible for the safe-keeping and economical use of the same.

3. He shall have the immediate oversight and direction of the persons employed in his department, and shall be responsible for the neatness and good order of the bakery, bread room, and the

fixtures and utensils used therein. He shall report to the Steward wants occurring in his department at any time, giving at least one week's notice before the supply of flour is likely to be exhausted.

THE LAUNDRY.

1. The Overseer of the Laundry shall have charge of the wash room and washing machinery, and shall keep the same in good condition.

2. He shall be responsible to the Business Manager for the maintenance of general good order in his department, excluding from the same all strangers, and all persons having no business or duty in connection therewith, and not allow it to become a place of resort for persons employed in or about the institution.

3. Under the direction of the Business Manager, the Laundress shall receive the soiled clothing of patients and employees. She shall keep accurate lists of all clothing delivered to her, and shall return the clothing without loss and in good condition. She shall report to the Business Manager any extravagant or unnecessary demand for washing on the part of any one. She shall preserve good order among the employees in her charge. She shall exercise a constant oversight of the patients employed in this department, and must see that they are treated with consideration and not overworked; that they do not leave the Laundry while at work, and are returned to their wards when their work is done, and at the regular hours for meals and rest.

GENERAL RULES.

All persons employed in or about the institution, whether their duties are otherwise specially defined or not, will observe these rules:

1. Each person employed will confine himself to his own department of labor. Nurses and attendants must confine themselves to their own wards, and persons otherwise employed must not visit the wards, except so far as may be necessary in taking out patients for employment as they may be directed, or by permission.

2. It must be understood by all persons employed in whatever capacity, that they are engaged and paid for their whole time, which, therefore, must be employed exclusively in the service of the institution, except when leave of absence or other indulgence may be allowed.

3. On becoming an attendant or employee of this Hospital, each one contracts to give the Superintendent two weeks' notice, in writing, of any intention of leaving the service, or to forfeit two weeks' pay if he does not give such notice. If the Superintendent or head of department is dissatisfied with or deems any persons unfitted for their positions, he may request them to seek other employment, giving a like period of time in which to make the change; and such closure of contract shall not be considered to imply any lack of principle or detriment to character, but simply a want of the peculiar qualifications necessary for success in the given line of work. Abuse of patients, however, or open violation or neglect of duty, or disobedience, profanity, obscenity, and the use or introduction into the Hospital of any intoxicating liquors, will justify immediate dismissal.

4. Uniform kindness and consideration toward patients is enjoined upon all employed in the service of the institution. No patient shall be taken from the wards for any department of labor until permission to do so has been given by the Superintendent or physician in charge of that department; and if any patient so taken out shall be found unfit for such labor, or not sufficiently trustworthy, the fact must be reported to the Superintendent by the person having the patient in charge, and the patient returned to the ward on which he belongs. As the attendants are responsible for all patients on their wards not taken out for employment by permission of the Superintendent or the physician in charge of the department, it is proper always that the person taking the patient shall not do so without the knowledge of the ward nurse or attendant; and that he shall likewise be notified when the patient is returned. Every patient must be in charge of some responsible individual at all times, unless permitted by the Superintendent to go at large under certain limitations; and when patients are taken from the wards by any person employed in the service of the institution, that person is responsible for their safe-keeping until returned to the wards, or entrusted by the officers to the care of another person.

5. Great care must be exercised by those having charge of patients while at work outside, either upon the farm or in the various domestic departments, to prevent their carrying into the wards superfluous articles, or such as might be used by themselves or others in any injurious manner; and no patient thus employed may be granted any permission to leave the Hospital premises, or be taken from the same by the person having him in charge at any time,

without the special permission of the Superintendent. The labor of the patients, so far as it can be utilized, shall go to promote the welfare of the household, and be directed by the resident officers in legitimate channels. Neither officers nor employees shall employ patients for their own exclusive benefit.

6. All employees having patients in charge for work are expected to work with and assist them, and avoid the appearance of merely overseeing them. No one will be allowed to take advantage of a patient's willingness to work, to impose drudgery or unpleasant labor upon him.

7. No male employee shall visit the wards of the women's department, nor any female employee the wards of the men's department except by special permission. Any work in the women's department requiring a male employee must be reported to the Supervisor of that ward, and will be provided for by direction of the officers. When assistance is required in the management of difficult or intractable patients, the Assistant Physician of the department in which it occurs must be applied to, and he will render the necessary aid and direct the proper course to be pursued.

8. No person employed will invite visitors to stop in the house without first obtaining permission of the Superintendent, and no one will leave the Hospital to go to the city or elsewhere, without permission of the proper officers. No person except the officers or those designated by them for that duty, shall at any time, except by special permission, show visitors through any part of the institution occupied by patients.

9. A quiet efficiency should be aimed at by employees in all departments, and all unnecessary noise, such as loud talking, whistling, boisterous laughter, and slamming of doors, should be guarded against. Improprieties of deportment, as wearing the hat through the wards or in the public rooms and offices, must be avoided.

10. All attendants and employees of the Hospital are expected, as a rule, not to receive any calls or visits during their hours of duty, and never without permission from an officer. They are always to receive their visitors in the reception rooms provided for that purpose, and are not to go with visitors about any part of the institution without permission from one of the medical officers.

11. All persons employed will be expected to perform readily and cheerfully any duty that may be required by the medical officers, or the officer under whom they are serving, and to accommodate them-

selves temporarily to any service necessary, though out of the regular line of their routine of duty.

LABOR AND AMUSEMENT.

1. In the treatment of the insane it is a recognized principle that labor and amusement hold a high rank among remedial measures. Hence it will be the aim of the officers to open, in various ways, opportunities for useful occupation, and to provide suitable diversion and entertainment.

2. The exercise, amusement, and labor of the patients, while not compulsory, will be directed by the medical officers. All patients will be encouraged in these pursuits to the extent proper in each individual case, the welfare of the patient only being the primary and chief object.

ATTENDANCE UPON RELIGIOUS SERVICE.

1. Sunday will be observed as a day of rest and quiet. The Hospital will not be open to visitors on this day. The hour for Chapel service will be set by the Superintendent. All patients sufficiently quiet in deportment, and all employees who can be spared from duty, will, as a rule, be expected to attend Chapel service.

AMENDMENTS.

All amendments to these Rules and Regulations must be made in writing at a regular meeting of the Board, when such amendments may be considered, but final action will be deferred until the next regular meeting, when a majority vote will be necessary for adoption.

Cushing's Manual of Parliamentary Law will govern the Board in the absence of any Rule or Regulation on the subject.

EXHIBIT C.

Columbia, S. C., January 6, 1915.

Board of Regents, State Hospital for the Insane, Columbia, S. C.

Gentlemen: We have audited the records of the Treasurer of the State Hospital for the Insane for the period from January 1st, 1914, to December 31st, 1914. You will find the result of our examination following.

Respectfully submitted, GOODING & MOORE,
Public Accountants and Auditors.

COMMENTS.

Cash. We agreed the bank accounts and verified the cash on hand, and we find that there is an unaccounted for excess in cash of \$998.20 over and above the unexpended balance as shown on the records for 1914. As it has not been customary to reconcile the bank accounts with the Treasurer's statements of receipts and disbursements, we can make no explanation for the excess of cash other than that it occurred prior to January 1st, 1914. In addition, the overdraft in the National Loan and Exchange Bank of \$105.24 takes into consideration three old checks, which we believe have been either lost or destroyed, as this account has been closed on the bank book for some time. We suggest that this item, together with \$71.65 of old checks on the National State Bank, held as unclaimed by your Treasurer, be no longer carried as a liability. Taking these items into consideration the excess amount of available cash over and above that reported as unexpended income for 1914 by your Treasurer will amount to \$1,175.09, making your actual available cash \$2,643.44, instead of *\$1,468.35, as reported by your Treasurer as unexpended as of December 31st, 1914.

Bills and Vouchers. We examined the bills and vouchers, and while in several instances we found vouchers not approved by all authorities, we are convinced that all represented *bona fide* payments. Three small missing vouchers we have reported to your Treasurer for investigation.

Books and Records. There is no adequate system of permanent records at your institution. Your receipts and disbursements are systematically listed each month, but there is no check whatsoever on

*Difference unlisted voucher of \$2.00.

the disbursements of the *actual funds*. Under the present method unauthorized expenditures could be easily made without fear of detection. It appears that the operations of your Auditing and Investigation Committees are confined to the examination of *presented* bills and vouchers, and not to the examination of the *actual disbursements of the State funds*. We would call your attention to the fact that under the existing system a serious shortage might easily occur and extend over a period of years, even though the Treasurer's reports be regularly approved each month. A more modern system of accounts would relieve the present congestion in the Treasurer's office and at the same time eliminate the probability of future discrepancies. It would also assemble the accounts in a more permanent and intelligent fashion. However, the records, such as they are, we find to have been kept in an extremely accurate and painstaking manner and exceptional care emphasized throughout. It is a matter of congratulation that the lack of modern safeguards has been more than offset in this instance by the manner in which the funds have been handled.

STATEMENT OF INCOME AND EXPENSE FROM JAN-
UARY 1, 1914, TO DECEMBER 31, 1914.

INCOME.

State appropriation	\$305,100 00
Other sources:	
Patients	\$ 3,425 12
Asylum Farm	3,209 11
Insurance	3,335 00
State Park	2,093 91
Sundries	750 80
	<hr/> \$ 12,813 94

EXPENSE.

	\$317,913 94
Maintenance	\$290,518 51
Repairs and improvements.....	17,595 46
Equipment "State Park"	5,000 00
Amusements	876 14
Rebates and allowance	99 63
Regents' expenses	1,855 85
Fire protection	500 00
	<hr/> \$316,445 59

Unexpended Income\$ 1,468 35

STATEMENT OF RECEIPTS AND DISBURSEMENTS FROM JANUARY 1, 1914, TO DECEMBER 31, 1914.

RECEIPTS.

Receipts (See Statement of Income).....\$317,913 94

DISBURSEMENTS.

January.	Vouchers paid.....	\$ 23,912 38
February.	" "	23,132 19
March.	" "	26,391 04
April.	" "	27,762 75
May.	" "	27,916 87
June.	" "	24,941 17
July	" "	26,824 36
August.	" "	28,643 44
September.	" "	31,520 92
October.	" "	28,671 85
November.	" "	21,978 58
December.	" "	10,693 08
		<hr/> \$302,388 63

Balance to be accounted for.....\$ 15,525 31

HOW ACCOUNTED FOR.

National State Bank, "Supply Account"...	\$ 5,011 23
Nat. State Bnk., "Overdraft P. R. Acct.".	5 66
Nat. L. & E. Bnk., "Overdraft P. R. Acct."	105 24
Palmet. Nat. Bnk., "Overdraft P. R. Acct."	17 00
Palmetto Nat. Bnk., "Supply Account"...	11,292 36
Cash on hand	347 82
	<hr/> \$ 16,523 51

Excess amt. of cash over amt. to be accounted for \$ 998 20

STATEMENT OF BANK RECONCILEMENT, DEC. 31, 1914.

National State Bank:

Balance on Supply Acct. per bank book...\$ 5,012 63

Deduct outstanding checks:

No. 952 1 40

Ledger balance\$ 5,011 23

National State Bank:

Balance on Pay Roll Acct. per bank book..	\$	82	99	
Deduct outstanding checks:				
*No. 403	\$	17	00	
Checks prior to 1-1-14.....		71	65	
	—————	\$	88	65
Ledger overdraft	\$			5 66

National Loan and Exchange Bank:

Balance per pass book.....	\$	0	00	
Deduct outstanding checks:				
No. 413	\$	100	00	
No. 190		3	22	
No. 244		2	02	
	—————	\$	105	24
Ledger overdraft	\$			105 24

Palmetto National Bank:

Balance on Supply Acct. per bank book...	\$12,349	87	
Deduct outstanding checks:			
No. 143	\$	771	14
No. 144		15	71
No. 145		171	71
No. 146		52	20
No. 147		46	75
	—————	\$	1,057 51
Ledger balance	\$11,292	36	

Palmetto National Bank:

Bal. Pay Roll Acct. per statement.....	\$ 4,386 64	
Deduct outstanding checks:		
No. 932	\$ 15 00	
December checks	4,388 64	
	—————	\$ 4,403 64
Ledger overdraft	\$ 17 00	
Net Ledger balances.....	\$16,175 69	
Cash on hand	347 82	
Total available cash.....	\$16,523 51	

*Check No. 403 was paid by the Palmetto National Bank in error.

STATEMENT OF RECONCILEMENT BETWEEN ACTUAL
CASH AND UNEXPENDED INCOME AT DEC. 31, 1914.

December expense vouchers.....	\$24,750 04
Deduct December paid vouchers (See Rec'ts and Disb's)	10,693 08
	<hr/>
December unpaid expense vouchers.....	\$14,056 96
Total available cash (See Bank Reconcilement).....	16,523 51
	<hr/>
Actual excess of cash over unpaid vouchers.....	\$ 2,466 55
Unexpended income per stat'mt of income and expense	1,468 35
	<hr/>
Unaccounted for excess of cash (See Comments).....	\$ 998 20

EXHIBIT D.

Columbia, S. C., Nov. 9th, 1914.

Mr. W. H. Wiley, Supt. of Grounds, State Hospital for Insane,
Columbia, S. C.

Dear Sir: After making an inspection of the plumbing in the various buildings of the State Hospital for Insane, the following changes are necessary to be done:

At residence now occupied by Mr. Sineath the present soil and waste pipes must be changed, place a syphon action closet where present hopper closet is located, separately trap bath tub and continue a vent line from same above roof, and remove 4" running trap which connects with line to sewer.

At the convalescent ward change present closet with a syphon action type, place a 10"x12" lead grease trap under sink, make necessary changes in soil and waste lines that will prevent any chance for traps to lose seal.

At the residence formerly occupied by Dr. Babcock make the same changes as at the convalescent ward.

In all main kitchens where the large sinks are located place under each one a cast-iron enameled grease trap with water jacket attached. Where small sinks are located and where greasy water is emptied into same, place 8"x12" lead grease traps under same. All plain cast-iron sinks, urinals or slop sinks be replaced with a cast-iron enameled or porcelain type of fixture.

In the first building to the right as you enter the Asylum change the soil pipe lines recently put in, making such necessary changes that will comply in all respects with the city ordinances.

In place of the present closets now in use, would recommend that the "Bowlus Automatic Closet" be used, in which you will find attached to this report cuts of the closet and reports of their effectiveness.

I find that you are replacing the flat rim hopper with seat attached to a roll rim enameled iron type which is more sanitary, but they are not what they should be when placed inside of a building. If the appropriation which you expect will not be sufficient to remove the present closets, then the closets on all floors except the top ones

should be reverted. I would also recommend that a self-closing type of faucet be used wherever it is possible.

Trusting this report will be given your earliest attention, I beg to remain, very truly yours,

Per B. M.

GEO. NAFEY,
Plumbing Inspector.